

New Issues	
A	The fence around Forest Side play area has been vandalised more, leaving one side of the fencing completely broken down. Cllr. Cobb made it safe. (agenda item No 9). Several residents reported this issue to the Clerk. Chair reported this to PCSO Maddie Highmoor
B	Old white goods dumped at Forest Side car park – Cllr. Cobb arranged for collection. Chair reported this to PCSO Maddie Highmoor. VWHDC - Fly-tipping complaint (ID: 398183)
C	Clerk was informed that Colin Charlett has resigned as chair of the Village Hall Management Committee with immediate effect.
D	Received following email from resident: <i>'This morning (27 Sept) I had to sign for a parcel and talking to the Postman, he told me that when they take a day off their shift isn't covered. He will be off Friday and Saturday this week, so there will be no deliveries except for Signed for parcels. On Monday he will have 3 days deliveries to do. I thought Royal Mail was under a legal obligation, part of their Charter to deliver daily? In the past the Parish Council has taken up non deliveries with Royal Mail; I think they should do it again, as missing days could include important mail, like hospital appointments or test results'.</i>
E	Recycling Wheelie bins at both Playfield Road and Forest Side found to be unlocked during the first week of October. Clerk reported this to Mark Baker as representative of the Football Club. He explained that they do not use the bins at present.

Continuing issues	
F	Received annual request for Christmas tree collections points – clerk suggested the car parks at both playing field car parks as usual.
G	Requested quote for Oxford Direct Services (ODS) to carry out the fortnightly play area inspections and defibrillator checks. Clerk carried out the checks on the defibrillators on 2 October
H	Received new replacement iPad SP1 (Serial No G1V31J00807) to replace the unit returned last September for upgrading, which has been lost. New unit registered and is on thecircuit.uk. Loan unit collected 2 October 23
I	Resident contacted Clerk to report that no maintenance works have been carried out at Otters Reach, including the clearance work of the reported fallen tree on the bank, originally reported early July. Clerk contacted the Parks Department of VWHDC, who explained that the maintenance that they are responsible for has been carried out, bar a little pruning which will be carried out between Oct-March. The tree is still to be sorted.
J	Annual Gas Inspection carried out for the pavilion at Playfield Road – Certificate on pavilion noticeboard
K	Clerk reported car parked on the path between the grass at Grundy Crescent during school pick up times to PCSO Maddie Highmoor. Suggestion from Maddie <i>'My thought was that if you were able to contact Oxfordshire County Council to raise the issue of people parking on the area, then perhaps they could look to implement measures to prevent this from happening. If people are not able to park on the grass, then hopefully this will deter them from driving along the footpath to get to it'.</i> Clerk to get prices of bollards.
L	Regarding the land at the War Memorial, there is nothing registered for this area other than the parcel being purchased by the council. It could be assumed that the maintenance of this unregistered area may be the obligation of OCC and not whoever owns the war memorial. (as explained in our solicitor's letter of 26 June 23)
M	Purchase order forwarded to Jenks requesting the following works be carried out as recommended within 12 months: raise canopies of trees at the War Memorial; deal with storm damaged leylandii trees at Forest Side and reduce prunus over path and raise canopy in The Links
N	Clerk copied in on email from Rosey Hollinrake: <i>I happened to find gorgeous red winter cyclamen on the KHS trip to Malvern Autumn Flower Show. I took a chance and bought 15 plants for £20. I've just planted them today. I'm collecting the leaves up from the beds and storing them, as I work. (In fact I used some leaf mould made in previous years to help with planting the cyclamen today.) Thanks for your offer to help with this, but I'd prefer to do it myself when I'm tidying the beds. However, the leaves that land on the lawns really do need collecting up, and would be a better use of offers of leaf clearing help. I wonder if it may be better to delay the spreading of the bark mulch til the Spring, when it will be really great to help seal in moisture over summer? There isn't much room to put it at the moment, and I'd prefer to let the violas spread around freely, when we put them in. (Also, maybe the parish council would then be able to fund the £20 for red cyclamen rather than on bark mulch just now?) I'd like to plant the violas next Thursday, 5th October. Is anyone able to</i>

	collect the plants from Purely Plants before then? Clerk emailed all councillors asking if someone could collect plants. Cllr. Cuddy kindly volunteered. Rosey sent a thank you email to Cllrs. Andrews, Cuddy and the Clerk.
O	Sent Purchase Order to Purely Plants for the winter planting for the village planters
P	Calbers did not empty Forest Side playing fields litter bins 29.9.23 – requested amended invoice for September.
Q	The salt bins belong to OCC - they maintain them. OCC asked if the parish council could check them annually and report any damage and hard salt – they then replace bins and break up hard salt during October. Forwarded details to OCC and arranged for replacement bins and hard salt to be broken up.
R	Cllr. Feather took down the Best Kept Village sign at the north entrance of the village.
S	Clerk attempted to contact someone with regard to the request for a more substantial surface on the public right of way along side The Tandem. Could only integrate the Countryside Access Management System where the status is still unresolved with the comment alongside 'Thank you for reporting this problem. It has been logged in the database. We will follow this up in line with our priority management approach.' Clerk requested the help of County Councillor Johnston, who thinks there is little he can do but will try.
T	Clerk thanked Ade Adeniji of OCC for the recent works carried out on the broken pipes at Kennington Rd junction with Cow Lane and reminded him of the promised re-jetting of both gullies and manholes at and around the War Memorial.
U	Requested OCC install a sign before the roundabout travelling south towards Abingdon, giving the location of St Swithun's Church, making motorists aware of where the Church is.
V	Wrote to the residents of The Paddock explaining that there were no recommendations from the recent Duty of Care Tree Inspection to carry out any tree work next to The Paddock in the coming few years. Resident responded explaining that no maintenance has been carried out at the bottom of the two residents' gardens, where it is quite substantial. Clerk rang BGG to request they carry out this maintenance as soon as possible.
W	Clerk replied to Ms Sylvia Vetta's email to the council regarding various suggestions for the councillor to discuss. Ms Sylvia responded 'If I write to the Bursar of St Johns, I presume that I can say the proposal has the support of the parish council?' . Clerk replied explaining that no decision had been made, so that any suggestion would be as a resident of the village. Requested that she keep the council informed and the council can make a formal decision if St John's College requires.
X	Reported overgrown trees/hedges/shrubs at 158 Poplar Grove and the beginning of Sandford Lane by the junction via FixMyStreet
Y	Contacted the Deputy Civil Enforcement Manager requesting more visible patrols outside the Co-op.
Z	Reminded OCC Tree Officer about the promised work to be carried out in autumn to cut back the trees/shrubs along The Avenue, also requested trees/shrubs be cut back along the opposite side of The Avenue at the same time as the pavement is becoming narrower. Reminded him too of the cutting back of new growth from the trees opposite Ross Court.
AA	Contacted the manager of Edith Court in Upper Road to ascertain whether they would be interested in providing an electric charging point for the public. Due to vulnerable adults on site and using car parking space they were not interested in providing this.
AB	Received payment notification of CIL monies of £3,410.66 – 3 rd instalment of £3,193.18 for Westwood Country Hotel development and £217.48 being the full amount for 70A The Avenue. Payment to be made at the end of October.
AC	Informed that the Methodist Church has a new Minister-Reverend Stephen Spain.
AD	Sent further email to OCC requesting updates on the various issues at Sandford Lane.