

Kennington Parish Council
Oxfordshire
Minutes of the Annual Finance meeting held online on
2 December 2021 at 7:30 pm

Present:

Cllr. Baggott Cllr. Charlett Cllr. Feather Cllr. Gelder Cllr. Johnston Cllr. Mrs. New
Cllr. Patterson Cllr. Powles Cllr. Russell Cllr. Smith

In Attendance: Rachel Brown (Clerk)

1. **APOLOGIES FOR ABSENCE** - Cllr. Cobb
2. **DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS** – None

3. **REVISED ESTIMATES FOR FINANCIAL YEAR 2021-2022**

- 3.1 The Clerk reported on the projected financial position at 1 April 2022.

General Reserves at 1 April 2021	£79,463
Ear Marked Reserves (EMR)	£71,404
Add projected income	£111,638 + £1,905 £113,543
Less projected expenditure	£50,869 + £34,691 £85,560
Estimated General Reserves at 1 April 2022	£107,446
Ear Marked Reserves (EMR)	£92,698

- 3.2 Although there were some items of expenditure which had gone over-budget, there had been underspends in several budget codes due to the ongoing coronavirus pandemic. This means that the General Reserves in 2022-2023 should be sufficient to allow flexibility in planning expenditure for the next financial year, including the pavilion project.

4. **BUDGET ESTIMATES FOR FINANCIAL YEAR 2022-2023**

The Clerk presented a report giving details of budgeted income and expenditure for 2022-23 and explained the items where the budget differed from last year.

- 4.1 It had been assumed for draft budget purposes that the precept would be little changed so as to keep the total precept the same as 2021-22, which, due to the change in the council tax base figure, would slightly decrease the cost for householders, i.e. the Band D figure would decrease from £57.23 to £56.63.
- 4.2 The Clerk had assumed nominal or no increases in many budgets – details were provided within Appendix 2 and 3.
- 4.3 Background to the Clerk's salary and the Village Warden's hourly wage were provided in Appendix 4.
- 4.4 Members of the Committee agreed estimated figures in Appendix 2, except 4140 (Software) which was increased to £500.
- 4.5 **It was agreed that** the following amounts from the following budget headings be transferred into Ear Marked Reserves (EMR) on 1 April 2022.
£200 from 4211 – Defibrillators to 322 EMR – Defibrillators
£1,500 from account code 4302 – Traffic Schemes to 334 EMR – Traffic Schemes
£2,000 from 4306 – Bollards to 331 EMR – Bollards
£200 from 4320 – Litter Bins to 326 EMR – Asset Replacement
£1,000 from 4341 - Notice Boards to 326 – EMR Asset Replacement
£250 from 4342 - Salt Bins to 326 – EMR Asset Replacement

£500 from 4355 - Benches to 326 – EMR Asset Replacement
£1000 from 4360 - Planned Tree Maintenance to 335 EMR - Trees
£500 from 4415 – Forest Side BMX Dirt Track to 330 EMR – BMX refurbishment/maintenance
£500 from 4422 The Links Play Area to 324 EMR – Play equipment
£200 from 4425 – Playing Fields Litter Bins to 326 – EMR Asset Replacement
£13,000 from 4429 – Playfield Road Pavilion Project to 329 EMR – Pavilion Project
£500 from 4453 – War Memorial Maintenance to 333 EMR – War Memorial
£1,500 from 4502 – Bus Shelters to 326 EMR – Asset Replacement

4.7 **It was agreed that** the Clerk’s salary would stay on salary point 23, in line with the national scales. It is hoped that the new scales for 2022/2023 will be published closer to the time, although the scale for 2021/22 has not yet been confirmed.

4.8 **It was agreed that** the Village Warden’s salary would stay on salary point 6, in line with the national scales.

5. NEW EXPENDITURE FOR FINANCIAL YEAR 2022-2023

5.2 The following items were suggested:

- Replacement storage – estimated cost £5,000
- Bus shelter for north end of Kennington Road (south facing stop) – estimated cost £3,000

6. TO APPROVE LIST OF DIRECT DEBIT PAYMENTS

6.1 The 2022-23 list of Direct Debit payments was provisionally approved.

7. PARISH PRECEPT FOR FINANCIAL YEAR 2022-2023

7.1 The provisional council tax base for 2022-23 is £1,714.00 for Kennington Parish.

7.2 A proposal was made by Cllr. Patterson to raise the precept by 4.2%, in line with the Consumer Price Index for October 2021, to £101,147, which was seconded by Cllr. Johnston and agreed unanimously.

<u>£101,147</u>	=	£59.01 per annum for a Band D property
£1,714.00		

Meeting Closed – 8:10 pm

Signed **Date**