



**Kennington Parish Council  
Oxfordshire  
Notes of the online Playing Fields Committee meeting on  
19 January 2022 at 7:30 pm**

**Present:** Mr. Babbs    Cllr. Mrs. Buckingham    Cllr. Feather    Mr. Gardiner    Cllr. Patterson    Cllr. Russell  
Cllr. Smith

In Attendance: Andrew Parsons, Community Development Officer – Oxfordshire Playing Fields Association (OPFA) and Rachel Brown (Clerk)

**31.21 APOLOGIES** – Cllr. Charlett, Mr. Baker, Mr. Bunt and Mr. Robins

**32.21 DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS** – None

**33.21 MINUTES OF THE LAST MEETING**

The Committee resolved to sign minutes of the meeting on 17 November 2021 as a true record and will be signed at the next available opportunity.

**34.21 EXPENDITURE REPORT**

<b>Budget for Playing Fields Committee 2021-22</b>	<b>£32,200.00</b>
Income to 16 November 2021	£240.00
Expenditure to 16 November 2021	£14,053.73
<b>Remaining budget as at 16 November 2021</b>	<b>£18,386.27</b>
<b>(including £13,200 in EMR for pavilion project)</b>	

**Income since 16 November 2021**

Invoice No.		
	<b>Kennington Athletic Football Club</b> Annual hire charge 2021	£1,197.00
Journal 223	<b>Kennington Strollers</b> Hire charge for walks in 2021/22	£42.00
<b>TOTAL INCOME TO 18 January 2022</b>		<b>£1,239.00</b>

**Expenditure since 16 November 2021**

Payment ref. 2021/...	Playing Fields Budget	
DD	<b>EDF Energy Ltd</b> Pavilion gas estimated Nov	£7.62
142	<b>St John's College</b> Forest Side rent Dec-March	£505.00
160	<b>R L Brown</b> Toilet seats for Playfield Rd pavilion	£24.97
162	<b>Zoro UK Ltd</b> Hand towels for pavilions	£25.83
164	<b>Amazon UK</b> Toilet paper for pavilions	£22.26
150	<b>Grundon Waste Management Ltd</b> Wheelie bins for November	£64.35
DD	<b>EDF Energy Ltd</b> Pavilion gas estimated Dec	£7.62

163	<b>Grundon Waste Management Ltd</b> Wheelie bins for December	£74.87
<b>TOTAL SPEND TO 18 JANUARY 2022</b>		<b>£732.52</b>

**Remaining budget for 2021-22**

**£18,892.75**

**(including £13,200 in EMR for the pavilion project)**

### **35.21 NEW ISSUES**

- A** The urinals at Forest Side seem to be constantly flushing again. This problem was investigated a while ago and some work was undertaken on them, but it does not seem to have resolved the issue.

**ACTION FOR CLERK** – Arrange for a plumber to investigate the problem

- B** The football club has requested that the parish council purchases some more line marking paint. Historically, there has been an arrangement where the parish council purchases some and this is then topped up by the football and cricket clubs.

- 36.21 It was agreed** that the parish council will purchase enough line marking paint for the year and the clerk will invoice the cricket and football clubs for a contribution towards this. The parish council can then reclaim the VAT.

**ACTION FOR CLERK** – Ascertain how much line marking paint is required and arrange purchase

- C** Mr Bunt has advised that work meetings often take place on Wednesday evenings, so it was queried whether another evening would be more suitable for Playing Fields Committee meetings.

**ACTION FOR CLERK** – Ask KAFC representatives if another evening would suit them better for meetings

### **37.21 CONTINUING ISSUES**

- A** A resident has asked about the brambles near the table tennis table at Forest Side and requested that these are cut back. BGG will be due to do the first cut in March and the clerk will request that these are kept cut back throughout the summer.

**ACTION FOR CLERK** – Ask BGG to ensure the brambles are kept cut back near the table tennis table

- B** The defibrillator cabinet has not yet arrived, due to Brexit and Covid-19 delays, but Mr Baker has been chasing this up.

- C** The council is investigating whether to replace the wheelie bins at the playing fields with lockable bins, due to the bins being used for household rubbish. WCC advised that there would be no objection, provided that there was access to a key.

