



**Kennington Parish Council**  
**Oxfordshire**  
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**TO ALL MEMBERS OF THE PARISH COUNCIL**

5 July 2018

Dear Councillor

You are summoned to attend a meeting of the Parish Council which will take place on **Thursday 12 July at 7.30 pm** in Committee Rooms 2/3 of **Kennington Village Centre**.

Rachel Brown - Clerk to the Council

**A G E N D A**

1. To receive apologies for absence
2. Items raised by members of the public
3. To receive declarations of Personal or Personal and Prejudicial Interests<sup>1</sup>
4. To approve and sign minutes of the meeting held on 14 June 2018
5. To discuss the Clerk's report (*Appendix 1*)
6. To discuss correspondence received and any requests for grant aid (*Appendix 2*)
7. To approve the Financial Report and accounts for payment (*Appendix 3*)

**A D J O U R N M E N T**

8. To note the Planning Committee meeting notes held on 19 June 2018
9. To agree Power to act by Chairman, Vice-Chairman and Clerk during July and August
10. To agree actions from duty of care tree survey
11. To discuss the cost of insurance to cover travellers settling on the playing fields
12. To agree Equality and Diversity policy
13. To have reviewed and agree Terms of Reference together with delegated authorities of the Planning, Playing Fields and Finance Committees together with general terms for committees & working parties
14. To have reviewed and agree the following policies – tree; public participation; grants requests and village website protocol
15. To have reviewed and agree Aims and Objectives and Risk Assessment Statement
16. To arrange the first meeting of the Personnel Committee in order to agree Terms of Reference and complaints procedure
17. To receive reports of members on outside bodies
18. Items raised by members
19. Report of the District Councillors
20. Report of the County Councillor
21. Any matters for future discussion

Date of next meeting: 13 September 2018

<sup>1</sup> \* *Notes on declaration of interest*

- (i) *any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered;*
- (ii) *with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.*
- (iii) *it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.*

**All documents are available in large print if required. Please ask the Clerk in advance of the meeting.**

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