



**Kennington Parish Council
Oxfordshire**

**Notes of the online Playing Fields Committee meeting on
18 November 2020 at 7:30 pm**

Present: Mr Baker Mr. Bunt Cllr. Charlett Cllr. Feather Cllr. Patterson Cllr. Smith
Cllr. Mrs. Buckingham Mr. Crouch Mr. Babbs

In Attendance: Rachel Brown (Clerk)

23.20 APOLOGIES – Mr. Robins and Cllr. Russell

24.20 DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS – None

25.20 MINUTES OF THE LAST MEETING

The Committee resolved to sign minutes of the meeting on 16 September 2020 as a true record.

26.20 EXPENDITURE REPORT

| | |
|--|-------------------|
| Budget for Playing Fields Committee 2020-21 | £29,675.00 |
| Income to 16 September 2020 | £411.46 |
| Expenditure to 16 September 2020 | £14,125.30 |
| Remaining budget as at 16 September 2020 | £15,961.16 |
| (including £12,500 in EMR for pavilion project) | |

Income since 17 September 2020

| Invoice No. | | |
|---|---|------------------|
| 028/2020 | Kennington Athletic Football Club Annual hire fee (reduced due to Covid-19) | £1,197.00 |
| 028/2020 | Kennington Athletic Football Club Key deposit x2 for Playfield Rd | £80.00 |
| TOTAL INCOME TO 18 NOVEMBER 2020 | | £1,277.00 |

Expenditure since 17 September 2020

| Payment ref. 2020/... | Playing Fields Budget | |
|--------------------------|--|---------|
| 101A | T Fleming Cricket square grass cutting | £20.00 |
| DD | Southern Electric Playfield Rd and Forest Side pavilions electricity Q2 | £120.32 |
| DD | EDF Energy Ltd Pavilion gas 21/8/20 – 21/9/20 | £1.19 |
| 103 | Scorpion Signs Ltd. 7x Covid-19 signs for play areas and adult gym | £156.50 |
| 106 | Calber Facilities Management Weekly clean of PF Rd pavilion up to 16/9/20 | £61.64 |
| 108 | BGG Garden & Tree Care Ltd Forest Side, Playfield Rd and The Links grass cutting September | £390.00 |
| 110 | Rotodrain Ltd. 15x Super C 10L pitch marker | £521.64 |
| DD | EDF Energy Ltd Pavilion gas 22 Sept – 14 Oct | £6.36 |

| Payment ref. 2020/... | Playing Fields Budget | |
|--|--|------------------|
| 117 | Bryans Lock Services Ltd 6x sets of keys for Playfield Rd pavilion and access gate | £184.50 |
| 118 | Scorpion Signs Ltd. Football parking sign for Forest Side | £25.00 |
| 121 | Grundon Waste Management Ltd Wheelie bins for September and October | £165.80 |
| 123 | Nationwide Bark & Play Surfacing LLP 45m ³ play bark for Forest Side and The Links play areas | £2,184.75 |
| 127 | S Moncur Repair stone wall at Playfield Rd | £270.00 |
| TOTAL SPEND TO 18 NOVEMBER 2020 | | £4,107.70 |

Remaining budget for 2020-21 **£13,130.46**
(including £6,402 in EMR for the pavilion project)

27.20 NEW ISSUES

A Gas and boiler check took place at Playfield Rd this week and there were no issues.

ACTION FOR CLERK – Display gas safety certificate when it arrives

B The BMX track at Forest Side has got very muddy. Clerk has started to investigate companies to undertake maintenance next year, as the company that installed the track has been liquidated. The clerk has asked OPFA for advice.

ACTION FOR CLERK – Continue to investigate companies that could undertake BMX track maintenance

C Norm has asked about rolling the outfield at Playfield Rd. He is aware that the football club do not want this done now, but it will need doing in the spring. The football season may overrun due to the coronavirus, so the football and cricket clubs will liaise when more is known.

D Village Warden has advised that stocks of toilet paper, hand towels and soap are already getting low at Playfield Rd. It is not known what the situation is at Forest Side.

ACTION FOR CLERK – Order more toilet paper, hand soap and paper towels for the pavilions

E Pavilions are not being hired out during lockdown and the adult gym equipment is out of action due to the current restrictions, although the children's play areas are still allowed to be open. It is unclear what the rules will be after 2nd December.

28.20 CONTINUING ISSUES

A PAT testing has been done at both pavilions and there were no issues.

B The clerk queried whether Clive is happy to keep the link marking machine in the paint room at Forest Side. It was agreed that the line marker machine could be kept in the first changing room at Forest Side, provided that there are no longer issues with paint being spilled inside the pavilion. It has made a huge difference only having two people doing the line marking. The football club advised that Forest Side pavilion has now been cleared out. The committee expressed its thanks to the football club for clearing the old fridges out of the locked changing room.

29.20 AMENDED HIRE CHARGES FOR 2021

30.20 It was agreed that the hire charges will remain the same for one-off hirers.

The committee will need to agree the annual hire charge for the football club for 2021.

31.20 PLAYFIELD ROAD PAVILION PROJECT

The planning decision has been delayed due to a holding objection from the Tree Officer at the district council. Clerk has arranged for a tree survey and arborocultural report to be produced, and the site survey will be taking place this week.

32.20 ISSUES RAISED BY MEMBERS

33.20 Cllr. Mrs. Buckingham – Some gravel is needed by the gate to the memorial field. The clerk will order 4x 25kg bags from AWBS.

34.20 Mr. Babbs queried what is happening with the machinery etc. from Kennington Cricket Club. **It was agreed** that Wolvercote Cricket Club will take ownership of this and maintain the equipment, but it will continue to be covered by the parish council's insurance. The clerk will arrange to pass on the keys for Playfield Rd pavilion to members of Wolvercote Cricket Club.

ACTION FOR CLERK – Arrange a time for Wolvercote Cricket Club to collect keys and sign key forms.

35.20 Cllr. Charlett – The seats at Forest Side still need moving – two of them are currently behind the trees near the BMX track. These will need fixing in the ground, as the ground anchors did not work. It is best to wait until the new year to do this, so it was agreed that these seats will be fixed at the same time as the new outdoor equipment (benches and outdoor table tennis table).

36.20 Mr. Baker asked if there are any more grass cuts due this year, as the grass is very long. The clerk will ask Ben if the grass could be cut without damaging the fields.

ACTION FOR CLERK – Ask BGG to cut the grass at the playing fields, if it is not too wet.

37.20 Mr. Bunt queried what days Wolvercote Cricket Club will require the pitches at Playfield Rd. The football club will need the pitches for training on Tuesday and Thursday evenings and Wolvercote Cricket Club will use the field on Wednesday and Friday evenings. The cricket season will start around the first Saturday in May. The men's football team play on Saturday afternoons but the season is usually finished by the end of April, however this may be delayed in 2021 due to Covid. Cricket will start around 12.30/1pm. It was agreed that Mr Baker will send the football fixtures to the cricket club as soon as possible.

ACTION FOR CLERK – Keep on the agenda for January meeting

38.20 ANY MATTERS FOR FUTURE DISCUSSION

Fixture list for 2021

Annual hire charge for football club

Next planned meeting Wednesday 20 January at 7:30pm

Meeting closed at 8:20 pm

Signed **Dated**