



Kennington Parish Council
Oxfordshire
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TO ALL MEMBERS OF THE PARISH COUNCIL

5 May 2022

Dear Councillor

You are summoned to attend a meeting of the Parish Council which will take place on **Thursday 12 May at 7.30 pm** in Committee Rooms 2/3 of **Kennington Village Centre**.

Rachel Brown - Clerk to the Council

A G E N D A

1. To elect the Chairman and sign the declaration of acceptance of office
2. To receive apologies for absence
3. To elect the Vice-Chairman
4. Items raised by members of the public
5. To receive declarations of Personal or Personal and Prejudicial Interests¹
6. To approve and sign minutes of the meeting held on 14 April 2022
7. To make appointments to Committees and Outside Bodies and signatories for cheques (See attached list)
8. To discuss the Clerk's report (*Appendix 1*)
9. To discuss correspondence received and any requests for grant aid (*Appendix 2*)
10. To approve the Financial Report and accounts for payment (*Appendix 3*) and the Accounting statements for 2021/22 (Section 2 of the Annual Governance and Accountability Return) (attached)

A D J O U R N M E N T

11. To note the minutes of the Planning Committee meeting held on 26 April (attached)
12. To have reviewed and agree Terms of Reference together with delegated authorities of the Planning, Playing Fields, Personnel and Finance Committees together with general terms for committees and working parties (sent by email)
13. To have reviewed and agree the following policies – tree; public participation; grants requests; social media; equality and diversity; acceptable use of ICT; complaints procedure; data protection; child safeguarding and website protocol (sent by email)
14. To have reviewed and agree Aims and Objectives and Risk Assessment Statement (sent by email)
15. To have reviewed and agree Standing Orders and Financial Regulations (sent by email)
16. To confirm that the council meets the eligibility criteria for the General Power of Competence and to agree whether to continue to adopt this power
17. To review asset register and agree quotation for parish council insurance PTO

¹ * *Notes on declaration of interest*

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered;
- (ii) with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.
- (iii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

18. To agree the list of meetings up to and including the next annual meeting of the council
19. To discuss provision of storage container behind Village Hall
20. To agree budget for Big Jubilee Lunch on Sunday 5th June at Forest Side playing field
21. Items raised by members
22. Report of the District Councillors
23. Report of the County Councillor
24. Any matters for future discussion
25. Any confidential items

Date of next meeting: 11 June 2022

All documents are available in large print if required. Please ask the Clerk in advance of the meeting.