



**Kennington Parish Council
Oxfordshire**

**Notes of the Playing Fields Committee meeting on
17 November 2021 at 7:30 pm in Playfield Road pavilion**

Present: Mr. Babbs Cllr. Mrs. Buckingham Cllr. Charlett Cllr. Feather Cllr. Patterson Cllr. Russell

In Attendance: Rachel Brown (Clerk)

17.21 APOLOGIES – Mr. Gardner, Cllr. Smith, Mr. Baker and Mr. Robins

18.21 DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS – None

19.21 MINUTES OF THE LAST MEETING

The Committee resolved to sign minutes of the meeting on 15 September 2021 as a true record.

20.21 EXPENDITURE REPORT

Budget for Playing Fields Committee 2021-22	£32,200.00
Income to 15 September 2021	£0.00
Expenditure to 15 September 2021	£12,184.00
Remaining budget as at 15 September 2021	£20,016.00
(including £9,800 in EMR for pavilion project)	

Income since 15 September 2021

Invoice No.		
2021/033	Oxfordshire Skills Acquisition Hire of Playfield Rd pavilion for football training	£240.00
TOTAL INCOME TO 16 November 2021		£240.00

Expenditure since 15 September 2021

Payment ref. 2021/...	Playing Fields Budget	
DD	Southern Electric Electricity for pavilions	£206.75
DD	EDF Energy Ltd Pavilion gas estimated Sept	£7.62
107	C Charlett Post-mix for table tennis table at Forest Side	£16.77
108	St John's College Forest Side rent uplift	£638.08
110	R L Brown Thank you gift for installing table tennis table at Forest Side	23.33
114	Calber Facilities Management Ltd. Pavilion cleaning August	£128.24
115	Bryans Lock Services 2x sets of keys for Playfield Rd pavilion	£68.00
116	BGG Garden & Tree Care Ltd. Forest Side & Playfield Rd grass cutting Sept	£570.00
119	Grundon Waste Management Ltd Wheelie bins for September	£58.95

DD	EDF Energy Ltd Pavilion gas estimated Oct	£7.62
128	BGG Garden & Tree Care Ltd. Playfield Rd grass cutting October	£90.00
132	Grundon Waste Management Ltd Wheelie bins for October	£54.37
TOTAL SPEND TO 16 NOVEMBER 2021		£1,869.73

Remaining budget for 2021-22

£18,386.27

(including £9,800 in EMR for the pavilion project)

This also includes £3,400 which was set aside for CCTV at the playing fields, but the parish council decided not to go ahead with this.

21.21 It was agreed that Kennington Parish Council would be asked if this £3,400 could be added to the Earmarked Reserve for the Playfield Road pavilion project.

ACTION FOR CLERK – Include request in financial report for December parish council meeting

22.21 NEW ISSUES

A There is a pile of debris by the new cricket pitch rain covers, reported by Mr. Gardiner.

ACTION FOR CLERK – Investigate pile of debris and arrange disposal

B The clock on the front of Playfield Road pavilion needs adjusting to GMT.

ACTION FOR CLERK – Adjust clock on Playfield Rd pavilion

C The hedge between the memorial field and Playfield Rd has not been trimmed yet – clerk to chase this up with BGG.

ACTION FOR CLERK – Ask BGG to arrange to trim the hedge between the memorial field and Playfield Rd.

D The Village Warden reported that the showers at Playfield Rd are leaking. On closer inspection, it appears that water is dripping from players when they go from the showers to the changing room. The clerk recommended purchasing some mats.

23.21 It was resolved that no action would be taken. This was proposed by Cllr. Charlett seconded by Cllr. Patterson and agreed by the majority.

E Oxfordshire Skills Acquisition have asked to hire the pavilion and fields again on Monday 20th – Wed 22nd December from 9am – 3pm, which would generate £180 income for the playing fields budget.

24.21 It was agreed that the Playing Fields Committee would accept this booking.

ACTION FOR CLERK – Arrange booking for Oxfordshire Skills Acquisition in December

F Rev. Rob Glenny has queried whether St Swithun's Church could hire Forest Side for a week during the summer holidays. He reported that they would like to use approximately half the field and to erect a marquee.

25.21 It was agreed that the clerk and Cllr. Feather will meet with Rev. Rob Glenny to discuss this request.

ACTION FOR CLERK – Arrange meeting with Cllr. Feather and Rev. Rob Glenny at Forest Side to discuss request to hire the field during the summer holidays

26.21 CONTINUING ISSUES

- A** The table tennis table has now been installed and the council will need to monitor its use next year in the warmer weather.
- B** The defibrillator is still sat in the kitchen at Playfield Road – the clerk will ask the football club when the cabinet will arrive so the electrician can install this.

ACTION FOR CLERK – Email Mr Baker to ask when the defibrillator cabinet will arrive and arrange installation

- C** The clerk undertook a benchmarking exercise to try to ascertain what charges are made by other parish councils for the use of their pitches and pavilions. Unfortunately, the information gathered relates to larger councils who completely manage the facilities. The clerk will contact Wooton & Dry Sandford; Uffington; Radley; Cumnor and Grove Parish Councils to ask for information on their hire charges. The clerk will also calculate the running costs of the pavilions before the January meeting.

ACTION FOR CLERK – Contact other parish councils to request information about their hiring arrangements

ACTION FOR CLERK – Calculate annual running costs of the pavilions

Mr. Crouch joined the meeting and apologised for being late.

27.21 PLAYFIELD ROAD PAVILION PROJECT

The clerk has received a phone call from SWA architects to ask if the committee wants to go ahead with any further design work. The clerk advised that the committee is currently investigating fundraising opportunities. The clerk shared details of funding opportunities which had been explored – unfortunately, many of the grant schemes that existed in the past, such as Sport England, have now ceased since the Covid-19 pandemic.

- 28.21 It was agreed** that the clerk will contact OPFA and invite the Community Development Officer to speak to the committee about possible funding options for the new pavilion. His details will also be passed on to Cllrs. Feather and Mrs. Buckingham, who met him recently at the OPFA AGM. The clerk will also contact the Leisure Team at VOWH District Council to ask if there is any funding available.

ACTION FOR CLERK – Invite OPFA Community Development Officer to January committee meeting and pass his contact details on to Cllrs. Feather and Mrs. Buckingham

ACTION FOR CLERK – Ask VOWH Leisure Team about possible funding opportunities

29.21 ISSUES RAISED BY MEMBERS

None

30.21 ANY MATTERS FOR FUTURE DISCUSSION

2022/23 hire charges

Next planned meeting Wednesday 19 January 2022 at 7:30pm

Meeting closed at 8:11 pm

Signed **Dated**