



**Kennington Parish Council
Oxfordshire**

**Notes of the Playing Fields Committee meeting on
18 January 2023 at 7:30 pm in Playfield Road pavilion**

Present: Cllr. Mrs Buckingham Cllr. Charlett Cllr. Feather Cllr. Russell Cllr. Smith
Mr Bunt Mr Baker

In attendance: Anne Feather (Clerk)

45.22 APOLOGIES – Mr Gardiner and Mr Robins

46.22 DECLARATIONS OF DISPOSABLE PECUNIARY INTERESTS – None

47.22 MINUTES OF THE LAST MEETING

The Committee resolves to sign minutes of the meeting on 16 November 2022

48.22 EXPENDITURE REPORT

Budget for Playing Fields Committee 2022-23	£32,220.00
Income to 31 December 2022	740.00
Expenditure to 12 January 2023	16,548.00
Remaining budget as at 12 January 2023	16,412.00
(including £13,000 in EMR for pavilion project)	

Outstanding

2022 Football Club fees £2080.00

ACTION FOR CLERK To forward invoice to Mr Baker for payment

Expenditure authorised on 8 December 2022

DD	EDF Energy Pavilion gas supply	3.29
DD	Southern Electric Forest Side pavilion for September 33.84 Playfield Road pavilion for September 96.96	130.80
DD	Castle Water Playfield Road pavilion water	52.52

151	Prime Compliance Services Ltd Legionella Risk Assessment for Playfield Road pavilion	330.00
152	Calber Facilities Management Ltd Playfield Road pavilion cleaning	44.31
155	BGG Forest Side playing field cuts 1 x Oct and 1 x Nov 155.00 Playfield Road playing field cuts 1 x Oct and 1 x Nov 190.00 The Links cuts 1 x Oct and 1 x Nov 60.00	486.00
156	Grundon Waste Management Ltd Wheelie bins in November – Forest Side 67.18 Playfield Road 46.22	113.40

157	MD Drives and Patios Tarmac repair on car park at Playfield Road	1600.00
158	D.E. Electrical Electrical Certificate for Forest Side and Playfield Road pavilions. Replaced 2No smoke detectors at Playfield Road and installed RCBO on cooker for Forest Side	667.56
161	Fleet Line Markers Ltd 16 x Pitchmarker Super C 10Ltr	590.78
162	Prime Compliance Services Ltd Legionella Control Programme for Playfield Road pavilion December 2022 to November 2023	1404.00

Expenditure authorised on 12 January 2023

DD	EDF Energy Pavilion gas supply	10.00
DD	Southern Electric Forest Side pavilion for September 34.21 Playfield Road pavilion for September 52.00	86.21

168	Savills (on behalf of St John's College) Rent of Forest Side playing field 25.12.22 – 24.3.23	505.00
171	Mr M Feather Brass padlock and hasp & staple for the paint shed at Playfield Road	11.15
172	Calber Facilities Management Ltd Covering village warden's weekly cleaning of Playfield Road pavilion and emptying litter bins at both playing fields - December	812.58
176	Grundon Waste Management Ltd Wheelie bins in December – Forest Side 46.37 Playfield Road 67.32	113.69

Anticipated expenditure during the rest of the year includes:

- Fire Report and Certificate
- Pavilion electricity
- Pavilion water
- Pavilion gas
- Wheelie bins
- Grass cutting

49.22 NEW ISSUES

- A** Norm Robins emailed Clerk regarding tap in Playfield Road pavilion paint shed ...' **the tap in the paint shed next to the main shed was running. I turned it off as best I could but it is still oozing water so I've put the end of the hose into the sink in the garage**'. This has since been repaired. The paint shed door could not be locked – Cllr. Feather fitted a new lock.
- B** The 'Wild about Kennington' group intend to re-wild parts of the scrub at both playing fields this coming year as well as the same areas of verges as last year.

- C Norm Robins has asked if he could wash the white fascia of the Playfield Road pavilion. Would anyone like to hold the ladder and help? It was hoped that Norm would carry this out when it's a bit warmer.

ACTION FOR CLERK Ask Norm when he is hoping to carry this out – date possibly?

