

**Kennington Parish Council
Oxfordshire
Minutes of the meeting held on
12 September 2024 at 7:30pm in the Village Centre**

Present: Cllr. Brown Cllr. Cobb Cllr. Cuddy Cllr. Feather Cllr. Gamble Cllr. Jempson
Cllr. Locklin Cllr. Powles Cllr. Russell

In Attendance: Two members of the public and Anne Feather (Clerk)

175.24 APOLOGIES FOR ABSENCE – Cllr. Andrews; Cllr. Buckingham; Cllr. Johnston; Cllr. Smith and District Councillors Diana Lugova and James Cox

176.24 ITEMS RAISED BY MEMBERS OF THE PUBLIC – None

177.24 DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS – Cllr. Brown is an employee of Oxfordshire Association of Local Councils (OALC) and declared her interest in payment to OALC within the Financial Report (item 7) and her interest in 2025-26 OALC subscriptions (item 8). Cllr. Feather declared his interest in the Financial Report (item 7) as payment is being made to him personally for purchase of padlock for Forest Side play area and various items for use by the new Village Warden.

178.24 MINUTES OF THE LAST MEETING

The Parish Council resolved to sign the minutes of the meeting on 11 July 2024 as a true record.

179.24 REPORT OF THE CLERK

New issues during August

- A** Resident contacted Clerk explaining (just for information) that he was scammed by an advertising poster that was on one of Kennington's notice boards.
- B** PCSO Maddie Highmoor contacted the Clerk: ***'I have received a phone call from a member of the public, regarding vandalism occurring at the Cemetery off Sandford Lane. They advised me that they had reported the issue to Kennington Parish Council, who informed her that they had reported this to Police. Therefore, I just wanted to touch base with you to ask whether this was something that you had been made aware of?'*** Clerk responded that she had heard nothing. Maddie assumed the parish council owned the cemetery – Clerk explained that it was the Church's land, giving contact details.
- C** Resident reported that her neighbour's verge, which is on BBG's verge cutting list, had not been cut – Clerk contacted BGG and got assurances that this would be carried out at the next cut.
- D** Worried residents contacted Clerk about proposed HMOs at Nos 1 and 3 Cranbrook Drive. It would seem Planning Permission to change the use of the property to an HMO is required for 7 or more people. It is understood that No 1 Cranbrook Drive proposes 5 Bedroom and No. 3 Cranbrook Drive 3 bedrooms. These properties would require an HMO licence if rented out to 5 or more (unrelated) people.
- E** The Abingdon & Oxford Anglers Alliance Water Officer contacted Clerk asking who owns Fiddlers Elbow, where Kennington Angling Club used to fish. Clerk contacted Oxfordshire Preservation Trust (OPT) to ask if they are aware of owner. OPT did not know, but was aware it was tenanted so suggested speaking with tenant or Sandford lock keeper. Clerk informed the Water Officer.

New issues during September

- F** Reported via FixMyStreet, wobbly and noisy manhole cover at top of Upper Road, after elderly resident reported it was disrupting his sleep during this hot weather. (Ref No: 6319214). This has been fixed.

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G Rats were reported running around in Playfield Road pavilion (21 August). Pest control set bait boxes within the pavilion. Will return for the following three weeks. Clerk made Football and Cricket Clubs aware of the situation. After third visit rats have still not vacated pavilion, so firm will arrange a fourth visit. Firm recommended cutting back vegetation by 2 metres at the back of the pavilion.

H Resident emailed Clerk regarding the amount of litter outside the co-op.

180.24 It was agreed that the Clerk would write a letter to the co-op's local office reminding it of its responsibility to keep the outside of their property tidy. The Clerk will also write to resident to let them know of the council's action.

ACTION FOR CLERK – Write to the co-op's head office reminding it of its responsibilities

ACTION FOR CLERK – Respond to the resident

I Reported via FixMyStreet the drain at Kenville Road bus stop (going towards Oxford) as it is totally grassed up, to find that this had already been reported.

J Reported via FixMyStreet the drain on the other corner at the end of Edward Road opposite the Post Office as it is blocked (Ref No. 6387248)

K From 1 October, Fasthosts can no longer provide support for gov.uk domains, this follows a recent update to the registration policy. Clerk has forwarded details to Adventis, who look after the council's hosting, to ask for this to be transferred to an officially approved company on the council's behalf. Adventis to switch over at the weekend. A request was made for the councillors to have a summary of who is responsible for what regarding the domain name etc. Cllr. Jempson explained the issue she had when her Fasthosts inbox became full. She took a screen shot which Clerk will forward to all councillors for when they delete emails.

ACTION FOR CLERK – Forward screen shot to all councillors for information
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ACTION FOR CLLR. CLERK – Send summary of who is responsible for what regarding the domain name etc. to all councillors

L Cllr. Cuddy has drawn to both the County and District Councillors attention, a FixMyStreet report of damage to the pavement outside Nos 22 & 20 Bagley Close, during August by a concrete mixer. ***'It would seem fair to have this repair covered by the company's insurance, rather than having the county pay for it'***. County Councillor Johnston gave Cllr. Cuddy a contact name.

M Received following from a concerned resident: ***'We understand that there are plans underway to route water from North Hinksey to Kennington Meadows to alleviate the floodplains. Given that this will have a negative impact in terms of: a) potentially destroying the wildlife habitat that has been established in this area b) bringing more water to an area that already floods severely during periods of heavy rainfall. Has the above been raised with the relevant Council and if so, what is their response to this? We look forward to hearing from you'***.

181.24 It was agreed that the Clerk would respond reporting that the council and others responded to the Consultation and forward the Oxford Flood Alliance Website for further information.

ACTION FOR CLERK – Respond to resident's email

N A concerned Sandford Lane resident asked if there was anything that could be done about the overgrown state of 3 Sandford lane. There is nothing the parish council can do but suggest that residents report this issue to Environmental Health.

182.24 It was agreed that the Clerk respond to resident's concerns forwarding contact details of the Environmental Health Officer.

ACTION FOR CLERK – Respond to resident's email

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- O** Reported, via FixMyStreet, the drain at the very beginning of Upper Road, which is totally overgrown with grass. (Ref No: 6403874).
- P** Contacted Parks department of Vale of White Horse District Council (VoWHDC) to request the cutting back of the willow trees at the bottom of the slip road at the beginning of the footpath. Clerk was under the impression that VoWHDC own that parcel of land. Apparently land abutting No. 1 Kennington Road, is not registered. Response received explaining that any tree along there not within the fence line are responsibility of Oxfordshire County Council (OCC). Reported these trees via FixMyStreet (Ref No: 6411558). VoWHDC will investigate the two willows inside the fence line within the unregistered land.
- Q** Phil Henderson, Chair of Trustees – Radley Rotunda Trust emailed Clerk explaining that it had been suggested that the council may be interested in the plans and timing for the new small community building at The Lawns. He has suggested he comes along to October's council meeting, which the councillors are more than happy with.

ACTION FOR CLERK – Confirm Phil Henderson's attendance at the beginning of next month's council meeting.

- R** The top of the stone wall has been damaged, near the adult gym area at Playfield Road playing field. Justin Satchell, the village's new Village Warden, is storing the stones until repairs are carried out.
- 183.24 It was agreed** that the Clerk ask Justin if he could repair this damage and that the hours involved in this task would be over and above his standard weekly hours.

