



**Kennington Parish Council
Oxfordshire**

**Notes of the Playing Fields Committee meeting on
15 October 2025 at 7:30 pm in Playfield Road pavilion**

Present: Cllr. Brown; Cllr Cobb; Mr Robins; Mr Rahim; Mr Cattell; Mr Andrews (G); Mr Andrews (N); Mr Babbs

11.25 ELECTION OF THE CHAIR

Cllr Feather was proposed by Cllr Brown; seconded by Cllr Cobb and elected.

12.25 APOLOGIES

Apologies received from Cllr Cuddy, Cllr Feather, Mr Crouch and Mr Gardiner

13.25 DECLARATIONS OF DISPOSABLE PECUNIARY INTERESTS – None

14.25 MINUTES OF THE LAST MEETING

The Committee resolved to sign minutes of the meeting on 16 July 2025

15.25 EXPENDITURE REPORT

Budget for Playing Fields Committee 2025-26	£46,747.00
Income to 30 September 2025	4,546.00
Expenditure to 10 October 2025	19,552.91

Total of 115,777.76 in EMR for pavilion project as of 30 September 2025

Income received in August	
Kennington Toad Patrol Hire of Playfield Rd Pavilion	18.00
Church Pastoral Aid Society Hire of Forest Side Pavilion	18.00

Income received in September	
Kennington Athletic Football Club Invoice 009/2025 – for supply of keys to pavilions and gates	200.00

Direct Debits paid in July, August and September		Power to Act
YGP Playfield Road Pavilion June electric (Invoice No: 1040489)	72.16	LG (Misc Prov) Act 1976
YGP Forest Side Pavilion May electric (Invoice No: 1045960)	50.49	LG (Misc Prov) Act 1976
Castle Water Playfield Road Pavilion 01.06.25 to 30.06.25	40.84	LG (Misc Prov) Act 1976
EDF Playfield Road July gas (Invoice KI-3CBED647-0014)	11.10	LG (Misc Prov) Act 1976
YGP Playfield Road Pavilion electric (Invoice No: 1065741)	61.33	LG (Misc Prov) Act 1976

YGP Forest Side Pavilion electric (Invoice No: 1069706)	52.06	LG (Misc Prov) Act 1976
Castle Water Playfield Road Pavilion 01.07.25 to 31.07.25	41.06	LG (Misc Prov) Act 1976
EDF Playfield Road pavilion gas supply 01.08.25 to 31.08.25	10.98	LG (Misc Prov) Act 1976
YGP Playfield Road Pavilion September electric (Invoice No: 1117568)	83.43	LG (Misc Prov) Act 1976
YGP Forest Side Pavilion September electric (Invoice No: 1124093)	51.30	LG (Misc Prov) Act 1976
Castle Water Playfield Road Pavilion 01.09.25-30.09.25 (Invoice 10007832437)	37.96	LG (Misc Prov) Act 1976
EDF Playfield Road pavilion gas supply 01.09.25 to 30.09.25	10.98	LG (Misc Prov) Act 1976

Reference No. 2025/	Accounts paid in July		Power to Act
077	Calber Facilities Management Temporary Warden Cover (bins + pavilion cleaning)	966.05	LG (Misc Prov) Act 1976
084	FCC Environment (for Forest Side play area) Landfill Communities Fund third-party funding for Forest Side Play Area rebuild	5610.43	LG (Misc Prov) Act 1976
086	Grundon Wheelie bin emptying at Forest Side & Playfield Rd Invoices 1314581 and 1314580	160.22	LG (Misc Prov) Act 1976
087	BGG Garden and Tree Care Ltd Playfield Rd, Forest Side and Links Play area mowing - Invoice 0376/25 (invoice total £1491.00 – including verge cutting and watering)	517.50	LG (Misc Prov) Act 1976

Reference No. 2025/	Accounts paid in August, September, October		Power to Act
097	GP Gas Ltd Replace pipework in toilets at Playfield Rd Pavilion	396.00	LG (Misc Prov) Act 1976
098	RoSPA Play Safety Annual Safety Inspection at The Link & BMX Track	206.40	LG (Misc Prov) Act 1976
100	Calber Facilities Management Playfield Rd Pavilion cleaning + Village Warden cover	825.11	LG (Misc Prov) Act 1976
102	Grundon Wheelie bin emptying at Forest Side & Playfield Rd Invoices 1326224 and 1326223	189.79	LG (Misc Prov) Act 1976
103	BGG Garden and Tree Care Ltd Playing field mowing - Invoice 0547/25 (invoice total £1788 – including verge cutting, watering)	105.00	LG (Misc Prov) Act 1976
104	MR H Services Repair work at The Links	293.66	LG (Misc Prov) Act 1976
106	Prime Compliance Ltd Water system disinfection	630.00	LG (Misc Prov) Act 1976
107	Bryans Lock Services Ltd Supply of additional security keys for sports pavilions and access gates	248.40	LG (Misc Prov) Act 1976

