

KENNINGTON PARISH COUNCIL
JOB VACANCY FOR VILLAGE WARDEN

Kennington Parish Council is looking to appoint an enthusiastic individual to fill the position of Village Warden. This is a practical maintenance role which will contribute to ensuring that the parish is clean, safe, well-presented and parish assets are maintained to a high standard. Applicants will be required to work 10 hours per week at £12.63 per hour. Reporting to the Parish Clerk.

The successful candidate will have experience of undertaking minor repair and maintenance tasks. They will ideally have experience of working in a similar environment and will be able to work independently and manage their own timetable of work.

Essential skills:

Good knowledge of Health and Safety
Ability to work alone and unsupervised
Ability to project a positive image of the parish council in the community
Good organisational skills
Competent DIY skills
Willingness to undertake appropriate training
Willingness to assist in risk assessing tasks and keeping records of checks carried out
Ability to ensure that work is prioritised appropriately

The successful candidate will be expected to adhere to Kennington Parish Council policies and procedures.

All applicants must be over the age of 18 and hold a full UK driving licence.

All applicants will be subject to a DBS check

Applicants are required to be able to work with minimum supervision and demonstrate a high level of customer care.

Training will be provided where necessary as will tools and personal protective equipment for the job.

This post is initially a two year fixed term contract.

A job description, person specification together with an application form are available on the village website www.kennington-pc.gov.uk or from the Parish Clerk.

Please submit application form together with a covering letter explaining why you feel you would be suitable for this role to the Parish Clerk, Anne Feather at 20 Kennington Road, Kennington OXFORD OX1 5NZ or clerk@kennington-pc.gov.uk

Closing date for applications is 30 June 2024
Interviews will take place week commencing 1 July 2024