### **38.21 PLAYFIELD ROAD PAVILION PROJECT**

The clerk has contacted VOWH Infrastructure Claims about possible S106 funding towards the new pavilion and the Active Communities Team for advice on other sources of funding. Cllrs. Feather and Mrs. Buckingham met with Andrew Parsons, OPFA, to discuss funding issues and it was advised that the Development Officers for cricket and football should be contacted to start the process. The cricket and football clubs need to be driving their demands, although the parish council will lead the project. It is possible that potentially £150,000 - £200,000 could be available from cricket match funding, with a similar amount from football. The parish council could provide approximately a third of the funding from ear marked reserves and a PWLB loan. The hall would also need to be marketed as a space for hire during the day when not in use by the football and cricket teams. The idea of employing a

fundraising consultant was discussed and the clerk will contact Better GLL (managers of the leisure centres in South and Vale) as they are a not-for-profit organisation and could advise on this as a similar consultant was employed when the White Horse Leisure Centre was being built. Mr. Crouch will put the clerk in touch with the appropriate person in relation to cricket funding and the clerk will request the same information from the football club. Other large funding sources will be the National Lottery and Sport England.

**ACTION FOR CLERK** – Contact Better GLL to request information about their fundraising consultant used when the White Horse Leisure Centre was being built

**ACTION FOR CLERK** – Contact appropriate people from football and cricket boards to discuss the project and possible grant funding available

#### **39.21 HIRE FEES FOR 2022/23**

The clerk shared information gathered from other similar parish councils in relation to their hire fees and the estimated cost of running the pavilions, which is approximately £4,600 per annum. This information will be passed on to the football club and added to the agenda for the next meeting.

**ACTION FOR CLERK** – Share information from other parish councils and cost of running pavilions with KAFC

**ACTION FOR CLERK** – Add hire fees for 2022/23 to the agenda for the March meeting

#### **40.21 ISSUES RAISED BY MEMBERS**

**41.21 Cllr. Smith** discussed the damaged fence at Forest Side and queried whether this could be replaced with a more substantial fence, such as a metal one. The clerk added that much of the play equipment needs replacing and has started looking at possible funding for replacing the playground, which was built in the late 1990's, and the fence would be included as part of this scheme.

**ACTION FOR CLERK** – Start investigating replacement of Forest Side play equipment

**42.21 Mr. Gardiner** advised that the committee does not really have a marketing strategy in terms of the new pavilion and it is unclear what we are trying to achieve. The population between Radley and Abingdon will be growing hugely over the next few years so this should be taken into account when planning for the future as possible users of the facilities. Small World Nursery and Radley College may also be interested in using the new pavilion and facilities at Playfield Road.

**43.21 Cllr. Mrs. Buckingham** queried whether another meeting can be arranged with John Sparks from Radley College – Mr Gardiner will set this up.

**44.21 Cllr. Patterson** advised that the Sports Development Team at VOWH have a responsibility to provide sports facilities and receive money from developers towards this – there should be lots of CIL money that the parish council can access as part of a shared strategy with VOWH for providing sports facilities in the local area. Unfortunately, the current strategy focuses on the market towns of Abingdon, Faringdon and Wantage.

**ACTION FOR CLERK** – Contact Sports Development Team to ask for Kennington to be added to the strategy for CIL funding towards the pavilion

**45.21 Cllr. Feather** reported that there is mud all over the porch area and tarmac outside the front of the pavilion and it seems that everyone uses the step to scrub their boots. Someone needs to sweep this mess up after football training and matches.

**ACTION FOR CLERK** – Ask KAFC to ensure the team managers sweep up the mud from outside the pavilion before leaving Playfield Road

**46.21 Cllr. Mrs Buckingham** asked that the grass cutting contractors keep on top of the brambles and scrub at the back of both playing fields – this has been an ongoing issue and once it has been cut back, the mowers should be able to go over it.

**ACTION FOR CLERK** – Ask BGG to ensure the scrub and brambles are kept cut back at both playing fields

**47.21 ANY MATTERS FOR FUTURE DISCUSSION**  
2022/23 hire charges

**Next planned meeting Wednesday 16 March 2022 at 7:30pm, unless an alternative evening is agreed**

**Meeting closed at 8:18 pm**

**Signed .....** **Dated .....**