



**Kennington Parish Council
Oxfordshire**

**Notes of the Playing Fields Committee meeting on
17 April 2024 at 7:30 pm in Playfield Road pavilion**

Present: Cllr. Brown Cllr. Cobb Cllr. Feather Cllr. Gamble Cllr. Smith
Mr Cattell Mr Rahim

In attendance: Anne Feather (Clerk)

50.23 APOLOGIES – Cllr. Buckingham; Mr Babbs; Mr Baker; Mr Gardiner and Mr Robins

51.23 DECLARATIONS OF DISPOSABLE PECUNIARY INTERESTS – None

52.23 MINUTES OF THE LAST MEETING

The Committee resolves to sign minutes of the meeting on 17 January 2024

53.23 EXPENDITURE REPORT

Budget for Playing Fields Committee 2023-24	£38,690.00
Income to 31 March 2024	2,665.00
Expenditure to 31 March 2024	26,181.00
Total of 93,277.76 in EMR for pavilion project as of 31 March 2024	

Direct debits paid in February and March	£
EDF Energy Playfield Road Pavilion gas supply	14.00
Southern Electric 1.1.2024 to 31.1.2024 (invoice IV00389807) Electricity supply for Playfield Rd pavilion (74.26) Forest Side pavilion (26.72) +VAT	106.03
Castle Water Water for Playfield Rd pavilion (February)	19.34
EDF Energy Playfield Road Pavilion gas supply	12.00

Reference No. 2023/	Accounts paid February	£
198	S G Moncur Installation of extra bollard at Forest Side car park and replacing roof tiles and fixing guttering at the pavilion	300.00
199	Calber Facilities Management Ltd Covering Village Warden's 4 weekly cleaning of Playfield Rd pavilion in January 147.72 - Emptying bins at both playing fields 346.56 Emptying bins at village Hall 77.44 (+VAT)	686.06
200	Prime Compliance Services Ltd Annual clean and disinfection of cold water tanks in roof of Playfield Rd pavilion	474.00
201	Churches Fire Security Ltd Annual Inspection of fire fighting equipment at both pavilions	198.58

202	A Feather 2 x keys cleaners cupboard at Playfield Rd pavilion + more tags	18.70
204	S G Moncur Replacing wooden fence panels - The Links, Playfield Rd	45.00
205	Broxap Limited Purchase (including delivery) of additional bollard for Forest Side car park	246.00
206	Grundon Waste Management Ltd Wheelie bins in January - Forest Side 53.28 and Playfield Rd 59.15 +VAT	112.43

Reference No. 2023/	Accounts paid in March	
211	Calber Facilities Management Ltd Covering Village Warden's 4 weekly cleaning of Playfield Rd pavilion in January 147.72 - Emptying bins at both playing fields 346.56 Emptying bins at village Hall 77.44	686.06
217	Savills (on behalf of St John's College) Hire of Forest Side playing field 25.03.2024 to 23.6.2024	505.00
218	Grundon Waste Management Ltd Wheelie bins in February - Forest Side 49.47 and Playfield Rd 57.30 +VAT	128.12
220	M R H Services Repair and replacement work on the Climber/slide at Forest Side play area	1,198.68
221	Stanhope Wilkinson Associates 2 nd Stage – professional fees in connection with the Playfield Road pavilion Project	3,600.00

54.23 Cllr. Brown recommended moving any underspend into next year's EMR for the Pavilion Project.

ACTION FOR CLERK – Check expenditure transferring any underspend into EMR reserves for the Pavilion Project

55.23 NEW ISSUES

A The ceiling in the kitchen at Playfield Road pavilion was reported as looking a little unsafe. Cllr. Feather had a look and is going to contact Steve Moncur to get his advice and to carry out any remedial works to make safer.

ACTION FOR CLERK – Arrange for Steve Moncur to meet Cllr. Feather up at Playfield Road pavilion to inspect kitchen ceiling.

B A concerned resident contacted the Clerk regarding paid Bagley Wood walks being organised by WalkandTone – the Clerk explained that there was little it could do as Bagley Wood is private land and suggested they contact the Bursar directly to make the college aware. This, the resident did, copying in the Clerk. In the penultimate paragraph of the email it read ***'I do not know what time the walk is to start, possibly 9 am, I think they are meeting people at Forest Side in Kennington on Sunday morning. They have advertised free parking at Forest Side so maybe the parish council might want to investigate it too?'*** The resident received the following response from St John's: ***Bagley Wood is open to permissive public access on the maintained routes and via the gated entrances. A permit from the College is no longer required to walk in the woods.***

The football club explained that they have A boards warning the public that they could be locked in if they park on the field, if they find the gate to the field open. Suggestion made

that the tuck shop could sell teas and coffees for the walkers. The football club asked to report back if any issues arise as a result.

