



**Kennington Parish Council
Oxfordshire**

**Notes of Playing Fields Committee meeting on
19 September at 7:30 pm in Playfield Road pavilion**

Present: Cllr. Mrs. Buckingham Cllr. Feather Mr. Lewington Cllr. Smith

In Attendance: Rachel Brown (Clerk)

29.18 APOLOGIES - Cllr. Charlett, Mr Gardiner, Cllr. Patterson, Mr. Robins and Cllr. Robinson

30.18 DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS - None

31.18 MINUTES OF THE LAST MEETING

The Committee resolved to sign minutes of the meeting on 18 July 2018 as a true record.

32.18 EXPENDITURE REPORT

| | |
|---|-------------------|
| Budget for Playing Fields Committee 2018-19 | £31,305.00 |
| Expenditure to 18 July 2018 | £ 3,695.78 |
| Remaining Budget for Playing Fields Committee for 2018-19 | £26,868.04 |

Income since 18 July 2018

| Kennington Athletic Football Club Annual fees 2018 | £1,800.00 |
|--|------------------|
| Kennington Cricket Club Annual Fees – First half | £600.00 |
| TOTAL | £2,400.00 |

Expenditure since 18 July 2018

| Payment ref. 2018/... | Playing Fields Budget | |
|--------------------------|--|-----------|
| 092 | St John's College Forest Side Rent | £462.50 |
| 100 | BBG Garden & Tree Care Ltd Forest Side grass cutting - August | £150.00 |
| 088 | Proludic Ltd Supply and fit replacement beam for basket swing at The Links | £1,059.55 |
| 100 | BGG Garden & Tree Care Ltd The Links grass cutting - August | £60.00 |
| 077 | RoSPA Annual play area inspection | £213.50 |
| 068 | Prime Compliance Ltd Remedial plumbing at Playfield Road pavilion | £990.00 |
| 074 | Calber Facilities Management Weekly clean of PF Rd pavilion | £112.08 |
| 099 | Taylor's Windows Clean Playfield Rd pavilion fascia and round closed goal | £160.00 |

| Payment ref. 2018/... | Playing Fields Budget | |
|---|---|------------------|
| 094 | Calber Facilities Management Weekly clean of PF Rd pavilion | £140.10 |
| 092 | Maylarch Recycling Ltd Wheelie bin exchanges for August and September | £197.00 |
| DD | Castle Water Ltd Water supply Playfield Rd | £42.33 |
| DD | Southern Electric Electricity for Forest Side pavilion | £148.99 |
| DD | Southern Electric Electricity for Playfield Road pavilion | £272.47 |
| 100 | BGG Garden & Tree Care Ltd Playfield Rd grass cutting August | £180.00 |
| 093 | Maxwell Amenity Ltd Line Marker paint 15x 10L | £360.00 |
| TOTAL SPEND TO 18 SEPTEMBER 2018 | | £4,548.52 |

Remaining budget for 2018-19

£24,719.52

NB This includes £10,000 in the budget for the Playfield Road pavilion project

33.18 NEW ISSUES

- Tanks in loft at Playfield Rd are due to be monitored in October to check their condition, following the work undertaken in the summer.

ACTION FOR CLERK – Clerk will ask Prime Compliance how much it would cost for them to check

- Three quotations have been received to repair the roofs on Forest Side pavilion and Playfield Rd garage.

34.18 It was agreed that this would be postponed until the next meeting.

ACTION FOR CLERK – Add to the agenda for the November meeting

- Football club reported problems with a wasp nest at Forest Side. Cllr. Feather enquired about the location of the nest, so a pest control company could be contacted, but was advised that the wasps were no longer a problem.
- Basket swing at The Links play area has been repaired, following the RoSPA inspection. The installer was surprised that the top beam had been considered high risk, as the crack was purely superficial, and the beam was still in good condition. He was concerned about the bolts that had been used, which were not stainless steel and were of the wrong size.

ACTION FOR CLERK – Contact RoSPA to pass this information on.

- There is a large hole in the high sand pit at The Links play area.

35.18 It was resolved that the low sand pit could be built up and the tall one made smaller. The Clerk will investigate prices for sleepers and more play sand. Cllrs. Smith and Feather will do a temporary repair.

ACTION FOR CLERK – Obtain prices for new sleepers and play sand, and add to November's agenda

- Simon Lewington has provided the fixture list for the games arranged so far, and the Clerk has displayed these on the noticeboards at Playfield Rd and Forest Side. Clive Woodhouse is responsible for the fixtures for the 13+ teams.
- Barbecue grills and gas canisters were left in Playfield Rd pavilion, following the hire by John Mason School. Cllr. Feather contacted the hirer to ask for them to be removed, but they have not yet been collected.
- Installer of the basket swing advised that there are corkscrew bolts missing from the bottom of the swing assembly. Clerk requested a quotation from Proludic for supply of the parts.