ACTION FOR CLERK – To ask Justin if he could carry out this repair

- S** Local resident is complaining about vehicles parking on the concreted piece of land in between the grass at Grundy Crescent. They are asking if the Parish Council can do something about it. Resident also asked if parking is allowed now there is a yellow line in the vicinity of the School. The Clerk explained that the single yellow lines near St Swithun's School means no waiting or parking during the week (Monday to Friday) between the hours of 8:30am – 9:30am and 3pm – 4pm.
- 184.24 It was agreed** that the issue of vehicles parking in the middle of Grundy Crescent could be solved by installing a collapsible bollard, which could be installed at the appropriate place, negating any parking, be discussed at the next council meeting as part of 2025-26's expenditure..

ACTION FOR CLERK – Add to October's Agenda (budget)

Continuing issues during August

- T** Lease relating to Forest Side playing field between the parish council and St John's College has been signed and is leased until 25 March 2043. Informed the Play Area Working Party.
- U** Contacted company that had advertising poster outside St Swithun's School on the safety fence and asked him to take it down, explaining that if he did not the parish council would do so for him.
- V** RoSPA carried out its annual inspections of the play areas and Forest Side and The Links on 9 July and forwarded the resulting reports to all councillors
- W** Mr Dockar-Drysdale is having tree works carried out in the woodland next to Sandford Lane during mid-August.
- X** Contacted Manager at Kennington Village Hall to pass on concerns the council has with regard to the sycamore growing out of the stone wall, next to the hall, tree will eventually break up the wall, which is a original part of the St George's Field wall. Suggested a tree surgeon spray Pro brushwood killer onto tree would solve issue.
- Y** The community bulb planting events planned for October, being planned by Wild about Kennington (WaK) was under the impression it was covered under council's insurance. This assumption was incorrect. The Clerk and Chair have suggested Cllrs. Andrews and Gamble join the Events Committee and work with WaK

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in organising, including producing a risk assessment for this Community event. The Events Committee is not happy with involving children as young as 8 years in this event. A risk assessment (RA) needs to be prepared, after looking at the RA from St Swithun's School Bike ability events. Information regarding Community Litter picks, sent by VoWHDC also to be taken into account when preparing RA, and safety document for volunteers to read and sign. Regarding the more regular activities of WaK, these would not be covered under the council's insurance. Clerk written informing WaK of the £500 grant awarded to them. (Since, WaK has taken out its own insurance).

Z Contacted internal auditor confirming the council's wish that he carrying out the 2024-25 council audit.

AA Reported via FixMyStreet (Ref:6242120) issue of drivers not being able to see when turning right out of St Swithun's Road onto The Avenue. Explained there are same issues at both Simpsons Way and Playfield Road. Requested vegetation is severely cut back as a matter of urgency. Received response: ***Thank you for your enquiry. Following a site visit, a work order has been raised and is with our contractors.***

AB Ordered a second battery along with additional clips for SID, received invoice before delivery, together with an additional invoice for delivery at £235. This delivery charge had not been communicated to the Clerk, which she had requested. Clerk put a stop on the delivery as soon as she was made aware.

185.24 It was agreed that the Clerk will contact company to purchase the brackets with the battery being purchased elsewhere.

ACTION FOR CLERK – Purchase brackets from same company

ACTION FOR CLERK – Purchase battery at firm recommended by Cllr. Cuddy

AC Mick Herring reported a faulty/bent reinforced rope (for The Links) had been delivered – has had to return it – will be a further two weeks before delivery. Requested he use nylon whipping cord around the shackle at end of existing rope at a cost of £25. The Clerk instructed Mick to go ahead. Reinforced rope has now been replaced, together with other maintenance requested on both the flat and basket swings. Cllr. Powles requested that Mick take down both the baby swing and the chains on the walking frame to dissuade children from going in Forest Side play area. Baby swing has been taken down, chains still on walking frame.

AD 10 July – attached Closure Notice on the fence at Forest Side play area and locked the gate, with cable ties. 20 July – found notice had been ripped off and cable ties cut off. Replaced notice. Locked gate with cable ties on 22 July. Cllr. Powles locked gate again with cable ties 24 July. Clerk has posted on both the website and Facebook not to use this play area. 25 July – Notice and cable ties ripped off again. There is now a lock and chain on the gate, with Closure Notices stapled on all four sides of the fence. All notices were ripped off during August, Clerk replaced at the beginning of September. Notices are still being ripped off. The Scouts contacted the Chair asking if they could still have the wooden fence around the play area, for Bonfire Night. Dismantling the complete play area was discussed, resulting in councillors taking on board the necessity for a risk assessment to be in place as well as with the scouts being covered under their insurance company. It was felt that several items could be saved, if any residents would like use of.

186.24 After discussion It was agreed that the Chair would request that the Scouts contact the Clerk to discuss.

ACTION FOR CLERK – Awaiting call from Scouts

ACTION FOR CLERK – Request a quote from Mick Herring for dismantling Forest Side play area, leaving it stacked up for collection by the Scouts.
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AE Received email from local resident reporting a further rip in the wire covering the walkway in The Links play area, which has since been fixed. They also asked about ***'the sandpit and whether it would be possible to have one again as it was so popular?'***

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187.24 It was agreed that the Clerk respond to resident explaining that the Council would be looking at resurrecting the sandpit next spring.

ACTION FOR CLERK – Respond to resident’s email

- AF** Wrote to MyVision Oxfordshire informing them of £25 grant awarded to them, suggesting any future requests have details of the number of Kennington residents are helped, as this would give the council more flexibility when granting amounts of grants.
- AG** OCC Highway Schemes arranged ***for a pipe to be installed to catch the waters from the Thames Water station at Sandford Lane, at the end of the footpath, and for the bottom of the path resurfaced.*** These works have been completed with one resident commenting: ***‘The repaired area at the bottom of the footpath from Poplar Grove to Sandford Lane is wonderful. First class job, well done’.*** Clerk passed on his thanks.
- AH** Informed VoWHDC that the council would like any CIL monies automatically transferred to its bank account and not held by South and Vale on its behalf.
- AI** Wrote to the Festival Group explaining that the council does not have the capacity to give health and safety advice, but would suggest St Johns Ambulance, and also to contact the Village Hall Management Committee as their lunches are provided at this venue.
- AJ** Responded to the formal consultation on the proposal by OCC to designate certain streets as traffic-sensitive under the Street Works Act, that: in principle the council is in favour of this action, but this does not affect Kennington parish.
- AK** Wrote letter to SSE regarding the invoices received since January, as the council has been expecting a credit - when Clerk rang SSE to ask when the credit was to be added onto the council’s account, Clerk was told that there was no record of any phone calls and that the account was up to date. After reasonable period since Clerk sent complaint letter, she rang again. Was told that the case number she was quoted did not exist. Was put through to complaint department. Holding email has been received.
- AL** Received further email from the external auditor: *Please note that the treatment for the maturity and re-investment of a long term asset is not in line with the required accounting treatment and therefore boxes 3 & 6 are understated. This has led to the higher of income/expenditure being greater than £200k and therefore we are required to ask further questions as part of our intermediate testing which are for Councils where the higher of income/expenditure is greater than £200k. Please see below a list of these questions:*
Provide: i. A confirmation that the notice of completion of the prior year's audit was properly displayed; and ii The location of the display(s); and iii. Provide evidence of its publication.
Provide: i. A confirmation that the internal auditor does not undertake tasks outside of their internal audit role, such as processing transactions or being involved in decision making, which may compromise their independence ii. An extract of the minutes showing appointment/re-appointment of the internal auditor.
Provide: i. Evidence of where issues raised within internal and external audit reports received during the period (1 April 2023 to 31 March 2024) have been considered by the Council; and ii. An extract of the minutes where revised procedures have been adopted during this period. iii. Copies of agreed action plans to implement recommendations. Clerk responded same day.
- AM** Informed the Waste Technical Officer at VoWHDC that the dog poo bin at Playfield Road playing field (on the far side of the field) is rotten and requested it be removed. There is a general litter bin next to it so that can be used instead. Parks team has removed bin.
- AN** Cllr. Jempson has reported that the dog poo bin has been repositioned to the other side of the road. The dog poo dispenser is still in its original position. Residents are now using the dispenser as a poo bin. Village Warden is repositioning this to the other side of the road next to the dog poo bin.

