



**Kennington Parish Council
Oxfordshire**

**Notes of the Playing Fields Committee meeting on
16 March 2022 at 7:30 pm in Playfield Road pavilion**

Present: Mr. Babbs Mr. Baker Cllr. Mrs. Buckingham Mr. Bunt Cllr. Feather
 Cllr. Patterson Mr. Robins Cllr. Smith

In Attendance: Rachel Brown (Clerk)

48.21 APOLOGIES – Cllr. Charlett, Mr. Gardiner, Mr. Crouch and Cllr. Russell

49.21 DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS – None

50.21 MINUTES OF THE LAST MEETING

The Committee resolved to sign minutes of the meeting on 19 January 2022.

51.21 EXPENDITURE REPORT

Budget for Playing Fields Committee 2021-22	£32,200.00
Income to 19 January 2022	£1,479.00
Expenditure to 19 January 2022	£14,786.25
Remaining budget as at 16 November 2021	£18,892.75
(including £13,200 in EMR for pavilion project)	

Income since 19 January 2022

None

Expenditure since 19 January 2022

Payment ref. 2021/...	Playing Fields Budget	
DD	EDF Energy Ltd Pavilion gas (estimated)	£6.67
189	St John's College Forest Side rent to June 2022	£505.00
191	S G Moncur Repair fence at The Links play area	£170.00
176	Churches Ltd Fire extinguisher services for pavilions	£103.99
DD	Southern Electric Playfield Rd pavilion electricity	£512.66
DD	Southern Electric Forest Side pavilion electricity	£106.75
178	Grundon Waste Management Ltd Wheelie bins for January	£65.19
DD	EDF Energy Ltd Pavilion gas (following meter reading)	£15.91
190	Grundon Waste Management Ltd Wheelie bins for February	£57.57

186	Broxap Ltd Litter bins for play areas	£973.95
TOTAL SPEND TO 15 MARCH 2022		£2,517.69

Remaining budget for 2021-22 **£16,375.06**
(including £13,200 in EMR for the pavilion project)

Anticipated expenditure in April relating to 2021/22 includes:

- Pavilion electricity
- Pavilion water
- Pavilion gas
- Wheelie bins for March
- Installation of new litter bins

52.21 NEW ISSUES

A Kennington Strollers would like to resume their walks at Playfield Road from May onwards. They have requested a key, so a member of the committee does not have to open and lock up the pavilion each time for them.

53.21 It was agreed that the Strollers can borrow a key to Playfield Road pavilion

ACTION FOR CLERK – Arrange for new set of keys to be cut for Kennington Strollers

B The pavilion has been very dirty and muddy recently – clerk has raised this with the football club (many thanks to Mark for vacuuming up on Saturday) but there was a report that this may have been caused by Oxfordshire Skills Acquisition, who hired the pavilion over February half term. Neither of the vacuum cleaners are very powerful and there is no access to the cleaning cupboard for hirers. There is also the issue of players cleaning their boots outside the front of the pavilion and this not being swept up.

54.21 It was resolved that a new vacuum cleaner will be purchased, as well as an outdoor broom. The clerk will also arrange for a copy of the cleaning cupboard key to be kept in the kitchen, so all hirers can access this.

ACTION FOR CLERK – Purchase vacuum cleaner and outdoor broom for Playfield Rd pavilion

ACTION FOR CLERK – Arrange for cleaning cupboard key to be cut and left in the kitchen

C The table tennis table needs to be monitored now the weather is improving – the off-peak checks will be done by Cllr. Charlett as part of the regular inspection and at peak times by the Clerk. There is often glass around the table, which the Village Warden should clear, and the hard surface is covered in moss and weeds which need clearing. There is also a pallet still there, which needs clearing.

ACTION FOR CLERK – Speak to the Village Warden about clearing away the broken glass from around the table tennis table at Forest Side

ACTION FOR CLERK – Ask on Kennington Connected if anyone would like a pallet

55.21 CONTINUING ISSUES

A The defibrillator has now been installed outside Playfield Road pavilion – many thanks to the football club for arranging this.

