



**Kennington Parish Council
Oxfordshire**

**Notes of the Playing Fields Committee meeting on
16 October 2024 at 7:30 pm in Playfield Road pavilion**

Present: Cllr. Brown Cllr. Feather Cllr. Gamble Cllr. Smith Mr Gardiner
Mr Robins

In attendance: Anne Feather (Clerk)

16.24 APOLOGIES – Cllr. Buckingham; Mr Baker; Mr Babbs and Mr Cattell

17.24 DECLARATIONS OF DISPOSABLE PECUNIARY INTERESTS – None

18.24 MINUTES OF THE LAST MEETING

The Committee resolves to sign minutes of the meeting on 17 July 2024.

19.24 EXPENDITURE REPORT

Budget for Playing Fields Committee 2024-25	£37,865.00
Income to 30 September 2024	3,503.00
Expenditure to 30 September 2024	11,497.00
Total of 115,777.76 in EMR for pavilion project as of 30 September 2024	

Income received in August	£
Wolvercote Cricket Club 2024 Cricket season – Playfield Road pavilion	500.00

Direct Debits paid in June, July, August and September	£
Castle Water (Bill No: 10002501657) Water for Playfield Road pavilion	30.72
EDF Gas supply for Playfield Rd pavilion Between 14 Sept 2023 – 24 May 2024	96.48
Castle Water (Bill No: 10002842384) Water for Playfield Road pavilion	23.30
SSE Electricity supply for Playfield Rd pavilion (60.56), Forest Side pavilion (29.16) + VAT	94.21
SSE Electricity supply for Playfield Rd pavilion (61.08), Forest Side pavilion (29.61) + VAT	95.22
EDF (25 May 2024 – 30 June 2024) Gas supply for Playfield Rd pavilion	12.77
Castle Water (Bill No: 10003138324) Water for Playfield Road pavilion	23.51
EDF (1 July 2024 – 31 July 2024) Gas supply for Playfield Rd pavilion	9.98
Castle Water (Bill No: 10003401981) Water for Playfield Road pavilion	23.51

SSE Electricity supply for Playfield Rd pavilion (98.20), Forest Side pavilion (32.12) + VAT	136.83
EDF (1 -31 August 2024) Gas supply for Playfield Rd pavilion	9.99

Reference No. 2024/	Accounts to be paid in July	£
074	Oxford Tree Surgeons Remedial works to fallen conifer branches	450.00
076	Eurooffice Office supplies and 1 st Aid kits for pavilions + eye wash	41.80
077	Bryans Lock Services Ltd 1 set of EPS Keys cut for access to Forest Side pavilion and gate & 2 sets of EPS keys for Playfield Road pavilion and gate	129.60
078	Calber Facilities Management Ltd Covering Village Warden's weekly cleaning of Playfield Rd pavilion and emptying litter bins at both playing fields	686.06
081	BGG Garden & Tree Care Ltd. Forest Side playing field on 7 June 80.00 Playfield Rd playing field on 7 & 21 June 200.00 Links play area on 7 June 30.00 Plus VAT	372.00
084	D E Electrical Replace EM light at Forest Side pavilion	100.37
085	Grundon Waste Management Ltd Wheelie bins in June - Forest Side 69.02 and Playfield Rd 66.12 +VAT	162.16
087	Savills (on behalf of St John's College) Charges uplift for the Hire of Forest Side playing field for the period 26.03.23 – 28.09.24	950.87
088	M R H Services Remove flat swings from Forest Side play area & store	37.50

Reference No. 2024/	Accounts to be paid in August	£
095	Playsafety Limited Annual RoSPA Inspections for Forest Side and The Links Play areas plus the BMX track at Forest Side	295.20
099	Mr M Feather Padlock and chain for Forest Side play area + cable ties	23.74
100	Calber Facilities Management Ltd Covering Village Warden's weekly cleaning of Playfield Rd pavilion and emptying litter bins at both playing fields	686.06
103	BGG Garden & Tree Care Ltd. Forest Side playing field on 5 & 19 July 160.00 Playfield Rd playing field on 5,12,19 & 26 July 400.00 Links play area on 9 July 30.00 Plus VAT	708.00
106	M R H Services Inspections of play areas + mending the wire mesh and installing whipping on end of damaged rope on agility walk both at The Links	195.00