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- AO** Responded to the Active Buggies events, being organised by South Oxfordshire District Council (SODC), explaining that the council had no issues with them using either playing fields to run these events, but would ask for the dates and times they would be running. Response received: ***'I would like to start the session from Thursday 3 October 11am – 11.45am and they will run weekly until Thursday 24 October. I will come and have a look in Kennington and see which field would be suitable and will also get back to you with a risk assessment along with a poster to help promote the sessions if possible. I've attached a copy of the council's public liability insurance'.***
- AP** District Councillor Diana Lugova forwarded a Landsec Link for grant applications – Clerk forwarded this information to Kennington Village Hall Management Committee, the Play Area Working Party, Cllr. Feather for the proposed pavilion and Kennington Youth Club (through Cllr. Feather).
- AQ** OPT responded regarding the restoration of the war memorial plaques in the memorial field stone wall. They are planning to request a community grant from the parish council and in answer to the question of who would pay for maintenance, OPT would take responsibility.
- AR** New Village Warden (Mr Justin Satchell) started his role on 2 September 2024. Clerk requested Calber stop their bin emptying and pavilion cleaning at the end of August.
- AS** The legionella monitoring company reported that the double doors to Playfield Road pavilion were open when they made their monthly visit, assuming that there had been a break in. Cllr Feather and the Clerk went up to check the damage, no damage done to the door, checked with Mark Baker if there should have been tuck in kitchen, nothing had been taken. Assumption that doors had not been locked. The loose door frame has since been fixed.
- AT** Resident thanked the Clerk for moving the dog poo bin in Sandford Lane to the other side of the road.
- AU** Co-option advert for a parish councillor went into September's Chronicle and posted on both the website and Facebook as well as on the village notice boards. Closing date of 30 September for councillors to discuss at October's council meeting. Clerk has not received any letters of interest as yet.
- AV** Received External Auditor's report and certificate for 2023-24. Posted report and Notice of conclusion of Annual Audit on website together with posting copy of the notice on the village hall's noticeboard. Clerk has republished the AGAR with the restated figures reported by the external auditor on the website and posted on the Village Hall noticeboard.
- AW** Replacement Tree Planting – teams meeting with councillors and OCC to discuss the feasibility for some tree planting in the verges in Poplar Grove. OCC has decided to carry out tree planting along Poplar Grove and will be delivering leaflets to local residents informing them. Cllr. Cuddy asked if councillors knew of any other green spaces where trees could be planted to let him know and he would forward details.

ACTION FOR COUNCILLORS – Let Cllr. Cuddy know of any green spaces in the village where trees could be planted
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- AX** Reported via FixMyStreet the drains outside and opposite 5 Bagley Wood Road, as they are totally blocked again. (Ref No:6323793). OCC cleaned both of these drains. Also contacted Daniel Depp from OCC to ask if these drains could be added onto a future programme for cleaning.
- AY** Contacted OCC requesting an update on the plans for resolving the issues of the drains on the slip road together with asking for dates when councillors could meet with OCC and VoWH officers and Mr Mastroddi to discuss the protocol when/if Kennington Road floods. Response received from the OCC Highways Operations Manager : ***'I am working with my Network Management colleagues to agree routes and undertake the liaison with the bus companies, who will obviously be affected by any closures that we are to install during periods of flooding, at the same time we will be developing the protocol for the closure implementation , i.e. who, what, why and when'.*** Clerk thanked him and will contact him again in one month's time.

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- AZ** Cllr. Jempson has concerns over the cutting back of trees along Sandford Lane (Mr Docker Drysdale's land), with sections of the stream being affected by the debris, including the culvert's trash screen, which could result in flash flooding'.

Cllr. Jempson further reported that residents have reported to her that some people are using this copse as a public toilet - often in full view of the lane.'

- 188.24 It was agreed** that the council would write to PCSO Maddie Highmore explaining this situation and recommended that residents report directly to the police (101) if there are any more reports of this inappropriate behaviour.

ACTION FOR CLERK – Report to PCSO Maddie Highmore

ACTION FOR CLLR. JEMPSON – Recommend all future reports are made directly to the police via 101

ACTION FOR CLERK – Include general recommendation if anything inappropriate is witnessed please contact the police, in the next edition of the Chronicle.

Cllr. Jempson reported tree branches resting onto a electrical cable within Mr Docker-Drysdale's land. It was recommended that this be reported to the SSE.

ACTION FOR CLLR. JEMPSON – Report situation to SSE

- BA** Cllr. Cuddy wrote to the Highways Engagement Team of OCC reporting residents' concerns about the lack of vision splays at the junctions along The Avenue, due to vegetation and hedges. The Engagement Team recommended encouraging people to report these on FixMyStreet providing a precise location and photos. Cllrs. Johnston and Locklin met with Engagement Team Officer, (Chloe) and raised a number of issues including parking outside Co-op and the multitude of factors resulting in long term issues in Sandford Lane.

- BB** Clerk applied for and received this year's temporary road closure for Remembrance Sunday between 10:30 – 11:30am on Sunday 10 November 2024.

- BC** Clerk contacted village organisations that lay wreaths at Remembrance Day to ask if they would like the council to order the wreaths for this year's service, invoicing each organisation for the cost. All requested the council purchase wreaths. Clerk has ordered wreaths at a cost of £160.

- BD** Cllr. Powles has contacted Apple Café, who are happy with councillors attending the Saturday morning coffee each month. Cllr. Powles has forwarded a rota to all councillors requesting they put their name down for one of the dates in the next four months. Cllr. Cuddy and Cllr Locklin were in attendance on Saturday 7 September. The following issues were raised during the morning:

- a. Parking too close to junction at Edward Road
- b. Parking on both sides of Poplar Grove, too close to the corner.
- c. Grundy Crescent's unofficial one-way system needs to be published before an accident occurs.

Cllr. Powles arrived at meeting

It was felt that advertising the Grundy Crescent travel route was for St Swithun's School to publicise, making sure all parents/carers are aware of situation.

- BE** Received request from Mark Baker of Kennington Athletic Football Club for the council to confirm that it is still happy for a storage container to be installed at Playfield Road playing field. They are applying for funding and as part of the application the club needs to show that planning permission is not required and that it has the permission from the land owner for installing a container. Clerk double checking that St John's College is still happy for a container to be installed at Forest Side.

- 189.24 It was agreed** that the council is still happy for a storage container be installed at Playfield Road playing field. This was proposed by Cllr. Powles, seconded by Cllr. Cuddy and agreed unanimously.

