



**Kennington Parish Council
Oxfordshire**

**Notes of the Playing Fields Committee meeting on
21 June 2023 at 7:30 pm in Playfield Road pavilion**

Present: Cllr. Brown Cllr. Buckingham Cllr. Cobb Cllr. Feather
Mr Babbs Mr Robins Mr Gardiner

In attendance: Anne Feather (Clerk)

01.23 ELECT CHAIR

Cllr. Feather was nominated by Cllr. Buckingham, seconded by Cllr. Brown and elected unopposed.

02.23 ELECT VICE-CHAIR

Cllr. Buckingham was nominated by Cllr. Brown, seconded by Cllr. Feather and elected unopposed.

03.23 APOLOGIES – Mr Baker and Mr Crouch

04.23 DECLARATIONS OF DISPOSABLE PECUNIARY INTERESTS – None

05.23 MINUTES OF THE LAST MEETING

The Committee resolved to sign minutes of the meeting on 15 March 2023.

06.23 EXPENDITURE REPORT

Budget for Playing Fields Committee 2023-24 **£38,690.00**

Income to 31 May 2023 0

Expenditure to 9 June 2023 5009.10

Remaining budget as at 9 June 2023 **33,680.90**

Including 20,000 in EMR for pavilion project

Total of 93,277.76 in EMR for pavilion project

Direct Debits to be paid in April

DD	EDF Energy Pavilion gas supply	10.00
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Direct Debits to be paid in May

DD	EDF Energy Pavilion gas supply	9.00
DD	Southern Electric Electricity supply for Playfield Rd pavilion 57.04 Forest Side pavilion 28.87	85.91

Direct Debits to be paid in June

DD	Southern Electric Electricity supply for Playfield Rd pavilion (75.41), Forest Side pavilion (29.44) & war memorial (53.65)	158.50
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Expenditure paid in April

010	Calber Facilities Management Ltd Playfield Road pavilion cleaning x 5 wks in March 184.65 emptying litter bins at both playing fields x 5 wk March 492.50 (+VAT)	812.58
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013	Grundon Waste Management Ltd Wheelie bins in March – Forest Side 59.30 Playfield Road 50.77	116.17
014	Martin Feather New gas meter box for Playfield Rd pavilion	56.19
016	Holden & Parker Ltd 3 call out visits to Playfield Rd pavilion; outside tap; hot water for showers and issue with gas pressure.	262.07
017	Alfresco Group Ltd Graffiti removal from Forest Side pavilion and green shed	1,191.00

Expenditure paid in May 2023

025	S Moncur Repaired fence at The Links play area at Playfield Rd	165.00
026	Calber Facilities Management Ltd Playfield Road pavilion cleaning x 4 wks in April 147.72 emptying litter bins at both playing fields x 4 wk April 394.00 (+VAT)	650.06
037	Anne Feather Keys cut for Forest Side pavilion	13.50
038	Bryans Lock Services Ltd Keys cut for Forest Side pavilion and access gate	50.40
039	Grundon Waste Management Ltd Wheelie bins in April – Forest Side 51.02 Playfield Road 50.62	101.64

Expenditure paid in June 2023

050	Calber Facilities Management Ltd Playfield Road pavilion cleaning x 4 wks in May 147.72 emptying litter bins at both playing fields x 4 wks in May 394.00 (+VAT)	650.06
052	BGG Garden & Tree Care Ltd. Forest Side playing field (17 April) 77.50 Playfield Rd playing field (17 April) 95.00 Links play area 30.00	202.50
055	St John's College Forest Side rent	505.00
057	BGG Garden & Tree Care Ltd. Forest Side playing field (4 & 18 May) 155.00 Playfield Rd playing field (4,18 & 25 May) 285.00 Links play area (18 May) 30.00	480.00
058	Grundon Waste Management Ltd Wheelie bins in April – Forest Side – 73.74 Playfield Road – 56.05	129.79

The standard of the repair work of the chestnut pale fence around The Links play area was commented on with the hope that in time this fence will be replaced at a better standard. It was also reported that there are several gaps in the fence that animals could get through.

07.23 NEW ISSUES

- A** A leak was reported coming from the light in the ceiling at Forest Side Pavilion – Cllr. Feather inspected and it was found that although the ceiling was wet, it was felt that it was due to the storm that took place the day previous. The stain will be monitored to see if it worsens.
- B** Whilst Cllr. Feather was at Forest Side pavilion he noticed light in the 1st changing room on left not working. This has been replaced.
- C** Again, whilst Cllr. Feather was at Forest Side four different coloured gas bottles were found being stored in the 3rd room, which is kept locked. The committee agreed that this was of some concern and agreed that such items should not be stored in an unventilated room. A gas BBQ is also being stored in the 4th room. It is understood that the BBQ is used once a year at the Football Club's annual tournament weekend, with the parish council having borrowed it back in 2021 for it's summer event.
- 08.23** It was agreed that the Football Club would be asked to take away both the BBQ and all the gas bottles and store them elsewhere, but not to store them back up at Playfield Road pavilion garage.

ACTION FOR CLERK – Write to the Football Club requesting the BBQ and gas bottles are taken out of Forest Side pavilion and stored elsewhere.

