



**Kennington Parish Council
Oxfordshire**

**Notes of the Playing Fields Committee meeting on
16 April 2025 at 7:30 pm in Playfield Road pavilion**

Present: Cllr. Brown Cllr. Cobb Cllr. Feather Mr. Robins Mr. Baker
 Mr. Rahim Mr. Crouch

In attendance: Anne Feather and Lawrence Wootten (Clerks)

39.24 APOLOGIES – Cllr. Gamble; Mr Babbs; Mr Gardiner and Mr Cattell

40.24 DECLARATIONS OF DISPOSABLE PECUNIARY INTERESTS – None

41.24 MINUTES OF THE LAST MEETING

The Committee resolved to sign minutes of the meeting on 15 January 2025.

42.24 EXPENDITURE REPORT

Budget for Playing Fields Committee 2024-25

Income to 31 March 2025

Expenditure to 31 March 2025

£37,865.00

3,503.00

26,186.00

Total of 115,777.76 in EMR for pavilion project as of 31 March 2025

Direct debits paid in January, February and March	
EDF Playfield Road pavilion gas supply 1 December – 31 December 2024	28.62
Castle Water – 01.12.24 to 31.12.24 Playfield Road pavilion	30.72
EDF Playfield Road pavilion gas supply 1 January – 31 January 2025	37.10
SSE Southern Electric – 1.12.24 to 31.12.24 Forest Side pavilion £32.43 Playfield Road pavilion £72.70 + VAT	110.39
YGP Playfield Road pavilion February electric (Invoice No: 93247)	104.30
YGP Forest Side pavilion February electric (Invoice No: 932631)	61.44
Castle Water – 01.01.25 to 31.01.25 Playfield Road pavilion	23.51
EDF Playfield Road pavilion gas supply 31 January – 28 February 2025	28.54
SSE Southern Electric – 26.11.24 to 31.01.25 Forest Side pavilion £30.51 Playfield Road pavilion £58.52	89.03
YGP War Memorial February electric (Invoice No: 950690)	36.76
Castle Water – 01.02.25 to 28.02.25 Playfield Road pavilion	39.68

Reference No. 2024/	Accounts to be paid in January	
215	Mr J Satchell Cleaning materials; materials to repair stone wall + materials for wooden fence at Forest side	85.19
220	Grundon Waste Management Ltd Playfield Rd wheelie bins – December £79.08 Forest Side wheelie bins – December £69.41	149.08
222	BGG Garden & Tree Care Ltd Cutting The Links Play area on 7 November 30.00 Cutting Forest Side playing field on 7 November 80.00 Cutting Playfield Rd playing field on 7 November 100.00 Plus VAT	210.00

Reference No. 2024/	Accounts to be paid in February	
235	Grundon Waste Management Ltd Playfield Rd wheelie bins – January £84.42 Forest Side wheelie bins – January £86.89	171.31
236	M R H services To carry out a quarterly inspection for The Links and the Village Hall play areas	115.00
238	M R H services To carry out inspection of Forest Side play area	50.00
240	Attack Environmental Ltd Rats in loft at Playfield Road pavilion – initial treatment + 2 follow up visits	254.40
241	Churches Fire Security Ltd Annual Fire Equipment Inspection for Forest Side Pavilion Annual Fire Equipment Inspection for Playfield Rd Pavilion	106.30
242	Vale of White Horse District Council Planning application fee for Playfield Road pavilion P25/V0359/FUL	1,156.00

Reference No. 2024/	Accounts to be paid in March	
250	Stanhope Wilkinson Associates Professional services in connection with the Playfield Road Pavilion replacement building project	2,400.00
251	4 Acre Ecology Preliminary Ecological Appraisal and Biodiversity Net Gain in relation to the Playfield Road Pavilion replacement building project	1,888.80
254	Grundon Waste Management Ltd Playfield Rd wheelie bins – February £83.38 Forest Side wheelie bins – February £61.68	145.06
255	Savills (on behalf of St John's College) Hire of Forest Side playing field 24.03.25 – 23.06.25	661.90
256	M R H services To carry out necessary works at The Links play area	579.58

257	Zoro UK Ltd Cleaning supplies, black sacks and paper towels	99.96
258	Mrs A E Feather 2 x 200 clear sacks & carbon monoxide alarm	68.84
259	Attack Environmental Ltd Rats in loft at Playfield Road pavilion – 2 nd treatment of 3 visits	254.40