ACTION FOR CLERK – Contact Football Club, confirming the council's agreement with its proposal for a storage container to be installed at Playfield Road playing field.

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- BF** Contacted OCC to find out the department to report illegally parked cars in the village. Clerk received the following: ***'Reports for any illegally parked vehicles may be made using the online web form, which is monitored daily by our parking contractors. The link is <https://service.oxfordshire.gov.uk/reportparkedvehicle>'*** Clerk will add this information to the Chronicle.
- BG** Cllr. Feather contacted the Lynch Brothers to ask if they were happy to erect an 18' Christmas tree this year. They are willing and able to do this. Cllr Feather will contact them again later during the year.
- BH** Received annual Winter Preparedness email from OCC asking if the council requires any more salt bags. All salt bins need to be checked, with a request for replacement of any damaged bins forwarded to OCC.

ACTION FOR CLERK – Check all salt bins and inspect all bins for damage – inform OCC

- BI** Details of the revised rebuild proposal for Playfield Road pavilion have been included in September's edition of the Kennington Chronicle. Members of the Playing Field Committee will be at the Village Centre on Saturday 14 September between 10:30 and 12 noon and at Playfield Road pavilion on Saturday 28 September between 10:30 and 12 noon to answer any questions. Details posted on Website and Facebook, together with a Facebook poll for residents to complete.
- BJ** Contacted Thames Water, reporting that the gate at Cow Lane has been left open by their officers. Cow Lane belongs to the parish council and as such it was suggested that a different form of barrier could be installed in the Lane, which was easier for pedestrians to pass. There may be ways of utilizing the space in the Lane.

190.24 It was agreed that the issue of a different barrier be discussed at a future council meeting

ACTION FOR CLERK – Add to future agenda

- BK** Received update via FixMyStreet regarding report made several months ago about the fall in the pavement just before the village Hall, which the council was raising as a concern for residents in wheelchairs or walking with a stick. ***'Based on our assessment, the highlighted area does not currently meet the criteria for immediate intervention under our Highway Safety Inspection Policy. However, rest assured that we will continue to monitor this location during our routine statutory inspections. If you observe any deterioration or worsening of the issue please feel free to open a new report.'***
- BL** Reported, via FixMyStreet, the temporary fix for the broken manhole cover outside No 176 Kennington Road. Requested OCC urgently sort this as it is a major hazard. (Ref: 6411126). Received response received stating it was fixed. Clerk reported again, as this fix was another temporary fix. Requested permanent fix and for the councillors to have reassurance that the owner of the manhole is aware of dangers and requested to replace cover, which would result in existing hazards such as traffic cone, sandbags and temp manhole cover are removed, leaving a clear pavement. (Ref:6435425)
- BM** Contacted Mick Herring asking him to make September the last monthly visual inspection of play areas as Justin will have attended the Play Area Inspection Course in September, so will be able to carry out inspections from October 2024. Requested Mick to continue to carry out the quarterly inspections.
- BN** Rosey Hollinrake carried out further weed and feed treatment at the War Memorial. The Chair commented that the War Memorial has looked very colourful during the summer and hopes that it will be as colourful for this year's Remembrance Day.
- BO** Clerk received following email from Chair of Sandford Parish Council: ***'I expect you are aware of the constant flooding of Sandford lane with what appears to be sewage. It used to flow directly from the sewage pumping station just above the bridge but that seems to have been repaired however it now emerges from just below the bridge and is worse than before as pedestrians can no longer walk in the carriageway at all. It has been like this for some years now and I wonder if Kennington PC has made any***

complaint? If you have, but haven't got anywhere, Sandford PC would like to work with you to get it fixed as two PCs plus our district / county councillors might make better progress.

191.24 It was agreed that the council would thank the Chair of Sandford Parish Council for offering its support and explain what the council has and is doing with regard to the multi faceted factors surrounding the issues of Sandford Lane. If more support is felt necessary in the future the Clerk will contact Sandford for such support. In the meantime the Clerk will attempt to keep Sandford up to date with progress.

ACTION FOR CLERK – Respond to the Chair of Sandford Parish Council

BP Amena Sutton, Chair of WaK emailed her thanks to the councillors for the grant of £500.00 towards the purchase of Spring bulbs.

BQ Alison Muldal, of WaK reported that they have been awarded a TOE grant which will enable them to scarify the pilot verges and the area in Forest Side. Also reported that BGG had not collected all the grass from the wilding areas. Clerk has been chasing BGG. Alison requested the date BGG will be cutting the verges to enable WaK to organise scarifying. Clerk has asked for date – awaiting response.

BR Flash Flood from Forest Side: County Councillor Bob Johnston forwarded email from resident at Forest Side explaining that they **'are still getting flooded by all the water running down from the playing field car park through our property & onto Upper Rd'**. It is felt that this is a highways issue

192.24 It was agreed that the council would report to the Highways Engagement team and also to recommend that the resident report via FixMyStreet

ACTION FOR CLERK – Contact the Highways Engagement team, explaining this re-occurring issue

ACTION FOR CLERK – Contact the resident, recommending he report this via FixMyStreet and to let him know that the council has also reported this issue.

BS Rosey Hollinrake would like to plant some winter bedding plants for the War Memorial in beginning of October, Clerk has received prices for winter bedding plants for the four planters in the village. War Memorial bedding plants winter 2023 £42, this year £63.12, with the plants for the planters, 2023 = £483 – this year Purely Plants are quoting £476. Rosey also mentioned the leaves at the War Memorial ideally should be cleared around once a week into the autumn and suggested that the council think about next year's maintenance of the grass. It was felt that any future treatment maintenance be in line with the council's Biodiversity Policy (draft at present). The council would be agreeing to the ordering of winter bedding plants at next month's meeting, when it would feature on the agenda.

ACTION FOR CLERK – Add onto October's agenda

BT Clerk received following email from Oxford Head Injury Services: **'I just want to let you know what an impact the lovely green area is opposite us (Oxford Head Injury Services) and the church. We are so blessed to have such valuable volunteers such as (Rosie) who works tirelessly to ensure the grass and flowerbed is kept so well. It makes my, my colleagues and our clients day coming into such beautiful grounds. Thank you so much from us all'**.

193.24 It was agreed that the council would forward this to Rosey Hollinrake, adding the Chair's appreciation too.

ACTION FOR CLERK – Forward email to Rosey with thanks from the Chair.

BU Resident of St Swithun's Road copied in the Parish Council in his email to Small World Montessori regarding new chippings that have been put down on the walkway to Playfield Road playing field and the rear entrance to Small World. He thinks these have been spread by Small World again, but Small World has responded explaining they have not put any more bark chippings down.

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194.24 It was agreed that the council would write to the resident, informing him that the council had not put down any bark chippings anywhere and that the councillors sympathise but that there was nothing the council could do. Request he lets the council know if he does find out who laid these chippings.

ACTION FOR CLERK – Write to the resident sympathising

195.24 It was also agreed that the council write to the OCC Engineer, who last year approached the council as part of the local traffic calming scheme, informing it that OCC planned to tarmac the path. This was the last the council heard, after requesting a formal proposal., asking if it was still the OCC's plan to carry out the resurfacing of this path.

ACTION FOR CLERK – Write to the OCC engineer Arif Sharaz

ACTION FOR CLERK – Contact the Highways Engagement Team

BV Local resident reported again that their elderly neighbour's grass verge had not been cut. Clerk contacted BGG and asked again if this verge could be included in their regular verge cut. Address is in the current contract.

