

Notes of Playing Fields Committee meeting on 22 May 2019 at 7:30 pm in Playfield Road pavilion

Present: Mr Baker Cllr. Mrs. Buckingham Cllr. Charlett Cllr. Feather Mr Gardiner

Cllr. Patterson Cllr. Smith

In Attendance: Rachel Brown (Clerk)

1.19 ELECT A CHAIRMAN OF THE PLAYING FIELDS COMMITTEE

Cllr. Feather was nominated by Cllr. Smith, seconded by Cllr. Charlett and agreed unanimously.

2.19 ELECT A VICE-CHAIRMAN OF THE PLAYING FIELDS COMMITTEE

Cllr. Mrs. Buckingham was nominated by Cllr. Smith, seconded by Mr. Baker and agreed unanimously.

3.19 APOLOGIES - Mr. Robins and Mr. Bunt

4.19 DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS – None

Cllr. Patterson joined the meeting.

5.19 MINUTES OF THE LAST MEETING

The Committee resolved to sign minutes of the meeting on 27 March 2019 as a true record.

6.19 EXPENDITURE REPORT

Budget for Playing Fields Committee 2019-20 (including £10,000 in EMR for pavilion project)

£30,975.00

Income since 1 April 2019 - None

Expenditure since 1 April 2019

Payment ref. 2019/	Playing Fields Budget	
Journal 189	St John's College	£462.50
	Forest Side Rent	
009	Calber Facilities Management	£140.10
	Weekly clean of PF Rd pavilion	
026	Calber Facilities Management	£112.08
	Weekly clean of PF Rd pavilion	
021	Mrs R Brown	£6.50
	Key for Forest Side cleaning / electricity cupboard	
013	Maylarch Recycling Ltd	£81.40
	Wheelie bin exchanges for playing fields – April	
027	Maylarch Recycling Ltd	£122.10
	Wheelie bin exchanges for playing fields - May	
DD	Castle Water Ltd	£14.12
	Water supply Playfield Rd	
TOTAL SPEND TO 22 MAY 2019		£938.80

Remaining budget for 2019-20

£30,036.20

7.19 NEW ISSUES

Clerk has received several requests recently for hiring out the pavilions – some of these are
not going ahead, but there have been some bookings at Forest Side for cub scouts, Under 10s
football, FOSS Fun Run and Kennington Youth Club. Kennington Strollers will not be hiring
Playfield Rd pavilion this year.

- Cricket Club has advised that they will not be entering a team in the league this year, due to lack of players. The remaining members of the Cricket Club will be meeting to discuss the future of the club.
- There were issues with the grass not being cut at the start of the season. Clerk has been in regular contact with the contractors, and hopefully this is now resolved. Clerk has requested that the scrub at the back of the playing fields is regularly cut back this year.
- There is a plan to clear out Forest Side pavilion at the tournament, as there will be a skip and
 lots of people available to help. It was suggested that a shipping container could be bought for
 Forest Side to store goals and tournament equipment. This would require planning permission,
 and permission from the landlords, St John's College.

8.19 CONTINUING ISSUES

- Following the request from the Cricket Club, the clerk requested that the pavilion is now cleaned on Fridays, rather than Tuesdays. This has been agreed by the cleaner.
- Clerk has received one signed key receipt from the football club, but the rest are outstanding.

ACTION FOR MR BAKER – Remind key holders to sign and return their key receipts – please contact the clerk if extra copies are needed.

• It was reported that there are more teams than keys, therefore the keys need sharing between managers, and may have contributed to the sets going missing. It was agreed that the deposit should reflect the cost of the replacement keys, plus admin fee. Clerk to investigate cost of replacement sets of security keys. Mark to find out how many additional set are needed. Deposit should reflect cost of keys + admin fee. At the end of the season, keys need to be returned to the clerk for managers that are not continuing.

ACTION FOR CLERK – Investigate cost of replacement sets of keys.

ACTION FOR MR BAKER – Find out how many additional sets of keys are needed

ACTION FOR MR BAKER – Advise football managers that their keys need to be returned to the clerk at the end of the season if the team is not continuing at its current location. The clerk will then re-issue the keys.

9.19 RAMP INTO FOREST SIDE PAVILION PAINT ROOM

The Clerk will obtain three quotations for installing a concrete ramp outside the paint store. This would need digging out and hard core putting down underneath.

ACTION FOR CLERK – Get 3 quotations for installing a ramp info Forest Side paint room.

10.19 AERATOR FOR PLAYFIELD ROAD PLAYING FIELD

The pitches are both in poor state, so aeration is needed. However, an aerator at Playfield Rd could not be used at Forest Side, and there is the issue of storage. Clerk to obtain prices for both playing fields to be aerated twice a year.

ACTION FOR CLERK – Ask Simon Higgs to quote, if he undertakes this work.

ACTION FOR CLERK – Ask Norm if he remembers who did the aeration last time

11.19 PLAYFIELD ROAD PAVILION PROJECT

Members of the Planning Committee met with the architect from Freeland Village Hall / pavilion last week to discuss the proposal — his view was that we have a good design, which is appropriate for the site. Its design should be one which can withstand vandalism and graffiti.

ACTION FOR CLERK – Ask the Vale Grants Team if we would need three guotes for the project

12.19 ISSUES RAISED BY MEMBERS

Clir. Charlett noticed the state of the land outside the round closed goal. We could look at this – a French drain into the memorial field or artificial turf. Martin will look into this.

Mr. Gardiner needs more dog bags.

Mr. Baker – Has the signed hire agreements and cheque from the football club – thank you.

Cllr. Patterson asked if any of the travellers are using Forest Side - not that anyone is aware of.

Clir. Smith was at Playfield Rd on Saturday and after it had been mowed, they cut a track and put the clippings in it. This is acceptable. The bin near the adult gym has been knocked down and may need anchoring again.

13.19 ANY MATTERS FOR FUTURE DISCUSSION

None

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Meeting closed at 8.24 pm

Signed Dated	