116	Savills (on behalf of St John's College) Hire of Forest Side playing field 29.09.25 – 24.12.25	661.90	LG (Misc Prov) Act 1976
118	Calber Facilities Management Playfield Rd Pavilion cleaning – Invoice CL481698	261.12	LG (Misc Prov) Act 1976
119	BGG Garden and Tree Care Ltd Playfield Rd mowing - Invoice 0669/25 (invoice total = £486.00 – including watering planters)	105.00	LG (Misc Prov) Act 1976
121	MR H Services Quarterly inspections at The Links and Village Hall play areas	124.50	LG (Misc Prov) Act 1976
122	MR H Services Supply of 12 timber posts + excavation work at Forest Side play area + site-make safe and storage of posts	1719.88	LG (Misc Prov) Act 1976
123	OALC Operational Inspection Training Course for Clerk	432.00	Section 112 LGA 1972
124	Grundon Wheelie bin emptying at Forest Side & Playfield Rd Invoices 1326224 and 1326223	141.55	LG (Misc Prov) Act 1976

133	Calber Facilities Management Playfield Rd Pavilion cleaning – Invoice CL482297	208.90	LG (Misc Prov) Act 1976
136	Grundon Wheelie bin emptying at Forest Side & Playfield Rd Invoices 1352792 and 1352793	226.73	LG (Misc Prov) Act 1976
145	BGG Garden and Tree Care Ltd Playfield Rd, Forest Side and Links Play Area mowing (Invoice 0815/25 – total + £921 – includes cemetery and verge mowing)	222.50	LG (Misc Prov) Act 1976

16.25 NEW ISSUES

- A** Complaints had been received by the Parish Council Clerk about a scaffold platform that had been put up at Forest Side Playing Field for the summer football tournament and left in place for several weeks afterwards which meant it had been used as a recreational structure causing disturbance to neighbours. It was requested that a Risk Assessment be provided next year as well as agreeing its position before proceeding. Mr Andrews (G) agreed that this would be done before the 2026 tournament.

ACTION FOR KENNINGTON ATHLETIC – ensure a Risk Assessment for the scaffold platform is provided to the Parish Council ahead of the next summer tournament, and that the position of the platform is agreed.

- B** The Clerk requested that the football and cricket clubs provide him with a diary of events (possibly using the Google Calendar) indicating when the pavilions and playing fields are in use as stipulated in their hire agreements. This would allow him to ensure that contractors and other hirers can be properly managed, and double-bookings avoided. It was agreed that this would be done.

ACTION FOR KENNINGTON ATHLETIC AND WOLVERCOTE CRICKET CLUB – provide Parish Council Clerk with a diary of events and usage times for the playing fields and pavilions.

- C** The Clerk had received an email from a local youth Gaelic football team enquiring about the possible use of the playing fields in the summer. The Clerk had suggested that Forest Side might be available for this activity. It was agreed that this was probably workable around the football club's tournament and summer activities.

17.25 CONTINUING ISSUES – None discussed.

18.25 UPDATE ON PLAYFIELD ROAD PAVILION PROJECT

Cllr Brown updated the Committee on progress with the Playfield Road Pavilion Project. The architect had met with the Parish Council at their September meeting and the Parish Council intended to appoint Parkinson Partnership as a consultant to the project, particularly to advise on VAT.

19.25 UPDATE ON FOREST SIDE PLAY AREA PROJECT

Cllr Brown updates the Committee on progress with the Forest Side Play Area rebuild. It was expected that the rebuild team from Eibe Play Ltd would be on-site from 10th November and the project completed by Christmas.

20.25 MATTERS RAISED BY MEMBERS

- A** Mr Robins reported that the scoreboard electrical supply is still tripping occasionally.
- B** Mr Robins had opened the gate onto the Playfield Road pitches to allow ambulance access for a casualty. The Clerk reported that a thank you message about this had been posted on Kennington Connected
- C** Cllr Brown raised the issue of car parking. As yet, no clear ideas to improve car parking. Mr Andrews (G) pointed out that ambulance access onto the playing fields would always need to be maintained.
- D** Cllr Brown mentioned the possibility of resurfacing the MUGA at Playfield Road, but that encroachment onto the football pitches would need to be avoided.

21.25 MATTERS FOR FUTURE DISCUSSION

Playfield Road Pavilion Project Working Party

Next planned meeting: 21 January 2026

Meeting closed at 8:08 pm

Signed.....**Dated**.....