



**Kennington Parish Council
Oxfordshire
Minutes of the Events Committee meeting
held 9 March 2023 at 6:00 pm in the Village Centre**

Present: Cllr. Mrs Buckingham; Cllr. Mrs Brown; Cllr. Smith and Cllr. Powles

In attendance: Anne Feather (Clerk)

1. APOLOGIES – Cllr. Charlett

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS – None

3. MINUTES OF THE LAST MEETING

Minutes of the meeting held on 9 February were agreed and signed.

4. CORONATION DAY – 6 MAY

1.22 It was agreed that this event would commence at 11:00am, the finish time to be decided at a later date once the council know more of the running order of the day, but could finish at around 3:00pm

2.22 It was agreed that the council will be inviting residents to join the councillors to watch and celebrate Charles III's coronation on a big screen in the Church Hall.

Cllr. Mrs Buckingham has been in touch with Apple Café and the vicar.

Carol Newbiggin from Apple Café would love to work with the parish council. On the morning of the coronation Apple Café plan to serve free teas/coffees and cakes during their usual Saturday morning coffee slot (i.e. 10:30am – 12:30pm)

Rob Glenny, Vicar has agreed that the big screen in the Church can be used in the Church Hall for the day..

ACTION FOR CLLR. MRS BUCKINGHAM – Check that the Church Hall is booked from 9:00am – 5:00pm and to find out how much the hourly hire rate is.
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ACTION FOR CLLR. MRS BUCKINGHAM – Ask the Church if the Marque could be used and if it is OK for picnics to be had outside in the grounds of the Church.

ACTION FOR CLLR. MRS BUCKINGHAM – Ask the Church if there is a TV receiver in the Church Hall
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ACTION FOR CLLR. MRS BUCKINGHAM – Check that Apple café will host the tea, coffee and cakes for free from 10:30 – 12:30pm and that they will decorate the hall with bunting etc.

ACTION FOR CLLR. MRS BUCKINGHAM – Check that Apple café is OK with the council advertising this in the chronicle.
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ACTION FOR CLLR. MRS BUCKINGHAM – To arrange a meeting with Carol Newbiggin and Cllrs. Mrs Buckingham and Powles to discuss details
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3.22 It was agreed that the parish council would continue offering refreshments after 12:30 until end of event.

ACTION FOR CLLR. POWLES – Arrange some music for the event, getting some appropriate speakers.

ACTION FOR CLLR. POWLES – Suggest to councillors that it would be nice for as many attend the event as possible.

ACTION FOR CLERK – Cancel the hire of the Village Hall once confirmation from Cllr. Mrs Buckingham that the Church Hall is booked.

ACTION FOR CLERK – advertise event in next edition (April) of the Chronicle within the parish council article. Ask Editor of Chronicle if it would be OK to put a banner to advertise event in May's edition.

ACTION FOR CLLR. MRS BROWN – Design a poster for the Chronicle and for Facebook.

Activities on the day:

Children – do things – colour crowns. Nice weather – fact finding in the church grounds

Suggest Best Dressed front window – coronation trail leading up to the day

Children's and Adults – Coronation Kings and Queens Fancy dress competition.

Outside toys – family fun

Unveil – Commemorative planters (If new planters approved at parish council meeting)

Cllr. Powles thanked Cllr. Mrs Buckingham for all the arranging that she has already done with the Church and Apple Café.

5 SUMMER FAIR – 26 AUGUST

Clerk confirmed that Kennington Football Club can arrange similar activities as were arranged at the Queen's Jubilee event.

ACTION FOR CLERK – invite organisations to May's Working Party meeting (when we have a date)

1. All village organisations to be contacted including MacIntyres. – to both help and advertise their clubs
2. Outdoor games there
3. Camp tents – marque – scouts and or School – **Cllr. Mrs Brown to investigate**
4. Hire outdoor games - £25 – Oxfordshire Play Association based in Radley (martin Gillett)
Clerk to investigate
5. BBQ – really busy – more volunteers and have another BBQ (organisations)
6. Getting people to come along with picnic, blanket
7. Check with Alan if he has speaker system
8. Cricket club – band?
9. Football carry out some entertainment
10. Card machine for payment (sum-up) got one – get another one How much? **Clerk to investigate**
11. Bar ?
12. Any money raised would be for Pavilion and Chairman's charity.
13. Advertising later date – but 'Save the date' in this month's Chronicle – **Clerk to include**
14. Anyone to open the fair?
15. Bouncy Castle
16. Put it out that councillors will be available

6. ITEMS RAISED BY MEMBERS

Cllr. Mrs Brown

Annual Parish Meeting change the format – have a do. Display around the room, refreshments – less formal. Wednesday 26 April. Meet with Alan. Ask for reports with photos to be displayed Display boards for reports – cheese and wine

Check budget

ACTION FOR CLERK – Invite Apple Café to the Remembrance Day meeting on 22 March
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7. MATTERS FOR FUTURE DISCUSSION

Carols around the tree

Santa Around the Village

8. DATE OF NEXT MEETING – Apple café Scott and Sylvia

Working group for village annual meeting – 23 March at 7pm on zoom

Working group for coronation meeting – to be arranged

Meeting closed at 7:10pm

Signed **Dated**