BW As Clerk was showing Justin (Village Warden) around the village, Justin strongly recommended the SSE box at the War Memorial be replaced as soon as possible, as it is a hazard. It does not lock and is in poor condition. Clerk has asked Dave Escott if he can replace it or would it be SSE.

196.24 It was agreed that the council would discuss at next month's meeting.

ACTION FOR CLERK – Add to October's Agenda

BX St Swithun's Church has confirmed that it would be happy with a bench be installed in the cemetery in memory of Colin Charlett. The original suggestion was to install a bench in Forest Side Play Area. Clerk to meet up with Anne Charlett and ask where she and her family feel most appropriate.

197.24 CORRESPONDENCE AND REQUEST FOR GRANT AID

No requests for grants or Correspondence for discussion/action during August

Requests for grants

A The Friends of Kennington Library request a grant of £1,000 in support of their work organising community events in the village.

198.24 It was agreed that the council would give the Friends of Kennington Library a grant to help support their work in organising community events for the village. This was proposed by Cllr. Feather seconded by Cllr. Brown and agreed unanimously.

199.24 A proposal was made by Cllr. Feather to grant the sum of £1,000, which was seconded by Cllr. Gamble and agreed by all.

ACTION FOR CLERK – Inform Friends of Kennington Library of council's decision and prepare for payment at October's meeting

Correspondence for discussion/action

B Proposal to Twin Kennington with Musanda in Kenya from St Swithun's Church requesting the council's support and to provide and erect two signs (one each end of the village) announcing the twinning. Also St Swithun's Church also ask if representatives from the parish council attend the launch ceremony in autumn 2025.

200.24 It was agreed that the council supports in principle providing and erecting signs announcing Kennington's twinning with Musanda and to attend its launch ceremony in Autumn 2025. This was proposed by Cllr. Powles seconded by Cllr. Gamble and agreed with two abstentions.

201.24 It was agreed that the council would consider the signs in future budgets.

ACTION FOR CLERK – Inform St Swithun's Church of the council's support

Kennington Parish Council meeting held on 12 September 2024

ACTION FOR CLERK – Put Twinning signs on October's Agenda

- C** Consultation – Oxford Road (Kennington) proposed 40mph speed limit in place of the current 50mph speed limit – This has been posted on the website and Facebook.

202.24 It was agreed that the council supports the proposed 40mph speed limit at Oxford Road through Bagley Wood. This was proposed by Cllr. Feather seconded by Cllr. Brown and agreed with one abstention.

ACTION FOR CLERK – Complete the OCC Consultation Survey form

- D** Request by E.ON Next's Energy Resources to add various links onto Kennington website.

203.24 It was agreed that the council would not agree to posting links regarding E.ON Next's Energy Resources on the village website. If request had come from OCC, it may have agreed.

ACTION FOR CLERK – Inform E.ON of council's decision.

Correspondence forwarded to Councillors for information in August

- E** Scams awareness group talks available for local older people, by Age Concern. Clerk forwarded it to the WI; The Festival Group; St Swithun's Church and the Methodist Church for their information.
- F** Get ready to drop-in to the South Oxfordshire and Vale of White Horse 'Summer of Skate – posted on the Website and Facebook
- G** Vale press release: Make a splash at Abbey Meadow Pool – posted on the Website and Facebook.
- H** Vale press release: Council encourages people to take part in Thames Water reservoir consultation – posted on the Website and Facebook
- I** Press release: Host of free activities this summer as part of Didcot Garden Party - posted on the Website and Facebook
- J** Appeal for witnesses to serious injury road traffic collision – Oxford – Thames Valley Police – posted on the website and Facebook
- K** Councils are running their FREE Litter Bug activity trails competition during the school summer holidays – posted on the website and Facebook
- L** VE-Day 80 Flag of Celebration
- M** Thames Valley Anti-Social Behaviour (ASB) Mediation Service – posted on the website and Facebook
- N** Thank you letter received from Marie Curie for the recent £25 community grant to council awarded
- O** Safer Roads Information - TVP
- P** The Abingdon Bridge - Trustees & Volunteer Data Manager Needed
- Q** Enter the 2024 Oxford Climate Awards now!

Correspondence forwarded to Councillors for information in September

- R** Temporary Road Closure at Abingdon, A4138 Oxford Road – posted on Website and Facebook
- S** Community Policing Awards 2024
- T** Temporary Road Closure at St Swithun's Road, Kennington – posted on Website and Facebook
- U** The next steps for Councils' Joint Local Plan – posted on Website and Facebook
- V** Some advice for Parish Councils in the Oxford Green Belt
- W** Council submits response to Thames Water reservoir consultation – posted on Website and Facebook
- X** An extra week of fun for Vale outdoor pool and splashpads announced- Vale of White Horse District Council – posted on Website and Facebook
- Y** Get inspired at the 'Special Foodie Event' – find out how you can turn leftovers into delicious meals – posted on Website and Facebook
- Z** Oxfordshire South & Vale Citizens Advice AGM – 15 October at Wallingford Sports Park @6:30pm
- AA** Invitation to Attend District Digital Infrastructure Webinar – 17 October 2024

Kennington Parish Council meeting held on 12 September 2024

AB Wantage Leisure Sports Hall revamp complete – Vale of White Horse District council. Posted on Website and Facebook

AC OALC - Enhance Your Parish Council's Financial Management: Join Our Finance Training

Newsletters

AD Oxford Flood Alliance update July 2024 **AE** Oxford Flood Alleviation Scheme newsletter July 2024

AF The July, August & September editions of Vale News for 2024 – Vale of White Horse District Council

AG latest news from Healthwatch Oxfordshire **AH** Police & Crime Bulletin Aug '24

AI BOB ICB stakeholder newsletter July 2024 **AJ** PCC launches Police and Crime Plan

AK CPRE Oxfordshire July & August 2024 Newsletters **AL** The Rural Bulletins

AM Berkshire, Buckinghamshire and Oxfordshire Wildlife Trust Newsletters **AN** The Rural Bulletins

AO Community First Newsletter **AP** TVERC News Update - August 2024

AQ The latest news for your communities – OCC **AR** River Thames Society - Upper Thames Branch

204.24 FINANCIAL REPORTS

Statement of Bank Accounts as at 31 July 2024

Community Account	500.00
Business Premium Account	184,605.07
National Savings & Investment Account	85,681.57
Total	270,786.64

Statement of Account of Cambridge & Counties 3 year Fixed Rate Bond as at 31 July 2024

14 June 2023 Transferred from matured bond	89,577.85
Interest rate from 14 June 2023 to 19 June 2024	4,143.16
Recorded (updated June 2024) in council's Asset Register	Total 93,721.01

Income received in July	£
HM Revenue & Customs	3,448.12
VAT refund for Quarter 1 2024/25 (April – June)	
Wolvercote Cricket Club	500.00
2024 Cricket season – Playfield Road pavilion	
Kennington Village Hall Management Committee	48.33
Quarterly inspection of village hall play area	
Kennington Village Hall Management Committee	174.24
Emptying of litter bins around hall for April and May	

Direct Debits paid in July	£	Power to Act
Castle Water (Bill No:10002708272)	345.48	War Memorials Act 1923
Water for the War Memorial (estimated)		
Castle Water (Bill No: 10002842384)	23.30	LG (Misc Prov) Act 1976
Water for Playfield Road pavilion		
SSE Electricity supply for Playfield Rd pavilion (60.56), Forest Side pavilion (29.16) + VAT	94.21	LG (Misc Prov) Act 1976

