



**Kennington Parish Council
Oxfordshire**

**Notes of the Playing Fields Committee meeting on
16 July 2025 at 7:30 pm in Playfield Road pavilion**

Present: Cllr. Brown; Cllr Cobb; Cllr Cuddy; Cllr Feather; Cllr Locklin; Cllr Smith; Mr Gardiner; Mr Baker; Mr Cattell; Mr Rahim; Mr Andrews (G); Mr Andrews (N)

01.25 APOLOGIES – Cllr. Gamble; Mr Crouch; Mr Robins; Mr Babbs

02.25 DECLARATIONS OF DISPOSABLE PECUNIARY INTERESTS – None

03.25 MINUTES OF THE LAST MEETING

The Committee resolved to sign minutes of the meeting on 16 April 2025

04.25 EXPENDITURE REPORT

Budget for Playing Fields Committee 2025-26	£46,747.00
Income to 30 June 2025	4,310.00
Expenditure to 30 June 2025	4,776.61
Total of 115,777.76 in EMR for pavilion project as of 30 June 2025	

Income received in May	£
Wolvercote Cricket Club For facilities at Playfield Road pavilion, garage and field during 2025	750.00
Kennington Football Club For facilities at Playfield Road and Forest Side pavilions and fields in 2025 + summer tournaments and presentation day	3560.00

Direct Debits paid in April, May and June		Power to Act
EDF Playfield Road Pavilion gas supply 1 March – 31 March 2025	25.56	LG (Misc Prov) Act 1976
YGP Playfield Road Pavilion March electric (Invoice No: 969199)	168.69	LG (Misc Prov) Act 1976
YGP Forest Side Pavilion March electric (Invoice No: 971102)	109.94	LG (Misc Prov) Act 1976
YGP Playfield Road Pavilion April electric (Invoice No: 992342)	88.59	LG (Misc Prov) Act 1976
YGP Forest Side Pavilion April electric (Invoice No: 994437)	52.37	LG (Misc Prov) Act 1976
EDF Playfield Road Pavilion gas supply 01.04.25 to 30.04.25	19.49	LG (Misc Prov) Act 1976
Castle Water Playfield Road Pavilion 01.04.25 to 30.04.25	6.63	LG (Misc Prov) Act 1976
YGP Playfield Road Pavilion May electric (Invoice No: 1015160)	23.89	LG (Misc Prov) Act 1976
YGP Forest Side Pavilion May electric (Invoice No: 1022556)	53.13	LG (Misc Prov) Act 1976

EDF Playfield Road May gas (Invoice KI-3CBED647-0012)	14.94	LG (Misc Prov) Act 1976
Castle Water Playfield Road Pavilion 01.05.25 to 31.05.25	37.96	LG (Misc Prov) Act 1976

Reference No. 2025/	Accounts paid in April		Power to Act
008	Oxfordshire Playing Fields Association (OPFA) OPFA membership 2025-26	85.00	Section 137 LGA 1972
017	Grundon Waste Management Ltd Playfield Rd wheelie bins – March £84.42 Forest Side wheelie bins – March £76.79	161.21	LG (Misc Prov) Act 1976

Reference No. 2025/	Accounts paid in May		Power to Act
027	Fleet Line Markers Ltd Line marker for the Cricket Club	82.18	Section 111 LGA 1972
036	Grundon Playfield Rd wheelie bins – April £85.00 Forest Side wheelie bins – April £99.36	184.36	LG (Misc Prov) Act 1976
038	Proludic Swing posts	972.26	LG (Misc Prov) Act 1976
040	Mr H Services Play equipment service inspections	387.90	LG (Misc Prov) Act 1976
041	Churches Fire and Security Fit Anti-Tamper Tag to Fire Extinguisher at Playfield Rd	27.60	LG (Misc Prov) Act 1976

Reference No. 2025/	Accounts paid in June		Power to Act
051	Fleet Line Markers 16 x 10 litres Pitchmarker Super	679.49	LG (Misc Prov) Act 1976
053	BGG Garden & Tree Care Mowing Forest Side & Playfield Road in April (part of invoice)	190.00	LG (Misc Prov) Act 1976
056	Savills (on behalf of St John's College) Hire of Forest Side playing field 24.06.25 – 28.09.25	661.90	LG (Misc Prov) Act 1976
057	Grundon Wheelie bin emptying at Forest Side & Playfield Rd Invoices 1280258 and 1280259	172.51	LG (Misc Prov) Act 1976
061	Justin Satchell Materials for repairing Playfield Road Stone Wall	53.51	LG (Misc Prov) Act 1976
064	BGG Garden & Tree Care Mowing Forest Side & Playfield Road in May (part of invoice)	517.50	LG (Misc Prov) Act 1976