B The clerk has ordered 30 x 10L line marking paint – Mark advised that, last year, KAFC bought 12 x 10L and WCC contributed to 4x 10L.

56.21 It was agreed that the parish council will ask KAFC and WCC to contribute towards the same volume.

ACTION FOR CLERK – Invoice KAFC and WCC for their contribution towards the line marker

- C** Clerk had contacted a plumber to visit Forest Side in relation to the problem with the urinals but this did not go ahead. Cllr. Feather will arrange for a plumber to look at this issue.
- D** Clerk met with BGG to discuss the grass cutting contract for 2022 and requested that the scrub and brambles are kept cut back. Please let the clerk know ASAP if this is not being kept on top of.

57.21 PLAYFIELD ROAD PAVILION PROJECT

There is not much to report, as trying to find funding for such a large project is very difficult. It is also difficult to justify why four changing rooms are needed, and this has been mentioned by the Football Foundation, as it is unlikely that men's and women's matches would be starting and finishing at the same time. There may be the potential instead to build two larger changing rooms with a dividing wall, in case four changing rooms are needed for mixed cricket matches. The men's football team have requested more of a social space, e.g. a bar. Cllr. Feather and the Clerk will meet with Mr. Crouch and the representative from the England Cricket Board next week, once the details of the meeting are known. Cllr. Feather will also look at possible options and bring these to the next meeting.

ACTION FOR CLERK – Meet with Cllr. Feather, Mr. Crouch and ECB representative

58.21 HIRE FEES FOR 2022/23

The clerk shared the running costs of the pavilions as well as the hire charges from other parish councils, however it is very difficult to make comparisons as the arrangements vary so much. A suggestion was made to increase the hire charges by the same percentage as the precept each year. This would then be determined by the Finance Committee each December, rather than the Playing Fields Committee.

ACTION FOR CLERK – Forward on costs of running costs of the pavilions to be shared with KAFC

ACTION FOR CLERK – Request that KPC agree that the annual hire fees will increase by the same percentage as the precept.

59.21 ISSUES RAISED BY MEMBERS

- 60.21 Mr. Robins** asked if the plastic sand pit base can be used. The clerk explained that this would involve having to dig out a concrete base or arrange for a structure to be built for this to sit on. This cannot take place until a decision has been made about the pavilion project. Mr. Robins also queried whether there would be a problem if the rope was not around the artificial turf, as this encloses an area of grass which cannot be cut by the mowers. It was queried whether there would be a risk of someone slipping on the artificial turf, but this is not considered a risk at Cutteslowe. Mr. Robins will re-rope the area during the season. There is also a pallet in the garage at Playfield Road, if anyone would like it.
- 61.21 Cllr. Mrs. Buckingham** advised that she would like to accompany Cllr. Feather when he is looking at the options to redesign the pavilion.
- 62.21 Mr. Baker** asked if KAFC can book their annual tournament at Forest Side on 9th and 10th July. There is also the possibility of a girls' tournament the weekend before or a Friday evening. These will need to be invoiced separately.

ACTION FOR CLERK – Invoice KAFC for the summer tournament/s once dates have been agreed

Mr. Baker and Mr. Babbs will liaise between each other in relation to Sunday afternoon games, to ensure there are no clashes.

KAFC have purchased built goals on wheels for Forest Side, however these do not fit inside the pavilion cupboard. They will be locked up outside instead and stored behind the pavilion. KAFC will be reseeding the goal mouths and undertaking work to the pitches in May, so there will be no home games during this month. The Strollers will be using the pavilion from May to October, so KPC will not be able to hire the pavilion to Oxfordshire Skills Acquisition during this time.

63.21 ANY MATTERS FOR FUTURE DISCUSSION

Hire fees for 2022/23

Next planned meeting Wednesday 18 May 2022 at 7:30pm

Meeting closed at 8:49 pm

Signed **Dated**