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Direct debits to be paid in August	£	Power to Act
Virtual Landline August's subscription for virtual landline	8.75	Section 111 LGA 1972
EDF (25 May 2024 – 30 June 2024) Gas supply for Playfield Rd pavilion	12.77	LG (Misc Prov) Act 1976

Reference No. 2024/	Accounts to be paid in August	£	Power to Act
090	Mrs A E Feather Salary for July less tax, NI & pension contribution	1468.38	Section 112 LGA 1972
091	Oxfordshire County Council Pension Fund Clerk's and Employer's contributions for July	556.23	Section 111 LGA 1972
092	HM Revenue and Customs Tax and Employer NI	611.49	Section 111 LGA 1972
093	Mr T Fleming War memorial grass cutting for July	41.91	War Memorials Act 1923
094	Mr A Cobb Chair's monthly allowance for July	73.69	Section 111 LGA 1972
095	Playsafety Limited Annual RoSPA Inspections for Forest Side and The Links Play areas plus the BMX track at Forest Side	295.20	LG (Misc Prov) Act 1976
096	Personnel Advice & Solutions Ltd Professional advice	120.00	Section 111 LGA 1972
097	Wild about Kennington Grant awarded 11 July (Minute Nos. 137.24 & 138.24) to help with its autumn bulb planting project	500.00	Section 137 LGA 1972
098	MyVision Grant awarded 11 July (Minute Nos. 139.24 & 140.24) to help ensure Oxfordshire's Community Engagement Project continues (Not paid did not have bank details)	25.00	Section 137 LGA 1972
099	Mr M Feather Padlock and chain for Forest Side play area + cable ties	23.74	Section 111 LGA 1972
100	Calber Facilities Management Ltd Covering Village Warden's weekly cleaning of Playfield Rd pavilion and emptying litter bins at both playing fields and at the village hall - July	686.06	LG (Misc Prov) Act 1976
101	Adventis Digital Limited Web hosting & website managing for July	31.50	Section 111 LGA 1972
102	Kennington Village Hall Room hire for July	85.00	Section 134(4) LGA 1972
103	BGG Garden & Tree Care Ltd. Verge Cutting on 24 July 400.00 Cemetery cut on 9 & 24 July 240.00 Forest Side playing field on 5 & 19 July 160.00 Playfield Rd playing field on 5,12,19 & 26 July 400.00 Links play area on 9 July 30.00 Village maintenance on 24 July 595.00 Plus VAT	2,190.00	Highways Act 1980; LG (Misc Prov) Act 1976; Section 214 (6) LGA 1972
104	Oxford Garden Gang Watering of flowers 8 visits @ £40 per visit	320.00	Section 137 LGA 1972

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105	Oxfordshire Association of Local Councils Routine Inspection of Play Areas Training for new Village Warden (Justin Satchell)	180.00	Section 111 LGA 1972
106	M R H Services Inspections of play areas + mending the wire mesh and installing whipping on end of damaged rope on agility walk both at The Links	195.00	LG (Misc Prov) Act 1976

Total to be transferred in August: £7,378.20

Statement of Bank Accounts as at 31 August 2024

Community Account	500.00
Business Premium Account	77,005.08
National Savings & Investment Account	85,681.57
Public Sector Deposit Fund (CCLA account)*	100,100.00
Total	263,286.65

Statement of Account of Cambridge & Counties 3 year Fixed Rate Bond as at 31 August 2024 (due to mature in June 2026) As over 12 months investment, classed as long term and is captured within the council's Asset Register.

14 June 2023 Transferred from matured bond	89,577.85
Interest rate from 14 June 2023 to 19 June 2024	4,143.16
Recorded (updated June 2024) in council's Asset Register	Total
	93,721.01

***Transferred 100,100 from Business Premium Account to CCLA account on 28, 29 & 30 August 2024. (Maximum daily transfer is £50,000) Remainder of £9,900 was transferred on 2 September 2024 and will be reported as part of next month's statements.**

Reference No. 2024/	Transfers made in August	£
TR01	The Public Sector Deposit Fund TA Account Test transfer of funds to the new CCLA account for parish council (as agreed at council meeting on 13 June Minute No: 89.24)	100.00
TR02	The Public Sector Deposit Fund TA Account Transfer of £50,000 to the new CCLA account for parish council, as there is a maximum daily transfer of £50,000 (as agreed at council meeting on 13 June Minute No: 89.24)	50,000.00
TR03	The Public Sector Deposit Fund TA Account Transfer of £50,000 to the new CCLA account for parish council, as there is a maximum daily transfer of £50,000 (as agreed at council meeting on 13 June Minute No: 89.24)	50,000.00

Reference No. 2024/	Transfers made in September	£
TR04	The Public Sector Deposit Fund TA Account Transfer of £9,900 to the new CCLA account for parish council (as agreed at council meeting on 13 June Minute No: 89.24)	9,900.00

Income received in September	£
Vale of White Horse District Council 2 nd half 2024-25 Council Precept	58,555.00

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Direct Debits paid in August	£	Power to Act
Castle Water (Bill No:10003068620) Water for the War Memorial (estimated)	66.78	War Memorials Act 1923
Castle Water (Bill No: 10003138324) Water for Playfield Road pavilion	23.51	LG (Misc Prov) Act 1976
EDF (1 July 2024 – 31 July 2024) Gas supply for Playfield Rd pavilion	9.98	LG (Misc Prov) Act 1976

Direct debits to be paid in September	£	Power to Act
Virtual Landline Invoice No: 766524 September's subscription for virtual landline	8.75	Section 111 LGA 1972
Castle Water (Bill No: 10003284172) Water for the War Memorial (estimated)	64.38	War Memorials Act 1923
Castle Water (Bill No: 10003401981) Water for Playfield Road pavilion (estimated)	23.51	LG (Misc Prov) Act 1976
SSE Electricity supply for Playfield Rd pavilion (98.20), Forest Side pavilion (32.12) + VAT	136.83	LG (Misc Prov) Act 1976
EDF (1 -31 August 2024) Gas supply for Playfield Rd pavilion	9.99	LG (Misc Prov) Act 1976

Reference No. 2024/	Accounts to be paid in September	£	Power to Act
098	MyVision Grant awarded 11 July (Minute Nos. 139.24 & 140.24) to help ensure Oxfordshire's Community Engagement Project continue	25.00	Section 137 LGA 1972
107	Mrs A E Feather Salary for August less tax, NI & pension contribution	1,421.73	Section 112 LGA 1972
108	Oxfordshire County Council Pension Fund Clerk's and Employer's contributions for August	531.27	Section 111 LGA 1972
109	HM Revenue and Customs Tax and Employer NI	582.87	Section 111 LGA 1972
110	Mr T Fleming War memorial grass cutting for August	41.91	Section 111 LGA 1972
111	Mr A Cobb Chair's monthly allowance for August	73.69	Section 111 LGA 1972
112	M R H Services Maintenance work at The Links play area £323.18 2 x visual inspections of play areas £65.00	388.18	LG (Misc Prov) Act 1976
113	Moore 2023-24 External Auditor's fees	756.00	Section 111 LGA 1972
114	Grundon Waste Management Ltd Playfield Rd wheelie bins - July 79.67 & Aug 69.41 Forest Side wheelie bins - July 97.04 & Aug 81.84 + VAT	327.96	LG (Misc Prov) Act 1976