Reference No. 2024/	Accounts to be paid in September	£
112	M R H Services Maintenance work at The Links play area £323.18 2 x visual inspections of play areas £65.00	388.18
114	Grundon Waste Management Ltd Playfield Rd wheelie bins - July 79.67 & Aug 69.41 Forest Side wheelie bins - July 97.04 & Aug 81.84 + VAT	327.96
115	Savills (on behalf of St John's College) Hire of Forest Side playing field 29.09.24 – 24.12.24	661.90
116	Martin Feather Cleaning stuff for pavilion 11.80	11.80
118	Attack Environmental Ltd 3 x visits to Playfield Road pavilion as rats are present within pavilion	£187.20
119	Calber Facilities Management Ltd Covering Village Warden's weekly cleaning of Playfield Rd pavilion and emptying litter bins at both playing fields	857.58
121	BGG Garden & Tree Care Ltd. Forest Side playing field on 2 & 23 August 160.00 Playfield Rd playing field on 2 9 & 23 August 300.00 Links play area on 23 August 30.00 Plus VAT	588.00
124	Holywell Press Printed 8 copies of plans for proposed pavilion	78.00
125	S G Moncur Maintenance work at Playfield Rd pavilion	290.00
127	Mr J Satchell Cleaning materials	18.80

20.24 NEW ISSUES

- A** Double doors at Playfield Road pavilion were found to be open when the company came to carry out the monthly legionella checks. They assumed there had been a break-in. Cllr. Feather went up to check and nothing was amiss. It was thought that it was more likely to have been left unlocked by accident.

ACTION FOR CLERK – Create poster 'DON'T FORGET TO TURN ALL LIGHTS OFF AND LOCK UP'

- B** On a similar issue, the Clerk went to Forest Side pavilion and found that the door had not been locked, only the van lock had been secured.
- C** Justin Satchell, the new Village Warden started working for the council at the beginning of September.
- D** Justin repaired the side door at Playfield Road pavilion, as it had suffered some damage – possible blew shut.
- E** Stone wall near the adult gym is damaged, Justin plans to fix this by the end of the month.
- F** Dog walker spoke with Norm explaining that his dog and others go through the boundary fences into the Bagley Wood Road properties. It is understood that these fences are the responsibility of the owners of the properties.

21.24 CONTINUING ISSUES

- G** Steve Moncur repaired the door handle on the changing room, the loose front door frame and the ceiling in the kitchen at Playfield Road pavilion.
- H** Mark Baker disposed of the LPG cylinder that was in the paint room at Playfield Road pavilion.
- I** Clerk has had sight of Football Club's current insurance. Awaiting sight of Wolvercote Cricket Club's current risk assessment and insurance certificate.
- J** Annual 3hr check on the emergency lighting at both pavilions, (new emergency light was needed for Forest Side) carried out. Justin carrying out monthly checks on fire equipment, emergency lighting and 1st Aid boxes.
- K** Public Consultation now open in relation to the replacement play area for Forest Side. Details will be in Kennington Chronicle; Facebook; Website with a display at the village hall.
- L** Clerk purchased more line marker paint for the Football pitches, due to the constant wet weather washing the paint off.
- M** A company has been putting bait boxes in and around Playfield Road pavilion to sort the current rat issue. At next month's council meeting a monthly contract is to be discussed.
- N** Mark Baker requested (by email) that BGG carry out the cutting back of the rough patch at the top of Playfield Road playing field. BGG also need to cut back the mini meadow at Forest Side playing field.

22.24 UPDATE ON PAVILION PROJECT

Public Consultation carried out during September, Over 82% of those who voted are in favour of a new pavilion. Details of the consultation were to be found in the Kennington Chronicle and on Facebook, with displays in the village hall and at Playfield Road pavilion. The next stage of this project – applying to Vale of White Horse District Council for planning permission, is now being worked on.

A Bio-Diversity Impact Statement needs to be produced, with the architect finding quotes for this, as not in his skill set. A further report may be needed as part of planning, a Heat Net Gain report – Cllr. Feather will investigate this, as this also would need quotes.

Cllr. Brown recommended that if the council were thinking of taking out a Public Works Loan to help with the build, a Public Consultation needs to be carried out – the sooner the better.

ACTION FOR CLERK – Add on to November's council meeting agenda for discussion

23.24 ISSUES RAISED BY MEMBERS

Mr Gardiner

Reported that a dog walker said how nice the playing fields are looking with little litter. But did mention the terrible mess by the two wheelie bins at the side of Playfield Road pavilion.

ACTION FOR CLERK – Arrange for this to be cleared

Mr Robins

Cricket Club overall is enjoying playing at Playfield Road playing fields – good experience.

24.24 ANY MATTERS FOR FUTURE DISCUSSION

Proposed Pavilion update

Wolvercote Cricket Club Hire Charges

Next planned meeting: 15 January 2025

Meeting closed at 8:10 pm

Signed.....Dated.....