- C** Rosemary Aldgate has stepped down as co-ordinator of Kennington Strollers and has requested a poster asking for a replacement co-ordinator be displayed at the Annual Village Meeting. She also asked earlier during the year if the council would be willing to allow Ashley Chapman from The Vale of White Horse Active Communities team, (who is also attempting to find a replacement for Rosemary) to continue to use the pavilion chairs and kitchen if he is able to lead these walks, which he might be willing to do in the short term.
- 56.23 It was agreed that** the committee would have no objection to Ashley Chapman having access to the pavilion if the walks were to continue in its existing format, subject to the usual hire agreement and fees.

- D** Mark Baker contacted Clerk at the end of January to let the Playing Fields Committee know that KAFC is hoping to host its summer tournament up at Forest Side. They would like to run it across two weekends, so that they can host both a girls and boys tournament. This would be on 6&7 and 13&14 July 2024.
- They have managed to (99% certain) secure parking at Egrove Park, so there will hopefully be minimal disruption to the residents in terms of traffic.
- They are asking if this would be OK.
- 57.23 It was agreed that** the committee would have no objection to these tournaments being arranged, subject to the usual hire agreement and fees.

ACTION FOR CLERK – Prepare hire agreements for both tournament weekends and invoice to cover both events – send to Mark Baker.

58.23 CONTINUING ISSUES

- E** Fire Risk Assessments have been carried out at both pavilions – awaiting the reports, together with the recommendations for each building.
- F** Since requesting a current DBS Certificate from Nathan Cleal of Cleal's Wheels, the Clerk has heard nothing from him.
- G** Forest Side's Climbing Wall/Slide has been repaired with the play area open again to the children. The fence is yet to be repaired as the Play Area Working Party has plans to refurbish Forest Side in the near future and new fencing would be part of the project. Working Party awaiting plans from the playgroup company.
- H** Clerk handed out calendar including future dates for Playing Fields Committee meetings.

59.23 2024/25 HIRE FEES

Kennington Athletic Football Club (KAFC) was not happy with the proposed increase for 2024/25 annual fee, suggesting that instead of increasing annual fees by the council's yearly precept, (which was agreed on 15 March 2022 by all members of the Playing Fields Committee and approved at April 2022's full council meeting) KAFC would like to now change the base to the annual CPI.

KAFC recognises fees must increase each year, however KAFC has benefitted over the past four years, of no increase, due to the 2023/24 precept not increasing; the 4.2% increase in 2022/23 was not calculated, due to staff changes. This is on top of an actual discount during the COVID years (i.e. 2020/21 and 2021/22).

At the council's February meeting, after some discussion, it was agreed that the council would still request it's original 15.8% increase in 2024/25 annual fees, but should this place KAFC in financial difficulty would commend the club apply for a parish council community grant. Clerk, wrote to KAFC explaining this. Awaiting response.

Clerk handed Wolvercote Cricket Club 2024-25's invoice.

ACTION FOR CLERK – Send Mark Baker 2024-25 Letting Agreement for signing together with the 2024-25 Invoice for paying

Need to arrange a meeting with Wolvercote Cricket Club to discuss the future including a hire fee for 2025/26.

60.23 PAVILION PROJECT

Cllr. Feather has been working with the architect and developed a proposed new pavilion. Copies of the proposed plans were produced at the meeting. It is in all intent and purposes a copycat of the Kingston Bagpuize pavilion. Comments were made regarding the positioning of the proposed as additional car parking would be of great benefit, but Cllr. Feather explained that this build was being carried out on a very modest budget. Basic facilities will be provided during the build, which will form part of the project. This can now start to move forward to the next stage of the project.

This can now move forward to planning, with approval being given hopefully around September. It is hoped that the modifications made to the proposed pavilion will placate the Oxford Preservation's original objections. Cllr. Feather will keep everyone informed. Mr Cattell and Mr Rahim requested plans be forwarded to show their clubs what is proposed..

ACTION FOR CLERK – Forward copies of the plans to Mr Cattell and Mr Rahim so both the Football and Cricket Clubs can see what is being put forward to planning.

61.23 ISSUES RAISED BY MEMBERS

62.23 Mr Baker, requested (via an email) the Clerk purchase the usual amount of line marker paint.

ACTION FOR CLERK – Clerk purchase Line Marker paint

63.23 Mr Cattell reported that Clive Woodhouse would be interested to be trained on using the Cricket Club's mower – this would be between Mr Robins and Mr Woodhouse if using the mower was thought to be necessary.

64.22 ANY MATTERS FOR FUTURE DISCUSSION

Proposed Pavilion update

Next planned meeting: 17 July 2024

Meeting closed at 8:10 pm

Signed.....Dated.....