



**Kennington Parish Council
Oxfordshire**

**Notes of the Playing Fields Committee meeting on
15 January 2025 at 7:30 pm in Playfield Road pavilion**

Present: Cllr. Cobb Cllr. Feather Cllr. Gamble Cllr. Smith Mr Robins
Mr Babbs

In attendance: Anne Feather (Clerk)

25.24 APOLOGIES – Cllr. Brown; Mr Gardiner; Mr Baker and Mr Cattell

26.24 ELECT NEW VICE-CHAIR

Cllr. Buckingham has recently resigned as parish councillor. She will be very much missed for all the help and support she gave the council, including the committees she sat on.

27.24 Cllr. Brown was nominated by Cllr. Feather, seconded by Cllr. Smith and elected unopposed.

28.24 DECLARATIONS OF DISPOSABLE PECUNIARY INTERESTS – None

29.24 MINUTES OF THE LAST MEETING

The Committee resolves to sign minutes of the meeting on 16 October 2024.

30.24 EXPENDITURE REPORT

Budget for Playing Fields Committee 2024-25	£37,865.00
Income to 31 December 2024	3,503.00
Expenditure to 31 December 2024	22,679.00
Total of 115,777.76 in EMR for pavilion project as of 31 December 2024	

Direct Debits paid in October, November and December	£
EDF (1 Sept 2024 – 30 Sept 2024) Gas supply for Playfield Rd pavilion	10.33
Castle Water (Bill No: 10003562614) Water for Playfield Road pavilion (estimated)	97.83
SSE Electricity supply for Playfield Rd pavilion (92.76), Forest Side pavilion (35.32)	134.48
SSE Southern Electric – 01.6.24 – 30.9.24 Forest Side pavilion	33.71
EDF Energy – 01.10.24 – 31.10.24 Playfield Road pavilion gas supply	6.59
Castle Water – 01.10.24 – 31.10.24 Playfield Road pavilion	33.14
SSE Southern Electric – 01.9.24 – 31.10.24 Playfield Road pavilion	170.00
SSE Southern Electric – 01.6.24 – 30.10.24 Forest Side pavilion	44.25

Castle Water – 01.11.24 – 39.11.24 Playfield Road pavilion	32.91
--	-------

Reference No. 2024/	Accounts to be paid in October	£
135	Stanhope Wilkinson Associates 3rd Stage – professional fees in connection with the Playfield Road pavilion Project	3,000.00
140	Fleet Line Marker 20 x 10 Ltr pitchmarker super C paint	566.40
142	Martin Feather 10 key rings 2.00 2 keys for Village Warden 15.00	17.00
144	M R H Services To carry out a visual inspection of The Links	32.50
145	Zoro UK Limited Black bags, hand towels and litter picking bag hoop	77.57
147	Grundon Waste Management Ltd Playfield Rd wheelie bins – September 49.02 Forest Side wheelie bins – September 76.76 + VAT	150.93
149	BGG Garden & Tree Care Ltd. Forest Side playing field on 12 September 80.00 Playfield Rd playing field on 12 September 100.00 Plus VAT	216.00
151	Attack Environmental Ltd 2 x visits to Playfield Road pavilion as rats are present within the pavilion	105.60

Reference No. 2024/	Accounts to be paid in November	
160	Zoro UK Limited 12 x Pro Power Plus toilet 1 L for Playfield Rd pavilion	34.99
161	Eurooffice Ltd 6 x Multi-Purpose cleaner for Playfield Rd pavilion	24.83
166	Holden & Parker Ltd Servicing of gas boiler at Playfield Rd pavilion	108.00
168	Prime Compliance Services Ltd 2024-25 Legionella Control Programme for Playfield Rd pavilion	1,420.20
176	Grundon Waste Management Ltd Playfield Rd wheelie bins – October 98.57 Forest Side wheelie bins – October 93.51 + VAT	230.49
183	M R H Services Quarterly service inspections on The Links	57.50

Reference No. 2024/	Accounts to be paid in December	
192	Zoro UK Limited 6 rolls of blue paper towels 12 + 5l liquid soap for Playfield Rd pavilion	29.97

194	Savills (on behalf of St John's College) Hire of Forest Side playing field 25.12.24 – 24.03.25	661.90
195	Attack Environmental Ltd Final visit to Playfield Road pavilion to collect rodent baiting stations	81.60
200	Oxford Tree Surgeons Beech Hedges & crown lifting around BMX track at Forest Side £550 Leylandii reduction at Forest Side £7,000 + VAT	9,060.00
202	Grundon Waste Management Ltd Playfield Rd wheelie bins – November £45.66 Forest Side wheelie bins – November £52.28 + VAT	117.53

31.24 NEW ISSUES

- A** Co2 detectors not working – Clerk is organising with electrician.
- B** Grundon's failed to collect the rubbish in the green wheelie bin at Playfield Road pavilion as it was contaminated by general rubbish. The council has had to pay a '**wasted journey charge of £7.50**'. Clerk asked if Mark Baker could arrange for contaminated rubbish to be taken out of the green bin before Grundon's next visit.

