



**Kennington Parish Council
Oxfordshire**

**Notes of the Playing Fields Committee meeting on
16 November 2022 at 7:30 pm in Playfield Road pavilion**

Present: Mr. Babbs Cllr. Mrs. Buckingham Cllr. Charlett Cllr. Feather Cllr. Patterson
Cllr. Russell

In Attendance: Anne Feather (Clerk)

33.22 APOLOGIES – Cllr Smith; Mr. Baker; Mr. Crouch and Mr. Gardiner

34.22 DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS – None

35.22 MINUTES OF THE LAST MEETING

The Committee resolved to sign minutes of the meeting on 5 October 2022.

36.22 EXPENDITURE REPORT

Budget for Playing Fields Committee 2022-23	£32,220.00
Income to 31 October 2022	740.00
Expenditure to 11 November 2022	12299.01
Remaining budget as at 11 October 2022	20,660.99
(including £13,000 in EMR for pavilion project)	

Outstanding

Kennington Athletic Football Club – 2022 fees £1950.00

Expenditure authorised on 10 November

DD	EDF Energy Pavilion gas supply	£6.71 Credit
DD	Southern Electric Forest Side pavilion for September £32.23 Playfield Road pavilion for September £39.93	£72.16
128	D E Electrical Installed timer for showers at Playfield Rd	163.99
130	Holden & Parker Ltd Gas Safety Certificate £96.00 Work carried out to repair showers £1771.80	1867.80
131	Calber Facilities Management Ltd Cleaning Playfield Rd Pavilion £177.26	177.26
138	Grundon Waste Management Ltd Wheelie bins in October – Forest Side £47.86 Playfield Road - £46.37	94.23
139	Holden & Parker Repaired leak on ladies toilet at Playfield Road pavilion	98.57

Anticipated expenditure during the year includes:

- Legionella monitoring and assessment
- Electrical Certificate
- Fire Report and certificate

- Pavilion electricity
- Pavilion water
- Pavilion gas
- Wheelie bins
- Grass cutting

37.22 NEW ISSUES

None

38.22 CONTINUING ISSUES

- A** The concrete post at Forest Side playing field car park needs putting back, preventing vehicles entering the field. The concrete post is in the beech hedge next to the car park.

ACTION FOR CLERK – To arrange for post to be put in place

- B** Annual Gas inspection for Playfield Road Pavilion carried out - Certificate is on Noticeboard.
- C** Clerk wrote to Oxfordshire Skill Acquisition explaining that due to the state of both the playing fields unfortunately the Committee will not be hiring out either field during October half term. to hire Forest Side playing field and pavilion on 24 – 27 October from 9-3pm (school half-term).
- D** Legionella Risk Assessment has been carried out at Playfield Road pavilion.
- E** Prime Compliance Services are carrying out all the other regular monitoring checks regarding legionella, excepting the weekly running of the taps; flushing of the lavatories and running of the showers, this is being carried out by the Village Warden. The monitoring forms are being completed and can be found on the noticeboard in the main room.
- F** Work has been carried out on the water heaters for the Playfield Road pavilion's showers, with a button installed for hot water when ever necessary. This has been installed just inside the side door of the building. In between the showers working and the button being installed a key to the hot water cupboard was issued to the Men's Football manager, who has since returned the key.
- G** Ladder was found at the back of Forest Side pavilion, propped up – Cllr. Charlett took it down so as to be flat on the grass. Mark Baker has since stored it in back of the pavilion, where the goals are kept.
- H** Norm Robins has filled the holes in the concrete next to the score box and has also put tape on the cricket square rope.
- J** Repair work on Playfield Road playing field's car park is being carried out on Monday 5 December.
- K** Clerk has taken electric meter readings at both pavilions and the gas meter reading for Playfield Road pavilion. This should hopefully find the invoices correcting themselves and show true usage.
- L** Peace Mile – This project seemed to have gone quiet this year. The posts are in the former clerk's shed. Cllr. Mrs Buckingham would like to know where the exact route is. It was suggested that this be brought up at a future Parish meeting.

ACTION FOR CLERK – To find out more detail from the former clerk

- M** Clerk put notice saying NO DOG BAGS on litter bin attached to Forest side pavilion
- N** Mr Babbs asked whether the £500 Cricket Club pitch fees for 2023 was acceptable by the Council. Cllr. Feather confirmed that the Council agreed to this figure for next season.
- O** Mr Baker, although not present at the meeting emailed members: ***'I anticipate that OSAA may have been in touch to enquire about hiring one of the sites again for their Christmas camp. If they do we would again ask that this is politely declined please, the club have recently spent £3,750 on the pitches (re-seeding and fertilising) and they are still recovering from the battering that they took over the summer!'***
- Cllr. Charlett reported that the Parish Council spends a lot of money on the upkeep of both playing fields and felt that any additional income can only be a good thing. OSAA may go elsewhere if the Council keep declining their requests. Cllr. Charlett suggested that may be if OSAA were to alternate pitches each day that this may be more favourably accepted by the Football Club. This is not an issue

at the moment, as no request has been made to the clerk but February 2023 half term is around the corner.

39.22 It was agreed that this will be discussed with the Football Club moving forward.

ACTION FOR CLERK – To put on January's Agenda for discussion

40.22 PLAYFIELD ROAD PAVILION PROJECT

Cllrs. Mrs Buckingham and Feather met with Changing Room Refurbishment, who went away to draft some ideas. He came back with nothing new, just stripping out existing and re-fitting with new and adding a disabled toilet at the existing front entrance - £87,000. Cllr. Feather contacted him explaining that there was no concession as to what is required as minimum standard for changing rooms etc.

Cllr. Feather has worked out, as a bare

minimum the pavilion needed an additional 30sqm to comply with current standards. Then there would need to be a new roof; full mechanical and electrical installation together with the external dawn to dusk toilet plus a new score box. Apparently it costs around £2,500 per sqm making a total of £690,000. It would seem that the building work is the cheapest area of the project. Cllr. Feather will keep plodding on but if anyone has any bright ideas please let the Committee know.

Cllr. Mrs Buckingham suggested having a look at some new pavilions in the area and try and find out what architects they used. Pope Ingram was mentioned as a possible.

41.22 SPEND FOR 2023/24

1. Play Equipment for Forest Side
2. Shed for Football Club needs replacing
3. Fence around the play area at Forest Side
4. Fence behind the table tennis table at Forest Side
5. Disposing of the old green cabinet at Playfield Road playing field car park

42.22 ISSUES RAISED BY MEMBERS

43.22 Cllr. Charlett

Requested that the clerk remind everyone not to put their Christmas trees in front of the green container at Playfield Road playing field car park – Clerk has included this in December's Chronicle.

44.22 ANY MATTERS FOR FUTURE DISCUSSION

Pavilion Project

The hiring of the Football pitches during February 2023 half term

Next planned meeting 18 January 2023

Meeting closed at 8:00pm

Signed **Dated**