Kennington Parish Council meeting held on 12 September 2024

115	Savills (on behalf of St John's College) Hire of Forest Side playing field 29.09.23 – 24.12.24	661.90	LG (Misc Prov) Act 1976
116	Martin Feather 2 additional sets x 3 keys cut for green storage bin 36.00 Cleaning stuff for pavilion 11.80 Velcro tape + silicone lubricant 21.98	69.78	Section 111 LGA 1972 LG (Misc Prov) Act 1976
117	Anne Feather DBS checks x 2 54.00 Manual handling course 30.50 Fasthost mailbox space for August & September 4.80	88.80	Section 111 LGA 1972
118	Attack Environmental Ltd 3 x visits to Playfield Road pavilion as rats are present within the pavilion	£187.20	LG (Misc Prov) Act 1976
119	Calber Facilities Management Ltd Covering Village Warden's weekly cleaning of Playfield Rd pavilion and emptying litter bins at both playing fields and at the village hall - August	857.58	LG (Misc Prov) Act 1976
120	Adventis Digital Limited Web hosting & website managing for August	31.50	Section 111 LGA 1972
121	BGG Garden & Tree Care Ltd. Forest Side playing field on 2 & 23 August 160.00 Playfield Rd playing field on 2 & 23 August 300.00 Links play area on 23 August 30.00 Plus VAT	588.00	LG (Misc Prov) Act 1976
122	Oxford Garden Gang Watering of flowers 10 visits @ £40 per visit	400.00	Section 137 LGA 1972
123	Eurooffice Black ink cartridge, first aid kits + laminating pouches	90.58	Section 111 LGA 1972
124	Holywell Press Printed 8 copies of plans for proposed pavilion	78.00	LG (Misc Prov) Act 1976
125	S G Moncur Maintenance work at Playfield Rd pavilion	290.00	LG (Misc Prov) Act 1976
126	Royal British Legion 8 x Medium wreaths for Remembrance Sunday	160.00	Section 137 LGA 1972
127	Mr J Satchell Cleaning materials	18.80	LG (Misc Prov) Act 1976

Total to be transferred in September: £7,670.75

205.24 Reconciliation reports together with the trial balance, cash books and summary income and expenditure (against budget) and copy of annual budget reports were circulated to all Councillors for July and August.

206.24 The financial reports were proposed by Cllr. Powles, seconded by Cllr. Russell and voted unanimously.

207.23 The council noted the external auditor's report:

'boxes 3 and 6 have been understated by £85,000 which is the original amount of long-term investment taken in 2020 which matured in the year and was re-invested together with the investment income. The council has instead only included the amount reflecting the income on the investment in box 3 and this same amount as an additional value of the invested amount. The Practitioners' Guide 2023 sets out the proper practice at paragraph 2.13 of how these transactions must be reported. Therefore we calculate that box 3 should have been reported as £111,022 and box 6 as £154,901. These figures should be restated when the two thousand 2024-25 return is prepared and considered when completing Assertion 3.'

The Clerk has re-published the AGA as re-stated on both the Website and on the Village Hall Noticeboard.

Kennington Parish Council meeting held on 12 September 2024

208.24 Cllr. Buckingham carried out Internal Financial Control checks for quarter 1 which was noted.

Cllr. Brown left the meeting room

209.24 OALC Subscriptions 2025-26

210.24 It was resolved that the council would vote in support of the proposed subscription increase. This was proposed by Cllr. Cobb seconded by Cllr. Powles and agreed unanimously.

ACTION FOR CLERK – Complete the OALC Subscription vote October 2024 in support of the proposed subscription increase and email to OALC.

211.24 SIGNATORIES FOR NS&I INVESTMENT ACCOUNT

At May's council meeting (minute No: 13.24) Cllrs. Brown, Cobb, Powles and Smith were approved to be signatories for bank accounts

212.24 It was resolved that these councillors be approved as signatories for the council's NS&I account. This was proposed by Cllr. Cobb seconded by Cllr. Feather and agreed unanimously.

ACTION FOR CLERK – Complete and get signed the Change of signatories and resolution appointing signatories forms and forward to NS&I in Sunderland.

213.24 MINUTES OF PLANNING COMMITTEE

The draft minutes from the Planning Committee meeting held on 30 July 2024 were noted.

214.24 FOREST SIDE PLAY AREA

Cllr. Brown presented quotes and proposals from several firms, including a zip wire. The maximum cost would be £90,000. Monies could be reduced by the council carrying out some work itself. ASK RACHEL ABOUT EMRS + CIL.

215.24 It was agreed that the council is happy with Cllr. Brown and the Working Party prepare for a Public Consultation and bring back to council at next month's meeting.

ACTION FOR WORKING PARTY – Prepare for the Public Consultation

ACTION FOR CLERK – Add onto October's Agenda

216.24 DEFIB/CPR AWARENESS SESSION

The Clerk reported that at present there were 13 residents interested in attending an awareness session making a total of £130.

217.24 It was resolved that the Clerk arrange an awareness course to a maximum of 20 attendees i.e. a cost of £200. This was proposed by Cllr. Powles seconded by Cllr. Feather and agreed unanimously.

ACTION FOR CLERK – Arrange an awareness session with South Central Ambulance Service

218.24 FLAGPOLE SERVICE

The Clerk reported that the cost of replacing both flag poles would be £4,454 against a servicing cost of £1,536.00 for both flags. The Village Hall Flag pole was erected on 16 February 1996 and it is thought that it has never been serviced.

219.24 It was agreed that the council would accept the quote for the service of both flagpoles. This was proposed by Cllr. Russell seconded by Cllr. Brown and agreed with two abstentions.

ACTION FOR CLERK – Arrange the servicing of the flagpoles after the oak tree has been cut back.

Before the servicing can take place on the flagpole at the Village Centre, the oak tree within the play area needs to be cut back to enable the flagpole to be lowered. The Clerk has received costings to cut down enough of the oak to enable the flagpole to be lowered, being £150, with a cost of £350 to prune back the other side of the tree to balance the tree.

220.24 It was agreed that the council would request the £150 quote to trim the tree to enable the flagpole to be lowered. If in the future the council feel it necessary to balance the tree, this can be carried out at a later date. This was proposed by Cllr. Feather seconded by Cllr. Brown and agreed with two abstentions.

ACTION FOR CLERK – Contact contractor and arrange for works to be carried out

221.24 TERMS OF REFERENCE OF PERSONNEL COMMITTEE

222.24 It was agreed that the Terms of Reference for the Personnel Committee had been reviewed and agreed. This was proposed by Cllr. Feather seconded by Cllr. Brown and agreed unanimously.

ACTION FOR CLERK – Update document on the Website and within the Document Schedule

223.24 DISPLAY BOARDS AND ROLLER BANNERS

224.24 It was agreed that the council would purchase 2 x freestanding lightweight display boards at a cost of £114 each + VAT. This was proposed by Cllr. Powles and seconded by Cllr. Cuddy and agreed by all.

ACTION FOR CLERK – Purchase 2 x Display boards

225.24 It was agreed that the council would purchase 2 x pop up roller banners at a cost of £75 each + VAT from Scorpion Signs, who would carry out the artwork. These banners will have the Kennington village logo on together with the text Kennington Parish Council Oxfordshire, to be used at all events. This was proposed by Cllr. Cobb and seconded by Cllr. Powles and agreed by all.