ACTION FOR CLERK – Email both Football and Cricket Clubs reminding them to keep the green wheelie bins locked.

ACTION FOR CLERK – Using the last 12 months of green wheelie bins rental – check how much these bins have been used

31.24 CONTINUING ISSUES

- B** Village Warden has nearly finished repair of the dry stone wall at Playfield Road playing field.
- C** At the last visit in from Prime Compliance to Playfield Road in November, the water tanks were checked. It was noted that one tank (T01 (LHS) was found to be in good clean internal condition with slight scale at base, with temperatures compliant. The second tank (T02 (RHS) was found to be in a clean internal condition but showing signs of tank starting to stagnate with temperatures compliant. They recommended the tanks be reinspected in three months (February). It was also noted that vermin are in the loft space with fresh droppings found. Whilst this did not hamper their inspection in November if this gets worse it may be that they would not be able to access the tanks in future until the areas are cleared/cleaned.

ACTION FOR CLERK – Request Attack Environmental Ltd put some rat bait boxes in the loft

- D** Attack Environmental Ltd, the company who laid bait boxes for the rats, reported, after two visits they felt the rats had gone but recommended an annual contract be set up to keep them away at a cost of £46 per month. The council decided to call them out as and when and not to enter into an annual contract.
- D** Awaiting sight of Wolvercote Cricket Club's current risk assessment and insurance certificate.
- E** 1st aid box at Playfield Road pavilion has been used but no details completed on an accident form or within the booklet in the box itself.

ACTION FOR CLERK – Email Mark Baker reminding the Football Club that if they use anything out of the council's 1st aid box that they complete both an accident form (informing Clerk) and update the booklet in the 1st aid box.

- F** Leylandii and beech hedges at Forest Side have been cut back.
- G** Village Warden reported that the toilets at Forest side are terrible – all muddy and dirty.

ACTION FOR CLERK – Email Mark Baker reminding the Football Club to try and keep the Forest side pavilion clean and tidy.

ACTION FOR CLERK – Arrange a visit by councillors to inspect Forest Side Pavilion

- H** Clerk arranging annual inspection of fire equipment at both pavilions during January
- I** The outcome of November's Public Consultation regarding Forest Side play area was that 71% of those who voted are in favour of Option 4. The Play Area Working Group will work together to move the project forward, contacting those firms who submitted one of the four options together with other companies offering to quote. Work towards a tender will commence, at the same time as applying for available grants.
- J** Village Warden has repaired the wooden fence at Forest Side play area.

32.24 2025/26 hire fees

The council increased 2025/26 precept by 29.14%. This has resulted in the Football Club's 2025 annual fees increasing to £3,110.00.

Discussion took place around the increase of the Cricket Club's annual fees. The initial fee put up for discussion was £1,560 being 260% increase since 2020/21 – which is the same percentage increase to the Football Club.

- 33.24 It was agreed that** Cllr. Feather would review the figures in light of a proposal made by Mr Babbs for discussion and agreement at April's meeting.

ACTION FOR CLLR. FEATHER – Prepare fees for Cricket Club for agreement

- 34.24** The hourly hire rates were increased to the following rates in line with the precept increase:
£18 per hour for businesses or outside residents/organisations
£13.50 per hour for Kennington residents
£9 per hour for village organisations
Maximum of £90 per day

35.24 UPDATE ON PAVILION PROJECT

Cllr. Feather reported that the planning application was very nearly ready for submission. As things are now progressing, Cllr. Feather suggested it would be appropriate for all parties to meet to consider the future running of the new pavilion in light of experience gained when visiting Kingston Bagpuize's new facility.

36.24 ISSUES RAISED BY MEMBERS

Whilst reading through the Financial Report Mr Robins noticed that the council paid for the line marker paint for the Football Club. The Cricket Club purchase their own he asked if it would be ok for the council to purchase a lower grade paint for them.

- 37.24 It was agreed that** the committee would pay for this line marker, as it does for the Football Club.

ACTION FOR CLERK – Purchase 4 No of line marker paint after Mr Robins has forwarded details

38.24 ANY MATTERS FOR FUTURE DISCUSSION

Proposed Pavilion update
Wolvercote Cricket Club Hire Charges

Next planned meeting: 16 April 2025

Meeting closed at 8:20pm

Signed.....Dated.....