

New Issues	
A	Received a threatening email explaining that they had control of the emails and laptop. Contacted OX365 who checked all settings and found that within Fasthosts the password had been changed 10 days ago. New passwords for Gmail and Fasthosts together with second authorisation set up. Clerk will be setting up all new passwords for all councillors. Recommendation of OX365 is for all councillors to use a password manager on their pcs.
B	Received by resident: <i>Today I noticed a man taking a chainsaw to the small tree next to the Rub a Dub Launderette in Playfield Road. I asked why he was cutting it down? He said they were going to attach parcel boxes to the end wall of the launderette onto Cranbrook Drive? I asked if he was going to take all the tree down, he said no, but he was cutting off the branches closest to the wall. The tree has a big bunch of Mistletoe growing in it which I always notice when the leaves fall. I think it's a Rowan tree. I am not sure if parcel boxes need Planning permission and if so shouldn't we residents have been consulted about this proposed development? The parking in the road has become a problem of late as many more people seem to be using the Launderette, we have noticed several large Camper vans parking especially at weekends. There was one today which was parked for some time. I suspect people now live in Camper vans and have to find somewhere to do their washing. If parcel boxes are to be installed on the end wall of the Launderette, then traffic for collections and deliveries will get worse. We already experience excessive traffic in the evenings with the takeaway and restaurant, but parcel deliveries and collections will just add to the problem at any time of the day. Does the Parish Council know anything about this idea? Is Planning permission required and I am wondering if the owner/freeholder of the premises even know that this is happening?</i> Acknowledged email – Cllr Feather finding information from Vale of White Horse District Council. District Councillor Diana Lugova also investigating.
C	Received following email: 'Dear Wild Kennington, I wanted to introduce myself as the Senior Biodiversity Officer at Oxfordshire County Council. I am getting in touch regarding your recent grant received from TOE to ecologically enhance verges in Kennington which is great news to hear about. As Oxfordshire County Council is responsible for the highways in the county, and therefore the management of verges, it is important that this initiative is coordinated with us so that inappropriate management is not undertaken at the sites subject to grant funding by unaware contractors. Please could you submit details of this initiative to this link Road verge management - Oxfordshire County Council. The information you submit will then get sent to myself to approve from an ecological perspective and to our highways team to approve considering aspects such as safety and to determine if the verges are the responsibility of Oxfordshire County Council. Once the initiative has been approved we will help to deploy signage that will distinguish the area from regular maintenance undertaken by contractors and help to raise awareness of the initiative.'
D	Village Warden (VW) was at Forest Side playing field – young mothers were asking why hadn't anything been done about the play area for so long, and concerned about the risks for young children playing. All signs had been ripped off the fence again with the orange fence having been trodden down again. VW plans to repair fence shortly.
E	To note the Local Government Services Pay Agreement 2024/25

Continuing issues	
F	Chair requested Justin, VW to dismantle and dispose of the KADS poster frame at the bottom of the slip road – Clerk reminded the Chair that all requests of Justin should come through the Clerk. Justin disposed of poster frame.
G	Clerk signed and forwarded letter of authority to Utility Aid – electricity agreement coming to an end – Utility Aid investigating new contract.
H	Clerk confirmed with Sandford Parish Council that Kennington councillors agreed to work jointly to request a litter bin be installed at the end of Sandford Lane. Location agreed between councils. Clerk requested South and Vale's Waste officer install litter bin in suggested location on behalf of both parish councils. Litter bin cannot be installed where requested as land owned by Environment Agency. <i>'I'll do a visit to assess the litter levels on Sandford Lane and if there is an accumulation I'll ask Biffa to do a litter pick down there. Once Biffa have litter picked, I'll start some regular visits to grade the area and assess how quickly it accumulates. I do think we may struggle to find a suitable place to install a bin if one is needed, due to the flooding problems</i>