50.22 COUNTINUING ISSUES

- A Village Warden hurt his back when getting dog bags down from shelf in the paint shed at Playfield Road pavilion. He is currently off sick until 30 January 2023. Calber has been employed to carry out cleaning of Playfield Road pavilion and emptying the bins at both playing fields throughout November, December and January.
- B Clerk carrying out weekly legionella checks at Playfield Road pavilion i.e. running taps; flushing toilets and running showers.
- C Electrical inspections have been carried out on both pavilions. Both now have Electrical Certificates. Forest Side pavilion had RCBO to the cooker to enable the inspection to pass, with a replacement smoke heat detectors needing to be installed in Playfield Road pavilion to pass the inspection. An additional issue at Forest Side caused some problem in that the PME supply reading of 0.46 to the building was too high (max reading should be 0.35). Clerk contacted SSE Network, who are responsible for the supply. Was dealt with as an emergency and came out same day – Clerk requested electrician to check reading again once the engineers had left. Reading was found to be higher at 0.55. Clerk contacted SSE Network again, who reported that the engineers had installed a lower fuse to the supply, resulting in the building tripping before it became dangerous. Engineers thought this was all that could be done except altering the supply to the building.
- D Completed and returned 2023 Annual Waste Transfer Notes for emptying wheelie bins at playing fields.
- E Letter received from Grundon Waste Management Limited informing the council that effective from 1 January 2023 there will be a 9.6% increase in their waste collection and treatment costs.
- F Put signs up at the Playfield Rd car park before car park was closed for repairs. All now completed.
- G Contacted MD Driveways, who carried out repairs on the Playfield Rd car park, to request they take down their advertising board. They said it would be collected the following week – it wasn't so Cllr. Feather took it down and at present it is up against the old salt shed.
- H Prepared 2023 Hire Agreement for the Kennington Strollers – hiring the Playfield Rd pavilion every Wednesday between 2pm and 3:30pm from beginning of May to end of September.
- I Shall I prepare 2023's Hire Agreements for the Football Club and the Cricket Club?

ACTION FOR CLERK To prepare Hire Agreements for 2023 in readiness for payment after March 2023.

51.22 PLAYFIELD ROAD PAVILION PROJECT

Cllr. Feather has been getting more prices on new and more modest designs for the pavilion. It would seem there are 7 stages to these types of building projects. The first 4 are what Cllr. Feather has been concentrating on and getting prices for, as costings for the later stages are more guess work as the cost generally is based on a percentage of the total project costs.

Cllr. Feather produced a document showing quotes from 5 different architects, all showing various prices for the various 4 stages. Total costs varied from £5,000 to nearly £16,000.

- 52.22 After some discussion **it was agreed** that as Cllr. Feather suggested, to have time to prepare a more complete costing and quotes, that this would be put to the new Playing Fields

Committee going forward. This was proposed by Cllr. Mrs Buckingham, seconded by Cllr. Russell and agreed by all.

ACTION FOR CLLR FEATHER To develop a package in readiness for the first meeting of the new committee in July.

53.22 SPEND FOR 2023/24

1. Play equipment for Forest Side
2. Shed for Football Club needs replacing. Mr Baker is aware of football 75% grants for storage – he is going to investigate
3. Fence around the play area at Forest Side
4. Fence behind the table tennis table at Forest Side
5. Disposing of the old green cabinet at Playfield Road car park
6. Pavilion Project

54.22 ISSUES RAISED BY MEMBERS

55.22 CLLR. FEATHER

A request that the football lads use the side door and clean their boots at the side door too. There is a great amount of mud and muck at the front of the pavilion, which will have to be cleared away using a spade. This was seen as a fair request by the Football Club.

ACTION FOR FOOTBALL CLUB To ask the footballers to use the side door of the Playfield Road pavilion after matches.

Oxfordshire Skill Acquisition have not asked to hire football pitches during this upcoming half term but Cllr. Feather asked the Football Club it's thoughts on hiring out the pitches at present. They would prefer if no intensive use hire agreements were made at the moment as the pitches are in a terrible state.

56.22 ANY MATTERS FOR FUTURE DISCUSSION

Pavilion Project

Next planned meeting 15 March 2023

Meeting closed at 8:00pm

Signed.....Dated.....

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