05.25 NEW ISSUES

- A** Mr Andrews (G) reported that the football club tournament had been very successful.
- B** The urinals and sinks in the men's toilets were not draining. Clerk will investigate and get a contractor to repair them if necessary.

ACTION FOR CLERK – Investigate problem with urinals and sinks and instruct a contractor to make repairs if necessary.

- C** The men's showers were not working. Clerk to investigate and arrange repair if necessary.

ACTION FOR CLERK – To investigate men's showers and arrange repair if necessary.

- D** The men's showers were not hot. Cllr explained how the timer system works in the pavilion and how the boost switch should be employed an hour or more before hot water is required for the showers.

06.25 CONTINUING ISSUES – None discussed.

07.25 UPDATE ON PLAYFIELD ROAD PAVILION PROJECT

Cllr Feather informed the Committee that Planning Permission for the pavilion rebuild had been granted. Preliminary discussions were underway with the architect to decide how to move the project forward. Larger sums of money would be involved with the project and transparency was required across the Council, so more councillors would now become involved and the main users would be kept "in the loop" with developments. It is expected that grant-funding bodies will "match fund" and the Parish Council has built up financial reserves for that purpose. The architect will meet the Parish Council at the September meeting and all members of the Playing Field Committee are welcome to attend. It is possible that the Parish Council will adopt the model pursued by Kington Bagpuize with Southmoor Parish Council where the Council retains ownership of the new pavilion but "licences to use" are granted to the football and cricket clubs who will be responsible for the day-to-day running of the pavilion.

Cllr Feather offered to attend meetings of the football and cricket clubs to gauge opinion and support for the project from them.

08.25 UPDATE ON FOREST SIDE PLAY AREA PROJECT

Cllrs Feather and Brown update the Committee on progress with the Forest Side Play Area rebuild. It was not anticipated that the rebuilding work would affect the use of the sports pitches.

09.25 MATTERS RAISED BY MEMBERS

- A** Kennington Athletic Football Club requested 4 additional sets of keys for Forest Side pavilion + access gate, plus 1 set of keys for Playfield Road pavilion + access gate.

ACTION FOR CLERK – To obtain additional sets of security keys, issue keys to football club with invoice and updated key inventory for signing.

- B** Wolvercote Cricket Club requested 1 additional set of keys for Playfield Road pavilion + access gate.

ACTION FOR CLERK – To obtain additional set of security keys to be issued with invoice and updated key inventory for signing.

- C** Cricket scoreboard not working properly. Clerk to meet up on-site with club groundsman to investigate.

ACTION FOR CLERK & GROUNDSMAN – To investigate scoreboard functioning.

- D** Mr Andrews (N) asked if it would be possible to repaint the inside of the Forest Side pavilion with a team of volunteers from the football club.
Cllr Feather said this shouldn't be a problem but would need the approval of the Parish Council before proceeding.
- E** Cllr Cobb pointed out that the Parish Council had received some complaints from residents about parking on match days at Forest Side.
Mr Andrews (G) stressed that the football club is keen to work with the community.
Cllr Feather pointed out that as long as cars are parked legally, people can only be encouraged to park considerately – maybe via social media channels.
Mr Baker told the committee that a volunteer resident had come forward to help with parking.
Mr Andrews (G) said that he was very keen that the football club did not become an inconvenience or inhibit emergency/service vehicles and create more road chaos – perhaps there was a need for more parking?
Cllr Feather explained that expanding the car parking area at Forest Side has been considered, but the costs were very high and needed to be assessed against the gains. Any additional parking could encroach on the football and cricket pitch boundaries.

10.25 MATTERS FOR FUTURE DISCUSSION

Parking at Playfield Road and Forest Side Pavilions.

Next planned meeting: 15 October 2025

Meeting closed at 8:16 pm

Signed.....Dated.....