



**Kennington Parish Council
Oxfordshire**

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TO ALL MEMBERS OF THE PARISH COUNCIL

2 December 2023

Dear Councillor

Your attendance is requested at the **Annual Finance Meeting** of the Parish Council to consider the **Estimates and Parish Precept for 2024-25**. The meeting will take place in Committee Room 2/3 at Kennington Village Centre on **Thursday 7 December at 7.30 pm**.

(Clerk)

A G E N D A

1. To receive apologies for absence
2. To receive declarations of any disclosable pecuniary interests¹
3. To note the Projected Actual figures for 2023-24
4. To agree the Budget Estimates for 2024-25 including staff salaries and wages
5. To agree any new items of expenditure for 2024-25
6. To approve list of direct debit payments as per schedule attached
7. To agree the Parish Precept for 2024-25

Background Papers:

- Appendix 1: Clerk's Report on items 3, 4, and 5*
Appendix 2: Budget detail by Accounting Centre
Appendix 3: Notes relating to Budget for next year 2024-25
Appendix 4: Confidential notes for employees' conditions
Appendix 5: Ear Marked Reserves
Appendix 6: CIL Monies received
Appendix 7: Direct Debit payments

¹ * Notes on declaration of interest

Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded

Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a 'sensitive interest'. Following any disclosure of an interest not on the council's register or the subject of pending notification, they must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.

Unless dispensation has been granted, they may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State. They must withdraw from the room or chamber when the meeting discusses and votes on the matter.

The national rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).