	<i>down there, ultimately it will rot a bin. There is an expectation that people keep hold of their litter and either take it home or deposit it in the nearest bin, the closest one being on The Avenue across from the entrance to Sandford Lane and the bins in Sandford just up from the Kings Arms. But as I said I will monitor the situation for a few weeks and come back to you with my findings.'</i>
I	Contacted Kennington Methodist Church informing them that the councillors were happy for them to have a page on the village website. Cllr. Cuddy happy to prepare the page for them
J	Confirmed with Littlemore Rugby Club that council is happy for them to advertise club on village noticeboards.
K	Contacted VoWHDC and OCC regarding the flash flooding in Sandford Lane requesting a resolution to the flooding issues – response received from John Backley (Technical Services Manager) of VoWDC. Also received email from Gordon Kelman from OCC explaining that the Jetter crew successfully removed three medium sized root masses from the culvert, explaining that further root cutting work is booked in (19-20 November).
L	Contacted Greene King requesting they mend the flashing lights outside The Tandem – informed resident of this action. Manager of The Tandem explained that the lights have been switched off for the past two weeks and will be fixed 8 November 2024.
M	Confirmed with South and Vale that the council is happy for the car parks at both Forest Side and Playfield Road be used as collection points for Christmas trees as last year.
N	Liaising with Isabel Baggott with regard to the memorial bench for Colin Charlett to be installed in Kennington Cemetery.
O	Informed Oxfordshire South & Vale Citizens Advice that council awarded a £900 grant to them this year. Received a thank you letter
P	Informed Help after Harm of council's decision of not awarding a grant to them. Received email thanking councillors for their time in considering the charity.
Q	Informed Abingdon Bridge that council awarded a £500 grant to them. Received thank you letter
R	Cllr. Feather informed the architect for the pavilion project that council requests that three quotes are produced before the council will decide upon the production of the bio-diversity statement as part of the planning application. (See item No. 13)
S	Forest Side Play Area replacement consultation was included in November's Kennington Chronicle, with a display within the village hall, showing all four options. A similar display is hoped to be shown at the Apple Café during November.
T	Purchase Order sent to Prime Compliance Services to cover the next 12 months' legionella monitoring programme at Playfield Road pavilion.
U	Cllr. Johnston inspected the trees at The War Memorial and has confirmed that one of the four trees is dying and recommends that this is taken away leaving the remaining three as is.
V	Purchase Order sent to Purely Plants for this winter's plants for the village troughs together with plants for The War Memorial, in time for Remembrance Day.
W	Contacted Julia Kent asking if she had checked contract for The War Memorial in readiness for the Chair to sign
X	All closure signs ripped off the fence at Forest Side play area again – Cllr. Feather stapled another 8 copies of the sign onto the fence. These were ripped off again – Cllr Feather stapled more notices up and re-erected the orange fence.
Y	Requested Chris Lewis to come over and show how the CCTV works etc again. Would like councillor to come along. Awaiting response.
Z	Contacted resident who was concerned about vehicles parking on the frontages of the shops at Playfield Road explaining that it was felt that this land is private and belongs to the businesses along that strip.
AA	Maintenance has been carried out on both flagpoles. Flagpole reports forwarded to councillors for information.
AB	After recent pre-meet regarding this year's Remembrance Day, of all organisations involved, 500 copies of the amended Order of Service have been printed.
AC	Contacted Vale of White Horse District Council again about the two willows hanging over the footpath just before No 2 Kennington Road. VoWHDC does not believe they own this parcel of land. Regarding the other willows along the verge towards the bottom of the slip road, these were reported via FixMyStreet. This report is now closed with the following comment: <i>Thank you for your enquiry. I have instructed works to be carried out on the tree described in your enquiry. This will be added to a package of works that will be completed during the next financial year.</i>

AD	Contacted Oxfordshire County Council again requesting progress on the protocol for when it is deemed necessary to close Kennington Road due to flooding. (copied in Mr Mastroddi)
AE	Dave Escott repaired the electric meter box at The War Memorial – same door but has new locking mechanism.
AF	Beech hedge at Forest Side has been cut back – delay in carrying out work on the leylandii hedge at the top of Forest Side due to illness.
AG	Internal Auditor – MC Accountancy Ltd acknowledged receipt of purchase order and happy to carry out 2024/25's audit.
AH	Successful defibrillator awareness course took place in the village hall with one attendee emailing: <i>'I want to thank you so much for organising the defibrillator awareness training today. It was truly excellent and I feel would be so helpful for others to undertake. I'd be happy to write a few lines to recommend it if you are advertising it again in future to the village. I also want to thank whoever on the parish council is the "guardian" for the defibrillators. It is one of those tasks that someone quietly does in the background but it is potentially life saving and the village owes gratitude to the guardian, to whoever organised the defibrillators in the first place, and to yourself for organising the training. Many thanks indeed.'</i> Forwarded comments to South Central Ambulance and the trainers – also forwarded to the Village Warden
AI	Cllrs. Andrews and Cobb attended Apple Café on Saturday 2 November for residents to report any concerns they may have to the council.
AJ	Received letter from SSE regarding council's complaint – they are working to respond to all the issues raised.
AK	Cllrs. Andrews and Buckingham have volunteered to carry out the Council's Asset Inspection
AL	Cllrs. Cuddy; Gamble and Smith have volunteered to carry out the Tree Inspection.
AM	Contacted council's insurance company to ask what would be the minimum 1 st aid cover to adequately cover events. <i>'Unfortunately, we are legally non-advisory so I would be unable to advise you on the minimum cover you require.'</i> Had previously contacted St John's Ambulance who advised the following: <i>'If you want to be able to be first aiders for an event, then at a minimum you would want an Emergency First Aid at Work (EFAW) course, although I would strongly recommend the more comprehensive First Aid at Work (FAW) course. Both of these would cover the HSE requirements (https://www.hse.gov.uk/simple-health-safety/firstaid/first-aid-training.htm) but the EFAW course only covers the most serious conditions, whereas FAW covers most things you are likely to see on a small event (and realistically, you're much more likely to have patients with minor injuries/illnesses than major ones!) These courses are run by our commercial arm (either at your site, or at our building in Kidlington), and they are not free.'</i> Have since contacted a local First Aid Training company, awaiting a response.