

**Kennington Parish Council
Oxfordshire**

**Minutes of the Annual Finance meeting held on
6 December 2018 at 7:30 pm in the Village Centre**

Present:

Cllr. Baggott Cllr. Mrs. Buckingham Cllr. Charlett Cllr. Feather Cllr. Gelder
Cllr. Ms Jempson Cllr. Johnston Cllr. Patterson Cllr. Smith

In Attendance: Rachel Brown (Clerk)

1. APOLOGIES FOR ABSENCE - Cllr. Cobb, Cllr. Robinson

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS - None

3. REVISED ESTIMATES FOR FINANCIAL YEAR 2018-2019

3.1 The Clerk presented prepared report giving details of projected actual income and expenditure. Each line of expenditure was explained.

General Reserves at 1 April 2018	£70,912
Ear Marked Reserves (EMR)	£75,980
Add projected income	£98,361 + £541 £99,106
Less projected expenditure	£44,773 + £41,755 £86,528
Estimated General Reserves at 1 April 2019	£68,532
Ear Marked Reserves (EMR)	£90,734

3.2 This means that the General Reserves in 2019-2020 should be approximately £68,532 allowing flexibility in planning expenditure for the next financial year, including the pavilion project.

4. BUDGET ESTIMATES FOR FINANCIAL YEAR 2019-2020

4.1 It had been assumed for draft budget purposes that the precept would be little changed so as to keep a Band D property's tax at the same as 2017-18 i.e. £54.99, due to the raise in the Council tax base from £1,688.20 to £1,694.00 the precept would increase by £321.

4.2 The Clerk had assumed nominal or no increases in many budgets – details provided within Appendix 2 and 3.

4.3 Background to the Clerk's salary and the Play Area Warden's hourly wage has been provided in Appendix 4.

4.4 Members of the Committee agreed estimated figures in Appendix 2 apart from the following:

4210 – Flowers for village – increase budget to £1,200, as price of flowers has increased recently, and winter and summer baskets will be funded

4.5 It was agreed that the following amounts from the following budget headings be transferred into Ear Marked Reserves (EMR).

£300 from 4211 – Defibrillators to 322 EMR – Defibrillators, giving a total of £545.31

£3,000 from 4306 Bollards- verge protection to 331 EMR – Bollards, giving a total of £3,250

£500 from 4360 Planned Tree Maintenance into 237 EMR – Planned Maintenance, giving a total of £13,980

£1000 from 4415 – Forest Side BMX Dirt Track into 330 EMR – BMX refurbishment / maintenance, giving a total of £3,500

£10,000 from 4429 – Playfield Rd Pavilion Project into 329 EMR – Pavilion Project, giving a

total of £45,891

£1,000 from 4453 War Memorial Maintenance into new 333 EMR – War Memorial, towards a future project

Cllr. Charlett moved that the press and public be excluded in order to prevent the disclosure to them of confidential information relating to parish council employees. The Clerk left the room.

- 4.7 It was agreed that** the Clerk’s salary would be increased to SCP 28 on the national scale from 1 May 2018.

Cllr. Johnston and the Clerk entered the room.

- 4.8 It was agreed that** the Play Area Warden’s hourly rate would increase from £8.81 to £8.99, being an increase of 2%.

5. NEW EXPENDITURE FOR FINANCIAL YEAR 2019-2020

- 5.1** The following items were agreed:

A replacement storage container at Playfield Road, at a cost of £2000. This was proposed by Cllr. Johnston, seconded by Cllr. Smith and agreed unanimously.

6. TO APPROVE LIST OF DIRECT DEBIT PAYMENTS

- 6.1 The 2019-20 Direct Debit payments was provisionally approved.** The Clerk will provide the printed list at the December meeting.

7. PARISH PRECEPT FOR FINANCIAL YEAR 2019-2020

- 7.1** The provisional council tax base for 2019-20 is £1,694.00 for Kennington Parish (to be confirmed).

- 7.2** A proposal was made by Cllr. Patterson to raise the precept by 2 % to £94,689, seconded by Cllr. Johnston and was agreed unanimously.

£94,689 = **£55.90 per annum for a Band D property**
£1,694

Meeting Closed – 8:30 pm

Signed **Date**