ACTION FOR CLERK – Add to the agenda for the November meeting

36.18 CONTINUING ISSUES

- Playfield Road pavilion fascia and round closed goal have been cleaned.
- Prime Compliance advised that they can offer legionella training at the pavilion at a cost of £165 for up to 10 people. Cllrs. Smith, Charlett, Feather and the Clerk are interested in attending.

37.18 It was agreed that the Clerk will arrange the training with Prime Compliance

ACTION FOR CLERK – Ask Prime Compliance for possible dates for the training.

- Smart meters have been installed at both pavilions, so the electricity bills should now be accurate. The gas meter was read in August, and the account is now £816.10 in credit.
- Sticks and Stones are due to trim the hedge at Playfield Road at the end of Sept/beginning of October.

38.18 It was resolved that the Playing Fields Committee would like hawthorn planting as well, at a cost of £1 per plant, including canes and spirals.

ACTION FOR CLERK – Inform Sticks and Stones of the Council's decision

- Racking has appeared in one of the changing rooms at Forest Side. It is appreciated that the racking helps to keep the pavilion tidier, but please could the Playing Fields Committee be contacted in future.
- A complaint was received from a resident of Forest Side about the noise at the Football Club Anniversary event, and no warning was received by local residents. The music was still playing at 12.15, although the agreement was for the music to finish by 11pm, with the event ending at 11.30pm.
- Clerk and Cllr. Feather met with Small World nursery regarding their request to erect a tent on the far side of the field for their summer production. They have taken a copy of the agreement to share with the managers, and will be in touch when a date is known. This will need liaison with the Football Club to ensure that it does not interfere with training, however Simon Lewington advised that the Football Club would try to be accommodating.
- Cllr. Mrs. Buckingham has asked if the bin on the side of Forest Side pavilion could have a lid, so the Clerk is investigating prices.
- The lightbulb has not yet been replaced in the corridor. Cllrs. Feather and Smith will look at this.
- Weed killer was sprayed on the fields on Friday. Clerk emailed Simon Higgs to ask when overseeding can be undertaken.

ACTION FOR CLERK – Chase up Simon Higgs for dates for overseeding

- Clerk will circulate the details of the defibrillator training to the football and cricket clubs, once the details are known.
- Clerk spoke to Justin Sercombe about the outstanding hire agreement and hire fees for the tournament and presentation days, and sent copies of these documents, but Clerk has received nothing back.

ACTION FOR CLERK – Send these to Simon Lewington

- Clerk was advised that the clock on Playfield Road pavilion was a gift to the Playing Fields Association, so does hold sentimental value.

39.18 PLAYFIELD ROAD PAVILION FEASIBILITY STUDY

Proposed plans were agreed at the full council meeting last week, and the parish council will be undertaking a public consultation soon. Clerk will provide details on Kennington Connected, in the Chronicle and on the website. Rob Andrews has expressed an interest in getting more involved in this project.

ACTION FOR CLERK – Email copies of architect’s plans to Simon Lewington

40.18 HIRE FEES AND ANNUAL RATES FOR 2019

The Cricket Club may only be running one team next year, so £1200 is untenable. There is a query around the expectations from the Football and Cricket Clubs about what the parish council should be providing, for example, line marker paint. Simon Lewington advised that the Playing Fields Association used to provide the line marker paint, except if it was required in an emergency or for the annual tournament.

- 41.18 It was agreed** that Simon Lewington will provide an estimate of the cost of the line marker per year, plus any other things that the clubs consider that Playing Fields Committee should be providing. Please make any representations with regards to the hire fees at the November meeting.

ACTION FOR SIMON LEWINGTON – Provide the Clerk with the number of sessions the Football Club now uses the playing fields and pavilions

ACTION FOR CLERK – Add hire fees to the agenda for the November meeting.

42.18 ISSUES RAISED BY MEMBERS

Cllr. Smith – the PAT testing is due in October, and he is happy to undertake this again.

ACTION FOR CLERK – Provide Cllr. Smith with a list of items to be PAT tested

43.18 ANY MATTERS FOR FUTURE DISCUSSION

Hire arrangements for 2019; Working party for the work on the sand pits at The Links play area; Repairs to the roofs of Forest Side pavilion and Playfield Rd garage

Next planned meeting Wednesday 21 November 2018 at 7:30pm at Playfield Road Pavilion

Meeting closed at 9.02 pm

Signed Dated