- D** Received an email from Mark Baker – *'A parent from one of the girls teams has offered to provide us with a couple of shipping containers for storage. He can also arrange transport and installing them etc. We would like to use one to replace the rusty shed at Playfield Road and one to provide additional storage at Forest Side, on the existing hard standing. Please can you let us know if this would be possible, as we'd like to take them up on the offer before he changes his mind. As we know, the shed at Playfield is well past its best and is a bit of a deathtrap!'*
- Cllr. Feather had taken this to the last parish council meeting in June, where it had been agreed that the Football Club could replace the shed at Playfield Road, as long as they took away the shed and that the new storage container was painted a green to blend in with the field. The Committee was in agreement with this, as all felt the shed had seen better days and needed replacing.
- As regards the proposed storage container at Forest Side, it was agreed at the same parish council meeting, that the Football Club hold back a while, whilst the Clerk contact St John's College as per the lease after receiving the dimensions of the unit and to confirm that it will be painted green.
- E** It had been reported that the electricity at Playfield Road pavilion had been tripping, upon investigation the grill element on the cooker has burnt out. A new element is on order and will be installed as soon as the element is delivered.
- F** Item for consideration from Norm – *the outfield at Playfield Road playing field is a bit churned up and patchy. It could do with a good scarify, overseed, fertilise (and sprinkling of soil if possible). Norm knows the football club has someone looking after their bits of the field, though even those could do with some work e.g. levelling up the goal areas.*
- The Football Club also reported earlier in the year that they were struggling with pitch maintenance and *would be open to any discussions for longer term upkeep of the pitches at both playing fields.*
- This was discussed with Mr Robins explaining that the field is adequate at present but it would be good not to let it get much worse – there are a few more seasons left before necessary maintenance be carried out in Mr Robins' opinion. It was suggested that both the cricket and football clubs put some quotes together for carrying out some scarification etc. Clerk to forward Norm with the name of the man who carried out scarification at Playfield Road several years ago.

It was suggested that the Football Club could request a grant from the parish council.

09.23 COUNTINUING ISSUES

G Village Warden is still not fit for work. He is currently off until 31 July 2023. Calber has been employed to carry out cleaning of Playfield Road pavilion and emptying the bins at both playing fields.

H Cllrs. Brown and Smith have volunteered to carry out the play area inspections that Cllr. Charlett used to do. Outcomes from inspections:

Forest Side: Bins overflowing

10.23 It was agreed that as the bin within this play area is both small and open, a larger and enclosed bin should be purchased to replace the existing bin.

ACTION FOR CLERK – To cost a larger and enclosed waste bin together with installation costs and put on the Agenda for future parish council meeting.

Chains on the climbing frame are worn

Lots of weeds in play area –

BMX: Overhanging branches at track and surrounding area –

The Links: Bench in outside Gym is rotting

11.23 It was agreed that the Committee would request full council to purchase a replacement bench out of the Asset Replacement EMR monies.

ACTION FOR CLERK – To cost a replacement bench together with installation costs and put on Agenda for future parish council meeting

I RoSPA will be carrying out the Annual Inspections of both play areas and BMX track in July.

J Fence at The Links has been repaired.

K Gas meter box replaced at Playfield Road pavilion

L Graffiti on Forest Side pavilion has been removed. The lefthand side door needs re-painting/staining – It was suggested that Steve Moncur carried out maintenance work on this door and may still have some paint/stain left.

ACTION FOR CLERK – To ask Steve Moncur if he has any of this particular paint/stain left

M Replacement set of keys for Forest Side Access issued to David Phillips. Further set of Forest Side keys have been requested for an additional manager.

ACTION FOR CLERK – To get a set of Forest Side access keys cut for the additional manager

N PAT testing has been carried out for both pavilions – fan heater and 2 x George Foreman grills were found at Forest Side, now PAT tested. Electric Kettle didn't pass – Clerk has ordered a replacement.

O Chair requested a quote to get rid of all the trees growing through the inner fence on the far side of Playfield Road playing field - £495. It was agreed that this maintenance task be carried out at the same time as when the lime trees are trimmed back.

12.23 PLAYFIELD ROAD PAVILION PROJECT

Cllr. Feather reported that the previous architect quotes were not comparable resulting in Cllr. Feather not being happy with the outcome and what the committee would get. This was also carried out at the end of the last council, with all councillors concerned to commence something that the new council would have no choice over. Hence the decision was made to leave it until the new council was ensconced.

Cllr. Feather produced a scoping document, listing all the elements he felt would be necessary for a functional replacement pavilion. He was suggesting that the new build

would not continue to be the 'vanity project' i.e. the luxury/ all singing all dancing building, but to cut back using the existing footprint of 120m². Explaining to the architects – this is the footprint, this is what the committee need and extend the m2 where necessary.

Cllr. Feather asked the committee if they could email him within the next 7 days if they felt that something was missing off this list as he was planning go to the same architects to re-visit their estimates pricing against this document.

Cllr. Brown suggested it should be an eco friendly building – solar panels, ground source heating. Cllr. Buckingham suggested disabled toilets in the clubroom.

It was suggested that Committee members look at the websites for both Kingston Bagpuize's and Cholsey's pavilions.

ACTION FOR CLERK – To check with Radley Parish Council if they are still willing to donate £40,000 to this project

13.23 SPEND FOR 2023/24

1. Play equipment for Forest Side
2. Fence around the play area at Forest Side
3. Hedge between the Memorial Field and the Playing field to be hedge laid again.
4. Pavilion Project

14.23 ISSUES RAISED BY MEMBERS - None

15.23 ANY MATTERS FOR FUTURE DISCUSSION

2024 Hire Fees

Next planned meeting Wednesday 20 September 2023

Meeting closed at 8:45pm

Signed.....**Dated**.....