43.24 NEW ISSUES

- A** Football Club's Presentation Day and 2 x weekend Tournament at Forest Side. Hire agreements prepared and handed to Mark Baker for Saturday 14 June and 5-6 July and 12-13 July together with Invoices.
- B** Inconsiderate parking at Forest Side was reported to the council at the beginning of February. This was reported to Mark Baker who explained that this had been discussed at the last committee meeting, as the Club's Saturday teams highlighted this. The Club is trying to manage it by allocating people to direct traffic. Mark will remind the managers again and ask them to communicate with the parents and other teams. The council appreciates the Club's efforts.
- C** The tiles in the Playfield Road pavilion gents showers would seem to be cracking. The Village Warden has repaired the tiles (16 February) – monitoring is taking place to assess if the cracks are worsening.
- D** Received following email from resident: ***'Apologies for having to write to you again but we are still having problems with drivers parking in Old Nursery View, not only for the football but now for also walking in the woods. It causes many problems as it is nearly always at weekends when our families are visiting I spoke to the gentleman who runs the junior football and he said he did not have enough volunteers on match days and I said that I and another resident would be happy to volunteer. Would there be a list of dates when said matches take place May I ask you who the local police person is and how he/she can be contacted'.***

ACTION FOR CLERK – Give details of resident to Mr Baker

- E** Received request from The Friends of Radley Large Wood to hire the pavilion at Playfield Road, Clerk explained that was already booked. Received a further email from the group requesting details of the hirer to see if they would be willing to share the facilities. Clerk responded explaining that the pavilion had been hired and that the Chair of the Playing Fields Committee did not think it appropriate for third parties to be sharing the same facilities as an adult sports team.
- F** Received request from resident of Colley Wood: ***'I live behind the parking lot at forest side recreation. I need to pour 3 x 5m worth of concrete in my back garden for a base for a garden office and I was wondering if I could drive through the forest side gate, back up to my garden gate and pour the concrete through the 3m shoot. I am just behind the parking lot so it is would only be to where the cars park for football on Saturday and I would move after an hour.'*** Clerk responded explaining that after speaking with the Chair of the Playing Fields Committee that this would not be appropriate.

44.24 CONTINUING ISSUES

- G** Clerk purchased 4 x 10lt pitchmarker B for Cricket Club. Unfortunately one tub exploded in the box, Clerk has arranged for replacement to be delivered.
- H** The council's First Aid Box seems to be being used regularly, with an eye pad and 7 plasters having been used recently. If this box is to be used please could the accident form be used and forwarded to the Clerk. The council's First Aid Box has been damaged since it's use – please could care be taken.

ACTION FOR CLERK – Re-stock the First Aid Box

- I** Had sight of Wolvercote Cricket Club's current risk assessment and insurance certificate.
- J** There is now a supply of clear plastic sacks at both pavilions for recyclable waste, such as bottles, cans and cardboard, which can be then put in the green wheelie bins.
- K** Fire Equipment has been inspected for another year. Clerk has requested that Churches Fire and Security re-inspect the CO2 fire extinguisher in Playfield Road pavilion as the Village Warden found the yellow tag had been removed. Also the tags on the fire extinguishers in Forest Side pavilion have not been updated.
- L** The Play Area Working Group has put out to Tender for the replacement of Forest Side play area. Cllr. Brown reported that 6 companies are proposing to send in tenders.
- M** Clerk handed Mark Baker copy of 2025-26 Letting Agreement together invoice. Also requested to have sight of the Football Club's current insurance certificate, together with the Public Liability and a copy of the up to date Risk Assessment.

45.24 WOLVERCOTE CRICKET CLUB – 2025-26 FEES

- 46.24 After some discussion** a proposal was made by Cllr Feather to increase the Cricket Clubs 2025-26's fees to £645.70 (£500 = 29.14% (precept). An amended proposal was made by Mr Crouch to bring fees in line from the last four years, increasing the Cricket Club's 2025-26's fees to £750 and from thereafter increase by the parish council's annual precept. This was seconded by Cllr. Brown. A vote was taken and carried unanimously. The amended proposal then became the substantive motion which was proposed by Mr Crouch and seconded by Cllr Brown, and put again to Committee and was carried unanimously.

ACTION FOR CLERK – Prepare Annual Agreement and invoice and forward to Chairs of Wolvercote Cricket Club

- 47.24 It was agreed that** the Football Club's annual fees would stay as is and that both Clubs' annual fees would increase by the council's annual precept rise until the new pavilion is built and completed.

48.24 UPDATE ON PAVILION PROJECT

Cllr. Feather reported that there has been a delay in the planning application due to questions and amendments, but decision is expected 12 May 2025. Discussions need to be had between the parish council and both clubs as to how the new pavilion would be managed, similar to the way Kingston Bagpuize's sports pavilion is run.

Cllr. Feather also reported that he felt that it would be inappropriate for him to continue to drive this project forward on his own, and would recommend a separate Committee be created to work more transparently towards a tender and beyond to completion.

49.24 ISSUES RAISED BY MEMBERS

Mr Baker requested more linemarker be purchased for the Football Club.

ACTION FOR CLERK – Order more Linemarker for the Football Club with delivery at Mr Baker's address

50.24 ANY MATTERS FOR FUTURE DISCUSSION

Proposed Pavilion update

Next planned meeting: 16 July 2025

Meeting closed at 8:33pm

Signed.....Dated.....