ACTION FOR CLERK – Purchase 2 x pop up roller banners

226.24 It was agreed to suspend Standing Orders as the meeting had reached three hours. This was proposed by Cllr. Brown and seconded by Cllr. Gamble and agreed by all.

227.24 ADVERTISING BANNERS FOR CHRISTMAS EVENTS

228.24 After discussion It was resolved that the council would purchase 2 x 4ft x 2ft external banners to advertise the Carols around the Tree Christmas event, which will be used annually, as the design will be dateless. Both banners will be sited at the War Memorial. The was proposed by Cllr. Brown seconded by Cllr. Cobb and agreed unanimously

ACTION FOR CLERK – Purchase banners once design has been prepared.

229.24 CHRISTMAS TREE

230.24 It was agreed that the council would purchase an 18ft Christmas tree. This was proposed by Cllr. Powles seconded by Cllr. Brown and agreed by all.

ACTION FOR CLERK – Contact Highfield Christmas trees and order 18ft tree, to be delivered just before the Carols around the Tree event.

231.24 QUARTERLY INSPECTIONS OF PLAY AREAS

The inspection reports were noted. The Forest Side play area having since been closed and The Links at Playfield Road has had some necessary maintenance carried out.

232.24 LEYLANDII HEDGE AT FOREST SIDE

233.24 It was agreed that the council accept the £7,000 quote for cutting back the hedge with all cuttings to be removed from site and recycled. This was proposed by Cllr. Locklin, seconded by Cllr. Cuddy and agreed unanimously.

ACTION FOR CLERK – Contact contractor and arrange for works to be carried out.

234.24 BEECH HEDGE AT FOREST SIDE

235.24 It was agreed that the council accept the £550 quote for trimming back the beech hedge with all cuttings to be removed from site and recycled and to trim back trees around the BMX track This was proposed by Cllr. Brown, seconded by Cllr. Feather and agreed unanimously providing cuttings are removed from site.

ACTION FOR CLERK – Contact contractor and arrange for works to be carried out.

Kennington Parish Council meeting held on 12 September 2024

236.24 REPORTS OF MEMBERS ON OUTSIDE BODIES

237.24 Cllr. Cobb – Scouts

Happy to take the wood from Forest Side, as discussed.

238.24 Cllr. Brown – Village Hall Management Committee

A hirer of the main hall has volunteered to purchase a bigger TV than the centre has at present, so would be on wheels. This would be kept in the small committee room downstairs. The Village Hall Management Committee asks if the council would mind if the TV that it purchased for the small committee room, be moved and used in the entrance hall. It was suggested that this be discussed at the next meeting.

ACTION FOR CLERK – Put on October's Agenda

Cllr. Brown mentioned the only filing cabinet left in the loft, which is the parish council's. The Clerk has arranged to look at the content with Sandra Hogan next week.

239.24 ITEMS RAISED BY MEMBERS

Cllr. Feather – Reported the wooden empty noticeboard at the bottom of the slip road. This belongs to KADS – Cllr. Brown will ask if it can be removed until it is needed again.

ACTION FOR CLLR. BROWN – Request KADS take away the wooden noticeboard at the bottom of the slip road.

Cllr. Feather is looking for volunteers to help take down the flower troughs – he will email all councillors soon to request support.

Cllr. Brown – Commented on how lovely the flower baskets have been this summer.

Reported that Cllrs. Andrews; Powles and Smith together with herself do not have their Register of Members' Interest forms on the VoWHDC's website. Cllr. Brown handed completed form to Clerk for forwarding.

ACTION FOR CLERK – Forward Cllr. Brown's completed form to the Vale and re-send Cllrs. Andrews; Powles and Smith's form for posting on the Vale Website.

Cllr. Powles – Reported the fact that there are several VOI e scooters to be found in the village. There should not be any in Kennington, as when the parish council were approached the council said it wasn't happy to have these in the village.

ACTION FOR CLERK – Contact VOI and request they remove the vehicles and remind them no scooters should be within Kennington

Cllr. Cobb – Met with Lucy Walker and Clare Periton from Oxford Head Injury Services – used to be Headway. Cllr Cobb expressed the council's disappointment, when the ex Chair Colin Charlett got no response to a donation raised from the village's annual Carols around the Tree event. They were very apologetic and assured Cllr Cobb they had no connection to Headway as they were an autonomous charity solely looking after head injury people from all over the county and were based in Kennington. They are very keen to get involved with the council and would like to invite Lucy to introduce herself at November's meeting and to give the councillors an insight into Oxford Head Injury Services. The councillors were happy that Lucy come along.

ACTION FOR CLLR. COBB – Invite Lucy Walker to November's council meeting.

Cllr. Cobb would like to suggest the council purchase a bus shelter at the only stop that hasn't got one – along the Kennington Road (north end). It was suggested that this is be discussed at next month's meeting when budgets are being discussed.

Kennington Parish Council meeting held on 12 September 2024

240.24 REPORT OF THE DISTRICT COUNCILLORS – Diana Lugova and James Cox

1. Vale and South Joint Local Plan (JLP) after very positive consultation is practically ready and due to be published . The intention is to submit JLP to the Secretary of State at the beginning of December 2024.
2. New NPPF consultation is talking place now till 24th September – you can have a look at the details here [Proposed reforms to the National Planning Policy Framework and other changes to the planning system - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/consultations/proposed-reforms-to-the-national-planning-policy-framework-and-other-changes-to-the-planning-system)
3. Planning training for Town and Parish Councils was scheduled for 3rd and 8th October – the same training session, two different dates to accommodate all Cllrs. The invites were sent across.
4. FYI, Secretary of State for Environment, Food and Rural Affairs, has approved Thames Water's Water Resources Management Plan managed to secure [Government approves Thames plans to protect water resources \(thameswater.co.uk\)](https://www.thameswater.co.uk/news-and-press/press-releases/government-approves-thames-plans-to-protect-water-resources) which is a disappointment as Vale always expressed its opposition to TW reservoir project.

241.24 REPORT OF THE COUNTY COUNCILLOR – Cllr Johnston

1. Lodge Hill is now making visible progress. The bridge over the A34 is being closed for several periods during coming weekends for preparatory works to enable the slips. Elsewhere mitigations are being put in place. In Kennington the single yellow lines by the school have been applied and will take effect once the necessary legal procedures have been completed. It is hoped to put in the pedestrian crossing in St Swithun's Road during half term.
2. As previously reported to the Clerk I met the County Highway's Engagement Officer (Chloe) and explained the problems with enforcing the double yellow lines by the CO-OP and I hope that the County now has some idea of what really is the problem with flooding in Sandford Lane, which is a blockage in the vicinity of the new cycle track put in by Redrow and that investigations will now follow.

242.24 MATTERS FOR FUTURE DISCUSSION

Replacement of dangerous SSE Box at War Memorial
Public Consultation for Play Area at Forest Side
Collapsible bollards at Grundy Crescent
Bus shelters
TV at Village Hall
Different barrier at Cow Lane

243.24 Cllr. Cobb moved that the press and public be excluded from the remainder of the meeting to prevent the disclosure to them of sensitive information in relation to members of staff.

244.24 CONFIDENTIAL ITEMS – Staffing issues were discussed.

Meeting closed at 10:26pm

Signed Date