



Kennington Parish Council
Oxfordshire
20 Kennington Road
Kennington OXFORD OX1 5NZ
Tel: 01865 421126
e-mail: clerk@kennington-pc.gov.uk

TO ALL MEMBERS OF THE PARISH COUNCIL

6 December 2024

Dear Councillor

You are summoned to attend a meeting of the Parish Council which will take place on **Thursday 12 December 2024** at **7.30 pm** in Committee Rooms 2/3 of **Kennington Village Centre**.

Anne Feather - Clerk to the Council

1. To receive apologies for absence
2. Items raised by members of the public
3. To receive declarations of Personal or Personal and Prejudicial Interests¹
4. To approve and sign minutes of the meeting held on 14 November 2024
5. To discuss the Clerk's report (*Appendix 1*)
6. To discuss correspondence received and any requests for grant aid (*Appendix 2*)
7. To approve the Financial Report and accounts for payment (*Appendix 3*)
8. To approve and sign the minutes of the Finance Committee held on 5 December 2024 and confirmation of the Parish Council Budget Estimates and Precept for 2025-2026
9. To note draft minutes of the Planning Committee meeting held on 12 November 2024
10. To review Acceptable Use of Information and Communication Technology (ICT) policy *
11. To agree the reviewed complaint procedure *
12. To review the Terms of Reference of the Finance Committee*
13. To agree quote to fell tree at The War Memorial
14. To discuss and agree on hope to control overnight parking at the playing fields car park
15. To discuss the public consultation regarding Forest Side play area rebuild and to agree option to take forward
16. Reports of members on outside bodies
17. Items raised by members
18. Report of the District Councillors
19. Report of the County Councillor
20. Any matters for future discussion
21. Any confidential items

Date of next meeting: 9 January 2025

*sent by email

All documents are available in large print if required.
Please ask the Clerk in advance of the meeting.

¹ * Notes on declaration of interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered;
- (ii) with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.
- (iii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.