



**Kennington Parish Council  
Oxfordshire  
Minutes of the Events Committee meeting  
held 9 February 2023 at 6:30 pm in the Village Centre**

**Present:** Cllr. Mrs Buckingham; Cllr. Mrs Brown; Cllr. Smith and Cllr. Powles

**In attendance:** Anne Feather (Clerk)

**1. APOLOGIES** – Cllr. Charlett

**2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS** – None

**3. ELECT CHAIRMAN**

Cllr. Powles was nominated by Cllr. Smith, seconded by Cllr. Mrs Buckingham and elected unopposed.

**4. MINUTES OF THE LAST MEETING**

Minutes of the meeting held on 17 November 2022 were agreed and signed.

**5. EVENTS CALENDAR**

**£350** Coronation Day – Saturday 6 May  
**£350** Summer Fair – Saturday 26 August  
**£800** Remembrance Day – Sunday 12  
**£400** Carols Around the Tree – Sunday 3 December  
**£400** Santa Around the Village – Friday & Saturday 8 & 9 December

**5.1 CORONATION DAY**

Event to be tea and cakes watching the Coronation on a large screen in the main hall at the Village Centre. Booked from 9am – 5pm at present

<b>ACTION FOR CLERK</b> – Investigate OCC piggy backing Wi-Fi from the library to the rest of the Village Centre
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<b>ACTION FOR COMMITTEE</b> – Think of options if wi-Fi cannot be fitted
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<b>ACTION FOR CLLR POWLES</b> – Contact Dan from Startech regarding screen and possible connections
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<b>ACTION FOR CLLR MRS BUCKINGAM</b> – Contact St Swithun's Church to see if Council could borrow it's large screen. Also to ask if the Church or Church Hall could be used if Village Hall unavailable
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**5.2 SUMMER FAIR**

Event to be held at Forest Side, similar to the Jubilee Event. Will need to approach all village organisations as well as KADS and the School

<b>ACTION FOR CLERK</b> – Contact Mark from the Football Club explaining that the Council would like to use Forest Side playing field and pavilion on Saturday 26 August. Ask Mark if the Football Club would like to do what they did at the Jubilee Event.
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**5.3 REMEMBRANCE DAY**

This year use the Church Hall for the Display with Apple Café doing the teas and biscuits

#### 5.4 Carols Around the Tree

#### 5.5 Santa Around the Village

**ACTION FOR CLLR. POWLES** – Ask Bill Russell if Council can book the Abingdon Lions Sleigh for Friday and Saturday 8 & 9 December.

#### 6. AMENDMENT OF TERMS OF REFERENCE FOR COMMITTEE

The amended Terms of Reference together with delegated authority of the Events Committee **were agreed**. This was proposed by Cllr. Powles seconded by Cllr. Mrs Brown and agreed unanimously.

#### 7. ARRANGE ADVISORY WORKING GROUPS

It was agreed that there would be separate working groups for each event on this year's calendar. Each would consist of the members of the Events Committee together with volunteers; residents and/or village organisation members.

#### 8. ITEMS RAISED BY MEMBERS

Cllr. Mrs Brown – Suggested a Children's Lantern Parade from St Swithun's School to the War Memorial in time for Carols around the Tree.

**ACTION FOR CLLR. POWLES** – To contact St Swithun's School asking if they would like to get involved. Scouts to be asked too

Cllr. Smith – Suggested holding the best Halloween Competition on 31 October

#### 9. MATTERS FOR FUTURE DISCUSSION

All events on the Calendar

#### 10. DATE OF NEXT MEETING – Thursday 9 March 2023

**Meeting closed at 7:10pm**

**Signed .....** **Dated .....**